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RESOLUTION NO. 2021 - 54

**A RESOLUTION APPROVING AN AGREEMENT FOR PROFESSIONAL SERVICES IN THE AMOUNT OF \$5,000,000 BETWEEN THE CITY OF TAMPA AND HNTB CORPORATION, IN CONNECTION WITH CONTRACT 20-D-00020; TRANSPORTATION PRODUCTION MANAGEMENT SUPPORT SERVICES; AUTHORIZING THE MAYOR OF THE CITY OF TAMPA TO EXECUTE SAME; PROVIDING AN EFFECTIVE DATE.**

WHEREAS, via the competitive selection process in accordance with Florida Statutes Section 287.055, Consultants' Competitive Negotiation Act and consistent with Federal procurement policies, as applicable, the City of Tampa ("City") selected HNTB Corporation ("Consultant") to provide professional services in connection with Contract 20-D-00020; Transportation Production Management Support Services, ("Project") as detailed in the Agreement for Consultant Services ("Agreement"); and

WHEREAS, the City desires to enter into an agreement with the Consultant to provide certain professional services; and

WHEREAS, it is in the best interest of the City of Tampa to enter into this Agreement.

**NOW, THEREFORE,  
BE IT RESOLVED BY THE CITY COUNCIL  
OF THE CITY OF TAMPA, FLORIDA:**

**Section 1.** That the Agreement between the City of Tampa and HNTB Corporation, in connection with Contract 20-D-00020; Transportation Production Management Support Services as detailed in said Agreement, a copy of which is attached hereto and made part hereof, is authorized and approved in its entirety or in substantially similar form.

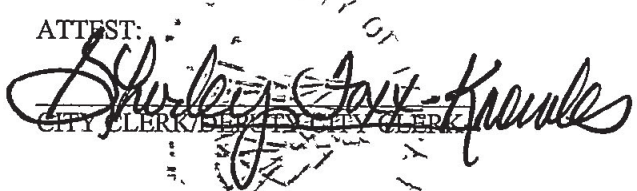
**Section 2.** That the Mayor of the City of Tampa is authorized and empowered to execute, and the City Clerk to attest and affix the official seal of the City of Tampa to, said Agreement on behalf of the City of Tampa.

**Section 3.** Award of a contract for professional services in the amount of \$5,000,000 for HNTB Corporation, controlled by requisition from various funding sources for use by the Mobility Department.

**Section 4.** That other proper officers of the City of Tampa are authorized to do all things necessary and proper in order to carry out and make effective the provisions of this Resolution, which shall take effect immediately upon its adoption.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF TAMPA, FLORIDA, ON JAN 14 2021

ATTEST:

  
CITY CLERK/DEPUTY CITY CLERK

  
CHAIRMAN/CHAIRMAN PRO-TEM CITY COUNCIL

PREPARED AND APPROVED AS TO  
LEGAL SUFFICIENCY BY:

\_\_\_\_\_  
ASSISTANT CITY ATTORNEY

T21-66244

## **AGREEMENT FOR CONSULTANT SERVICES**

**THIS AGREEMENT** (“Agreement”) made and entered into at Tampa, Florida, as of the \_\_\_\_ day of \_\_\_\_\_, 2021, which is the date Resolution No. [Reso No.] was adopted authorizing execution of this Agreement, by and between the CITY OF TAMPA, a municipal corporation of the State of Florida, (“CITY”), the address of which is 315 East Kennedy Boulevard, Tampa, Florida 33602, and HNTB Corporation, a Delaware corporation authorized to do business in the State of Florida, (“FIRM”), the address of which is 201 N. Franklin Street, Suite 1200, Tampa, FL 33602.

### **WITNESSETH:**

**WHEREAS**, the CITY desires to engage the FIRM to perform certain professional services pertinent to such work which shall be referred to as Contract 20-D-00020; Transportation Production Management Support Services (“PROJECT”) in accordance with this Agreement; and

**WHEREAS**, the FIRM desires to provide such professional services in accordance with this Agreement.

**NOW, THEREFORE**, in consideration of the mutual covenants, promises, representations and considerations to be kept, performed and paid, the parties hereto agree for themselves, their successors and assigns, as follows:

### **I. GENERAL SCOPE OF THIS AGREEMENT**

A. The relationship of the FIRM to the CITY will be that of an independent professional consultant for the PROJECT; and the FIRM shall provide the professional and technical services required under this Agreement in accordance with the care and skill used by members of FIRM’S profession practicing under similar circumstances at the same time and in the same locality.

B. The scope of services to be provided is indicated in **Exhibit A**.

### **II. DATA AND SERVICES TO BE PROVIDED BY THE CITY**

The CITY shall provide available plans and specifications of existing construction, if any, applicable to the Project.

### **III. PERIOD OF SERVICE**

A. The FIRM shall begin work promptly after receipt of a fully executed copy of this Agreement and a Notice to Proceed. This Agreement shall remain in force until the completion of all construction for the Project.

B. The FIRM’s services called for under this Agreement shall be completed provided that, if the FIRM’s services are delayed for reasons beyond the FIRM’s control, the time of performance shall be adjusted appropriately.

### **IV. GENERAL CONSIDERATIONS**

A. All original sketches, tracings, drawings, computations, details, design calculations, specifications and other documents and plans that result from the FIRM’s services under this Agreement shall become and remain the property of the CITY upon receipt of payment by the FIRM from the CITY for services rendered in connection with the preparation of said sketches, tracings, etc. Where such documents are required to be filed with governmental agencies, the FIRM will furnish copies to the CITY upon request.

B. The CITY acknowledges that the materials cited in Paragraph IV. A. above, which are provided by the FIRM, are not intended for use in connection with any project or purpose other than the project and purpose for which such materials were prepared without prior written consent and adaptation by the FIRM shall be at the CITY’s sole risk,

and the FIRM shall have no responsibility or liability therefor.

C. Any use by the CITY of such materials in connection with a project or purpose other than that for which such materials are prepared without prior written consent and adaptation by the FIRM shall be at the CITY's sole risk, and the FIRM shall have no responsibility or liability therefore.

#### V. COMPENSATION

The CITY shall compensate the FIRM for the services performed with this Agreement a lump sum (by task) of \$5,000,000 to be billed in accordance with **Exhibit B**.

#### VI. PAYMENT

Payments shall be made upon presentation of the FIRM's approved invoice.

#### VII. RECORDS

Records for Personnel Expenses shall be kept on a generally recognized accounting basis and shall be available to the CITY or its authorized representative at mutually convenient times.

With respect to all matters covered by this Agreement, records will be made available for examination, audit, inspection, or copying purposes at any time during normal business hours at a location within Hillsborough County, Florida as often as the CITY, HUD (if applicable), representatives of the Comptroller General of the United States or other federal agency may reasonably require. FIRM will permit same to be examined and excerpts or transcriptions made or duplicated from such records, and audits made of all contracts, invoices, materials, records of personnel and of employment and other data relating to all matters covered by this Agreement. The CITY's right of inspection and audit shall obtain likewise with reference to any audits made by any other agency, whether local, state or federal. FIRM shall retain all records and supporting documentation applicable to this Agreement for five (5) years from the date of submission of the annual performance report to HUD, if applicable. If any litigation, claim, negotiation, audit, monitoring, inspection or other action has been started before the expiration of the required record retention period, records must be retained until completion of the action and resolution of all issues which arise from it, or the end of the required period, whichever is later.

#### VIII. PERSONNEL

The FIRM represents that it has or will secure, at its own expense, all personnel required in performing the services under this Agreement. All personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and local law to perform such services. No person who is serving sentence in a penal or correctional institution shall be employed for work under this Agreement. The FIRM further certifies that all of its employees assigned to serve the CITY have such knowledge and experience as required to perform the duties assigned to them. Any employee of the FIRM who, in the opinion of the CITY, is incompetent, or whose conduct becomes detrimental to the work, shall immediately be removed from association with the certain professional engineering services under this Agreement.

#### IX. SUSPENSION, CANCELLATION OR ABANDONMENT

In the event the PROJECT is suspended, cancelled or abandoned, the FIRM shall be given fifteen (15) days prior written notice of such action and shall be compensated for the professional services provided and reimbursable expenses incurred up to the date of suspension, cancellation or abandonment in an amount mutually agreed to by the CITY and FIRM and supported by back-up documentation.

Upon suspension, cancellation or abandonment hereof, FIRM shall immediately cease work hereunder and shall be compensated for its services rendered up to the time of such cancellation or termination on a quantum meruit basis; and the CITY shall have no further financial obligation to FIRM.

In the event the PROJECT is suspended, cancelled or abandoned, the FIRM shall deliver all original sketches, tracings, drawings, computations, details, design calculations, specifications and other documents and plans that result from the FIRM's services under this Agreement. The aforementioned original sketches, tracings, drawings, computations, details, design calculations, specifications and other documents and plans shall be without restriction on future use by the CITY.

## **X. TERMINATION**

A. Termination for Cause. In the event that the FIRM shall for any reason or through any cause not have completed performance within the time fixed for performance under this Agreement; or any representation or warranty made under Article XII of this Agreement shall prove to be untrue in any material respect; or the FIRM shall otherwise be in default under this Agreement; or the FIRM has subcontracted, assigned, delegated, transferred its rights, obligations or interests under this Agreement without the CITY's consent or approval; or the FIRM has filed bankruptcy, become insolvent or made an assignment for the benefit of creditors, or a receiver, or similar officer has been appointed to take charge of all or part of FIRM assets; or the FIRM disclosed CITY confidential information, procedures or activities; or the FIRM fails to aggressively, adequately, timely and appropriately perform the services required by this Agreement to the satisfaction of the CITY, or other similar cause, the City may terminate this Agreement for cause.

Then the CITY may provide five (5) days written notice that the conduct of the FIRM is such that the interests of the CITY are likely to be impaired or prejudiced, stating the facts upon which the opinion is based. Then the CITY may upon fifteen (15) days written notice, and at the end of the (15) days terminate this Agreement for cause (herein "Termination Date"). Upon that termination for cause, the FIRM shall be entitled to compensation for services properly and satisfactorily performed through the date of such termination for cause. However, no allowance shall be included for termination expenses. In the event of such termination for cause, the FIRM shall be entitled to receive just and equitable compensation for any satisfactory work performed as of the Termination Date; however, FIRM shall not be compensated for any anticipatory profits that have not been earned as of the date of the Termination Date. All work accomplished by FIRM prior to the Termination Date shall be documented. In the event the project is terminated for cause pursuant to this Article, the FIRM shall deliver all original sketches, tracings, drawings, computations, details, design calculations, specifications and other documents and plans that result from the FIRM's services under this Agreement. The aforementioned original sketches, tracings, drawings, computations, details, design calculations, specifications and other documents and plans shall be without restriction on future use by the CITY. Notwithstanding the above or any section herein to the contrary, FIRM shall not be relieved of liability to the CITY for damages sustained by the CITY by virtue of any breach of the Contract by FIRM.

B. Termination for Convenience. The CITY may reduce the scope of work or terminate work under this Agreement or amendment to this Agreement without cause; in the event of such scope reduction or termination other than for cause, the CITY shall compensate the FIRM for services properly performed through the date of such reduction in scope or termination, which date shall be fixed in written notice from the CITY and which date shall be not sooner than fifteen (15) days after notice. Notwithstanding such termination or reduction in scope, the CITY shall be entitled to receive from the FIRM upon request any and all information related to the PROJECT and the CITY shall preserve and protect all such information and assure ready access thereto by the FIRM in connection with resolution of the amount due to the FIRM. The CITY, at its own discretion, shall be entitled to direct the FIRM to terminate any or all the FIRM's subcontracts or subconsulting agreements. In the event the project is terminated for convenience pursuant to this Article, the FIRM shall deliver all original sketches, tracings, drawings, computations, details, design calculations, specifications and other documents and plans that result from the FIRM's services under this Agreement. The aforementioned original sketches, tracings, drawings, computations, details, design calculations, specifications and other documents and plans shall be without restriction on future use by the CITY.

**XI. INSURANCE**

The FIRM, at its own cost and expense, shall effect and maintain at all times during the life of this Agreement insurance, in accordance with that indicated in **Exhibit C**.

**XII. INTERESTS OF MEMBERS OF THE CITY**

No member of the governing body of the CITY and no other officer, employee, or agent of the CITY who exercise any functions or responsibilities in connection with the carrying out of the PROJECT to which this Agreement pertains shall have any personal interest, direct or indirect, in this Agreement.

**XIII. INTEREST OF THE FIRM**

The FIRM covenants that it presently has no interest and shall not acquire any interest, direct or indirect, in any project to which this Agreement pertains or any other interest which would conflict in any manner or degree with its performance of any contracted service hereunder. The FIRM further covenants that in the performance of this Agreement no person having such interest shall be employed.

The FIRM warrants that he or she has not employed or retained any company or person, other than a bona fide employee working solely for the FIRM to solicit or secure this Agreement and that he or she has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the FIRM any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement.

The FIRM shall disclose any clients that may either conflict with or affect its independent judgment when performing any work for the City of Tampa covered by this Agreement. Failure of the FIRM to disclose the above professional conflict of interest may result in termination of this Agreement pursuant to Article X of this Agreement and may require the return of all payments, if any, made to the FIRM from the City. If, in its sole discretion the CITY of Tampa determines that a professional conflict of interest is deemed to exist, the FIRM shall be disqualified from participating in the proposed Project.

**XIV. COMPLIANCE WITH LAWS**

A. The FIRM shall comply with the applicable requirements of State laws and all Codes and Ordinances of the City of Tampa as amended from time to time, together with keeping and maintaining in full force and effect during the term of this Agreement all licenses and certificates of authorization required pursuant to applicable law, including without limitation those required by Chapters 471, 481, and 489, Florida Statutes.

B. If the PROJECT involves E.P.A. Grant eligible work, the CITY and the FIRM agree that the provisions of 40 CFR, Part 35, Appendix C-1, shall become a part of this Agreement and that such provisions shall supersede any conflicting provisions of this Agreement for work performed under said Agreement.

C. If the PROJECT involves work under other Federal or State Grantors or Approving Agencies, the CITY and the FIRM shall review and approve the applicable required provisions or any other supplemental provisions as may be included in the Agreement.

D. Truth-In-Negotiation Certification: The FIRM certifies that the wage rates and other factual unit costs supporting the compensation are accurate, complete, and current at the time of the execution of the Agreement of which this Certificate is a part. The original price and any additions thereto shall be adjusted to exclude any significant sums by which the City determines the Agreement amount was increased due to inaccurate, incomplete, or non-current wage rates and other factual unit costs and that such original Agreement adjustments shall be made within one (1) year following the end of the Agreement.

E. Any documents provided by FIRM to the CITY are public records and the CITY may authorize third parties to review and reproduce such documents pursuant to public records laws, including the provisions of Chapter 119, Florida Statutes

**XV. ASSIGNABILITY**

The FIRM shall not assign or transfer any interest in this Agreement without consent from the CITY; provided, however, that the claim for money due or to become due the FIRM from the CITY under this Agreement may be assigned to a bank or other financial institution or to a Trustee in Bankruptcy. Notice of any such assignment shall be furnished promptly to the CITY.

**XVI. EQUAL EMPLOYMENT**

During the performance of this Agreement or any related Work Order, the FIRM shall:

A. Not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, handicap, or national origin. FIRM shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, age, sex, handicap, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. FIRM shall post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

B. In all solicitations or advertisements for employees placed by or on behalf of the FIRM, it must state that all qualified applicants will receive considerations for employment without regard to race, color, religion, age, sex, handicap, or national origin.

**XVII. EQUAL BUSINESS OPPORTUNITY PROGRAM**

A. FIRM shall demonstrate good faith effort toward the utilization of City certified Women/ Minority Business Enterprise (W/MBE) and Small Local Business Enterprise (SLBE) subconsultants or suppliers.

B. The CITY shall make available a list of Certified W/MBEs and SLBEs.

C. The FIRM shall report to the CITY its subcontractors/subconsultants/suppliers solicited or utilized (**Exhibit D**).

D. At the time of the submission of invoices, the FIRM shall submit to the CITY a report (**Exhibit D**) of all subcontractors, subconsultants or suppliers utilized with their final contract amounts and any other reports or forms as may be required by the CITY.

**XVIII. CITY CODE OF ETHICS**

In connection with this Agreement, the FIRM hereby covenants and agrees that it shall comply with all applicable governmental laws, statutes, rules and regulations including, without limitation, the City of Tampa's Code of Ethics. Pursuant to Section 2-522 of the City of Tampa Code, the FIRM acknowledges that if it fails to comply with the City of Tampa's Code of Ethics, such a failure shall render this Agreement voidable by the CITY and subject the FIRM to debarment from any future CITY contracts or agreements.

**XIX. NEGATION OF AGENT OR EMPLOYEE STATUS**

FIRM shall perform this Agreement as an independent consultant and nothing contained herein shall in any way be construed to constitute FIRM or the assistants of FIRM to be representative, agent, subagent, or employee of CITY or any political subdivision of the State of Florida. FIRM certifies FIRM's understanding that CITY is not required to withhold any federal income tax, social security tax, state and local tax, to secure worker's compensation insurance or employer's liability insurance of any kind or to take any other action with respect to the insurance or taxes of FIRM and assistants of FIRM.

In no event and under no circumstances shall any provision of this Agreement make CITY or any political subdivision of the State of Florida liable to any person or entity that contracts with or that provides goods or services to FIRM in connection with the Services the FIRM has agreed to perform hereunder or otherwise, or for any debts or claims of any nature accruing to any person or entity against FIRM; and there is no contractual relationship, either express or implied, between CITY or any political subdivision of the State of Florida any person or any political subdivision of the State of Florida any person or entity supplying any work, labor, services, goods or materials to FIRM as a result of the provisions of the Services provided by FIRM hereunder or otherwise.

**XX. SEVERABILITY**

If any item or provision to this Agreement is held invalid or unenforceable by a court of competent jurisdiction, the remainder of the Agreement shall not be affected and every other term and provision of this Agreement shall be deemed valid and enforceable to the extent permitted by law.

**XXI. CHOICE OF LAW**

The laws of the State of Florida (without giving effect to its conflicts of law principles) govern all matters arising out of or relating to this Agreement, including, without limitation, its interpretation, construction, performance, and enforcement.

**XXII. DESIGNATION OF FORUM**

Any party bringing a legal action or proceeding against any other party arising out of or relating to this Agreement may bring the legal action or proceeding in the United States District Court for the Middle District of Florida, Tampa Division or in any court of the State of Florida sitting in Tampa.

**XXIII. AUTHORIZATION**

Each party represents to the other that such has authority under all applicable laws to enter into an agreement containing each covenants and provisions as are contained herein, that all of the procedural requirements imposed by law upon each party for the approval and authorization of this Agreement have been properly completed, and that the persons who have executed the Agreement on behalf of each party are authorized and empowered to execute said Agreement.

**XIV. ENTIRE AGREEMENT**

This Agreement sets forth the entire agreement between the parties and there are no promises or understandings other than those stated herein. Exhibits to this Agreement shall be deemed to be incorporated by reference as though set forth in full herein. In the event of a conflict or inconsistency between this Agreement and the provisions in the incorporated Exhibits, and unless otherwise specified herein, then this Agreement will prevail.

**XXV. INDEMNIFICATION**

The FIRM shall indemnify and hold harmless the CITY, and its officers and employees, from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the FIRM and other persons employed or utilized by the FIRM in the performance of the Agreement.

**XXVI. ESTOPPEL/WAIVER**

No waiver of any provisions of this Agreement shall be effective unless it is in writing, signed by the party against whom it is asserted and any such waiver shall only be applicable to the specific instance in which it relates and shall not be deemed to be a continuing waiver.

The failure of the CITY to enforce any term or condition of this Agreement shall not constitute a waiver or estoppel of any subsequent violation of this Agreement.

**XXVII. AUDIT REQUIREMENTS.**

In the event, that during the period of this Agreement, the Firm expends more than \$750,000 in federal funds in an operating year from this and other federal grants, the Firm shall, at its own cost and expense, cause to be carried out an independent audit. The audit shall be completed and a copy furnished to the City, within the earlier of thirty (30) calendar days after receipt of the auditor's report(s) or nine (9) months after the end of the audit period, unless a longer period is agreed to in advance by the City. For purposes of this Agreement, an operating and/or audit year is the equivalent to the Firm's fiscal year. The determination of when Grant Funds are expended is based on when the activity related to the expenditure occurs.

The audit shall be conducted in compliance with the Office of Management and Budget: Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, as applicable, which are made a part of this Agreement by reference thereto. In the event the audit shows that the entire funds disbursed hereunder, or any portion thereof, were not expended in accordance with the conditions of this Agreement, the Firm shall be held liable for reimbursement to the City of all funds not expended in accordance with these applicable regulations and Agreement provisions within thirty (30) calendar days after the City has notified the Firm of such non-compliance. Said reimbursement shall not preclude the City from taking any other action as provided herein.

If expenditure does not exceed \$750,000 during an operating year, the Firm shall provide the City with its annual financial statement within ninety (90) days of the end of its operating year. Said financial statement shall be prepared by an actively licensed certified public accountant.

State Single Audit: Each non-state entity shall comply with all applicable requirements of section 215.97, F.S., and Audit Requirements. A State single audit is required if a nonstate entity expends \$750,000 or more of State financial assistance in any fiscal year of such non-state entity in accordance with the requirements of the Florida Single Audit Act.

**XXVIII. DEFAULT**

In accordance with 24 CFR 85.43, a default shall consist of any use of Grant Funds for a purpose other than as authorized by this Agreement, noncompliance with any provision in all Articles herein, any material breach of the Agreement, failure to comply with the audit requirements as provided herein, or failure to expend Grant Funds in a timely or proper manner. A cancellation for default pursuant to this Article shall not impair or limit the City's remedy for the Firm's breach of warranty to the extent of work performed, not for errors or omissions in the professional engineering services prior to cancellation.



## **XXIX. BUDGET APPROPRIATIONS**

The City is subject to Section 166.241, Florida Statutes, and is not authorized to contract for expenditures in any fiscal year except in pursuance of budgeted appropriations. With respect to this Agreement, the City has budgeted and appropriated sufficient monies to fund the City's obligations under this Agreement. The obligations of the City hereunder shall not constitute a general indebtedness of the City within the meaning of the Florida Constitution.

## **XXX. SCRUTINIZED COMPANIES**

Section 287.135, Florida Statutes, prohibits agencies or local governmental entities from contracting with companies for (i) goods or services of any amount on either the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel and (ii) goods or services of \$1,000,000 or more that are on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Section 215.473, Florida Statutes, or is engaged in business operations in Cuba or Syria. A company that is on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel or is engaged in business operations in Cuba or Syria is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with an agency or local governmental entity for goods or services of any amount. A company that is on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with an agency or local governmental entity for goods or services of \$1,000,000 or more. FIRM certifies that it is not in violation of Section 287.135, Florida Statutes. If the City determines the FIRM submitted a false certification, or has been placed on the Scrutinized Companies Activities in the Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or is on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel or been engaged in business operations in Cuba or Syria, the City shall have the option to terminate this Agreement or maintain it subject to the conditions of Section 287.135 of the Florida Statutes.

## **XXXI. PUBLIC RECORDS**

A. Exempt Plans. FIRM pursuant to this Agreement (and as part of the solicitation process that resulted in award of this Agreement) may hold, come into possession of, and/or generate certain building plans, blueprints, schematic drawings, including draft, preliminary, and final formats, which depict the internal layout and structural elements of a building, facility, or other structure owned or operated by the City or an agency (singularly or collectively "Exempt Plans"), which pursuant to Section 119.071(3), Florida Statutes, are exempt from Section 119.07(1), Florida Statutes and Section 24(a), Art. I of the Florida State Constitution. FIRM certifies it has read and is familiar the exemptions and obligations of Section 119.071(3), Florida Statutes; further that FIRM is and shall remain in compliance with same, including without limitation maintaining the exempt status of such Exempt Plans, for so long as any Exempt Plans are held by or otherwise in its possession. This section shall survive the expiration of earlier termination of this Agreement.

B. Data Collection. Pursuant to Section 119.071(5)(a)2a, Florida Statutes, social security numbers shall only be collected from FIRM by the CITY should such number be needed for identification, verification, and/or tax reporting purposes. To the extent FIRM collects an individual's social security number in the course of acting on behalf of the CITY pursuant to the terms and conditions this Agreement, FIRM shall follow the requirements of Florida's Public Records Law.

C. Access. The City of Tampa is a public agency subject to Chapter 119, Florida Statutes. In accordance with Florida Statutes, 119.0701, FIRM agrees to comply with Florida's Public Records Law, including the following:

1. FIRM shall keep and maintain public records required by the CITY to perform the services under this Agreement;

2. Upon request by the CITY, provide the CITY with copies of the requested records, having redacted records in total or in part that are exempt from disclosure by law or allow the records to be inspected or copied within a reasonable time (with provision of a copy of such records to the CITY) on the same terms and conditions that the CITY would provide the records and at a cost that does not exceed that provided in Chapter 119, Florida Statutes, or as otherwise provided by law;

3. Ensure that records, in part or in total, that are exempt or that are confidential and exempt from disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion (or earlier termination) of the Agreement if FIRM does not transfer the records to the CITY;

4. Upon completion (or earlier termination) of the Agreement, FIRM shall within 30 days after such event either transfer to the CITY, at no cost, all public records in possession of the FIRM or keep and maintain the public records in compliance with Chapter 119, Florida Statutes. If FIRM transfers all public records to the CITY upon completion (or earlier termination) of the Agreement, FIRM shall destroy any duplicate records that are exempt or confidential and exempt from public records disclosure requirements. If FIRM keeps and maintains public records upon completion (or earlier termination) of the Agreement, FIRM shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the CITY in a format that is compatible with the information technology systems of the agency.

The failure of FIRM to comply with Chapter 119, Florida Statutes, and/or the provisions set forth in this Article shall be grounds for immediate unilateral termination of the Agreement by the CITY; the CITY shall also have the option to withhold compensation due FIRM until records are received as provided herein.

**IF FIRM HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO FIRM'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 813-274-8598, JIM.GREINER@TAMPAGOV.NET, AND CONTRACT ADMINISTRATION DEPARTMENT, TAMPA MUNICIPAL OFFICE BUILDING, 4TH FLOOR, 306 E. JACKSON ST. TAMPA, FLORIDA 33602.**

**XXXII. FIRM EMPLOYEES**

PURSUANT TO §558.0035, FLORIDA STATUTES, CONSULTANT'S INDIVIDUAL EMPLOYEES AND/OR AGENTS MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE ARISING OUT OF, CONNECTED WITH, OR RESULTING FROM THEIR SERVICES PROVIDED PURSUANT TO THIS AGREEMENT.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the CITY has caused these presents to be executed in its name by its Mayor, and attested and its official Seal to be hereunto affixed by its City Clerk, and the FIRM has hereunto set its hand and Seal in TRIPLICATE, the day and year first written above.

**FIRM:**  
HNTB Corporation

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title:  Pres  Exec/Sr Vice Pres  CEO  Gen Partner  
 Mgr (Mgr-Mgd LLC)  Member (Member-Mgd LLC)  
 Other (must attach proof of authority): \_\_\_\_\_

License no: \_\_\_\_\_  
*Use entity Ch 471/481/489 license no; use individual's only if applicable.*

[SEAL]

**ATTEST:**

**CITY:**  
City of Tampa, Florida

By: \_\_\_\_\_  
City Clerk/Deputy City Clerk

[SEAL]

By: \_\_\_\_\_  
Jane Castor, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Assistant City Attorney

## **Exhibit A**

### **Transportation Production Management Support Services RFQ 20-D-00020**

#### **SCOPE OF SERVICES**

##### **I. BACKGROUND**

The City of Tampa (City) requires the services of HNTB Corporation (Firm) and its subconsultants to function as an extension of the City's resources by providing qualified technical and professional personnel to assist the City in the management and delivery of the City's Capital Improvement Program and to support the planning, design, construction, operation, monitoring, maintenance and management of the City's multimodal transportation system. All work shall be performed in accordance with City Standards and Procedures.

##### **II. SCOPE OF PRODUCTION MANAGEMENT SUPPORT SERVICES**

These services will be managed through a series of subsequently issued task orders ("Task Order"). These services will be accomplished through a combination of staff augmentation within the City offices and support from personnel located in the Firm's offices. The Firm will coordinate with other City departments and other City consultants in the delivery of these services. The Firm will perform a variety of services that may include, but are not limited to, the following:

###### **A. Capital Improvement Program (CIP) Management:**

The Firm shall provide CIP Management services. These activities may include, but are not limited to, the following:

1. Strategic planning.
2. Policy development.
3. CIP development.
4. Production management and reporting.
5. Issue and action item tracking.
6. Determining program and project feasibility.
7. Communications support with public and stakeholder engagement.
8. Coordination of CIP with City programs.
9. Preparing scopes of services.
10. Procurement support.
11. Planning, Design, Right of Way, and Construction cost estimates.

12. Project scope development.
13. Agency coordination with agencies such as, Florida Department of Transportation (FDOT), Hillsborough Area Regional Transit Authority (HART), Hillsborough County Public Works Dept., Hillsborough Metropolitan Planning Organization (MPO), Hillsborough County Public Schools, Tampa Hillsborough Expressway Authority (THEA), and Tampa Bay Area Regional Transit Authority (TBARTA).
14. Program and project prioritization analysis.
15. Program/project controls, scheduling and tracking.
16. Program/project reporting.
17. Risk management.
18. Financial planning and tracking.
19. Construction management.
20. Public-Private Partnership (P3) support services.
21. Value engineering.
22. Engineering project plans review.
23. Peer reviews.
24. Grant application, administration and alternative funding support (including Federal, State and Local grant programs).
25. Asset Management.
26. Dispute management and resolution.
27. Third Party Agreements.
28. Right-of-way services.
29. Operations and maintenance.
30. Railroad coordination.
31. Landscape coordination.
32. Quality management.
33. IT support.

**B. Capital Project Management:**

The Firm shall provide Project Management, acting as extension of the City, in confirming that projects are delivered in accordance with the City's CIP program, Standards and Procedures. These activities may include, but are not limited to, the following:

1. Plan, coordinate, direct and control project activities from concept development through the completion of construction.
2. Provide technical oversight and management of City consultants preparing design plans and construction documents.
3. Prepare Scopes of Services and Requests for Proposals.
4. Procurement support.
5. Prepare reports, as necessary, to perform tasks and track project progress.
6. Assist in the review of design plans packages to assure conformity to City procedures and guidelines.
7. Establish and monitor project scheduling requirements and major milestone events for various engineering and construction related activities.
8. Assisting the City and FDOT with any LAP process and deliverable documents that are required to implement LAP projects.
9. Attend and/or conduct project coordination meetings, production meetings, or other meetings with the City staff, consultants and other project stakeholders.
10. Identification and application for permits required for projects.
11. Project budget tracking.
12. Quality management.
13. Interdepartmental, interagency and agency project coordination.

**C. Communications Services:**

The Firm shall provide support in communications, public involvement and stakeholder outreach. These activities may include, but are not limited to, the following:

1. Develop, update and maintain communication strategies at the program and project level.
2. Prepare materials for public and stakeholder meetings.
3. Organize and facilitate public and stakeholder meetings.
4. Develop and update a list of affected stakeholders for all projects.
5. Develop project-specific and stakeholder-specific outreach plans.
6. Develop, update, and maintain mailing lists, internet resources, website(s) and social media outreach efforts for both individual projects and the CIP program.
7. Develop, update and maintain public-facing project Fact Sheets.

**D. Financial Planning Support:**

The Firm shall provide technical expertise in financial planning, alternative funding/delivery, and multi-party financial partnership advisory services. These activities may include, but are not limited to, the following:

1. Public-Private Partnerships (P3) advisory services.
2. Private developer agreements.
3. Funding and financing alternatives analysis.
4. Financial planning strategies and assessments.
5. Financial planning and tracking.
6. Benefit-Cost analyses.
7. Value for money assessment.
8. Economic analysis.

**E. Grant Administration and Implementation Support:**

The Firm shall perform activities acting as extension of City staff as necessary to administer and implement grant funded projects. These activities may include, but are not limited to, the following:

1. Program and project management services through all phases of project implementation.
2. Monitoring compliance with grant requirements.
3. Coordination with the grant agency as needed to support the delivery of the grant.
4. Miscellaneous planning, design and engineering services.
5. Determining feasibility, preparing scopes of services, developing design and construction cost estimates.
6. Preparing scopes of services and assisting with staff-hour estimates and negotiations.
7. Preparing bid documents for grant implementation.
8. Preparing project-specific and boilerplate Requests-For-Proposals (RFPs) for Design-Build, Design-Build-Finance, Public-Private Partnership (P3) and other types of alternative project contracting methods.

9. Assisting in the Alternative Technical Concepts (ATC) process; preparing formal Addendums to the RFP; working with associated Design Exception, Design Variation and Approved Products List (APL) approval issues, attending and assisting with Pre-Proposal Meetings, Industry Forums, Page Turn Meetings and Question & Answer Sessions, etc.; and reviewing and commenting on all documents submitted by Design-Build and P3 teams related to the technical portion of their adjusted score.
10. Preparing or assisting with the preparation or collection of any necessary RFP attachments and reference documents.
11. Construction management, construction engineering and inspection.

**F. Project Engineering & Planning**

The Firm shall provide technical expertise for miscellaneous project engineering and planning. These activities may include, but are not limited to, the following:

1. Project development, scoping and prioritization.
2. Provide initial, interim, and final project cost estimates.
3. Preparation and management of project schedules.
4. Perform surveying and mapping services.
5. Perform, manage and review roadway, drainage, structures and traffic engineering analyses.
6. Perform, manage and review transit planning, project development, design and construction services.
7. Perform concept level design.
8. Perform Cost/Benefit analysis.
9. Prepare, manage and review roadway design, drainage design, structures design, and traffic design plans packages.
10. Assist with constructability and bidability reviews.
11. Prepare, manage and review Traffic Control Plans (TCP).
12. Perform, manage, and review transportation and transit planning studies.
13. Prepare, manage, and review local comprehensive plans, master plans, transit plans, permits, Developments of Regional Impacts, corridor traffic analyses, corridor designations reports, corridor needs assessment study, analysis of sidewalk gaps (inventory and feasibility), and community awareness plans.



14. Prepare, manage, and review of traffic forecasting modeling and collecting traffic data for traffic modeling.
15. Assist in review of transit alternatives provided by the City or other public or private partnerships.
16. Develop requests for proposals and supporting documents for design-build and other alternative delivery projects.
17. Prepare project-specific and boilerplate Requests-For-Proposals (RFPs) for Design-Build, Design-Build-Finance, Public-Private Partnership (P3) and other types of alternative project contracting methods.
18. Assist in the Alternative Technical Concepts (ATC) process; preparing formal Addendums to the RFP; working with associated Design Exception, Design Variation and Approved Products List (APL) approval issues, attending and assisting with Pre-Proposal Meetings, Industry Forums, Page Turn Meetings and Question & Answer Sessions, etc.; and reviewing and commenting on all documents submitted by Design-Build and P3 teams.
19. Develop, update and review technical manuals, standards and other City documents.
20. Prepare, manage and review applicable environmental studies and the completion of required engineering and environmental documentation necessary to obtain approval from appropriate agencies. This may include the preparation of Categorical Exclusions, Environmental Assessments/Findings of No Significant Impacts (EA/FONSI), reevaluations and the supporting technical reports. This also includes coordination with appropriate agencies, local officials, interested parties, and the general public.
21. Provide, manage and review cultural resource program services including, but not limited to, performance of archaeological/historic structures surveys and subsequent reports, review of surplus property requests, Section 106 evaluations, historic architectural design and construction engineering inspection services.
22. Assist the City in monitoring projects in final design, right-of-way acquisition, and/or construction phases to ensure compliance with environmental documents and any required reevaluations. This includes providing Hazardous Materials support during these phases.
23. Provide engineering and environmental support for the City's multimodal projects.

24. Perform construction management, engineering and inspection services.
25. Perform geographical information systems (GIS) services.
26. Perform and review geotechnical investigations and design.
27. Identify and apply for environmental permits and other required permits necessary for project construction phase authorization.
28. Provide environmental sciences and engineering services.
29. Provide Asset Management services.
30. Provide Utility coordination services.
31. Provide Railroad coordination services.
32. Software application development.
33. Other miscellaneous planning and engineering services.

**G. Departmental Operations Support:**

The Firm shall provide technical expertise in operational support of City departments. These activities may include, but are not limited to, the following:

1. Regular reporting and tracking of Departmental activities.
2. Development of presentations.
3. Technical support, data entry, and data management for project management software packages, including e-Builder.
4. Analysis of performance measures and data metrics.
5. Preparation of internet-based dashboards, both internally facing for City use and externally facing for stakeholder and public use.
6. Preparation of quarterly newsletters, externally facing to be shared with City administration, elected officials, and industry professionals.
7. Development of white papers, technical memoranda, and executive reports as requested.

**H. City Program Support and Coordination:**

The Firm shall provide production related support to various projects, programs and initiatives on an as-needed basis, including but not limited to:

1. Existing and planned deployments of project management software systems.
2. City-wide Mobility Plan – Tampa M.O.V.E.S. (Mobility, Opportunity, Vision, Equity, and Safety).
3. Progressive Infrastructure Plan to Ensure Sustainability (PIPES).
4. City's strategic parking plan, Smart Cities and micro-mobility planning efforts.
5. Pavement conditions assessment.
6. City's Vision Zero Program.
7. Americans with Disabilities Act (ADA) transition planning.

### **III. SCHEDULE**

The Firm should be prepared to commence work on each assignment upon issuance of the authorization by the City. All services shall be completed as defined in the individual task work order, or as requested by the City Project Manager.

### **IV. COMPENSATION**

For performing the services identified within this Scope of Services, the City shall pay the Firm the upset limit amount of \$5,000,000 in accordance with Exhibit "B" of this contract. The required DMI forms will also be submitted with each invoice.

Prior to the commencement of work, the Firm and City Project Manager shall agree to a specific scope of work, project schedule, DMI and fee. No work shall be performed until a Task Order has been issued for the specific scope of services.

End of Scope of Services

**Exhibit B**

Transportation Production Management Support Services  
RFQ 20-D-00020

FEE SCHEDULE

# HNTB

## Fee Schedule

Classification	Loaded Billing Rate
Alternative Delivery Procurement Specialist	350.00
Architect	190.00
CADD/Computer Technician	120.00
CEI Assistant Project Administrator	135.00
CEI Consultant Engineer	190.00
CEI Contract Support Specialist	130.00
CEI Inspector	85.00
CEI Inspector Aide	60.00
CEI ITS Inspector	100.00
CEI Project Administrator	170.00
CEI Resident Compliance Specialist	90.00
CEI Senior Inspector	110.00
CEI Senior ITS Inspector	120.00
CEI Senior Project Engineer	250.00
Chief Computer Programmer	230.00
Chief Designer	175.00
Chief Engineer	280.00
Chief Engineer - Field	315.00
Chief Planner	260.00
Community Outreach Specialist	160.00
Computer Programmer	180.00
Contract Coordinator	105.00
Design Intern	80.00
Designer	120.00
Electrical Engineer	150.00
Engineer	180.00
Engineering Intern	110.00
Engineering Technician	110.00
Environmental Specialist	125.00
Financial Specialist	320.00
GIS Specialist	115.00
Graphic Designer	115.00
Principal Engineer	275.00
Principal in Charge	395.00
Project Controls Manager	250.00
Project Manager	260.00
Project Planner	130.00
Scheduler	210.00
Scientist	100.00
Secretary/Clerical	95.00
Senior Alternative Delivery Procurement Specialist	420.00
Senior Designer	165.00
Senior Electrical Engineer	220.00
Senior Engineer	230.00
Senior Engineering Technician	120.00
Senior Financial Specialist	400.00
Senior Mechanical Engineer	215.00
Senior Planner	195.00
Senior Scientist	185.00
SUR Survey/GIS/SUE Analyst	115.00
Transportation Data Scientist	270.00



### Yearly Escalation

- Adjustments shall be based on the Employment Cost Index (ECI) Historical Listing published by the Bureau of Labor Statistics (<https://www.bls.gov/web/eci/echistrynaics.pdf>). Specifically, the escalation rate shall be calculated from the indices presented in Table 8 (Employment Cost Index for wages and salaries, for civilian workers, by occupational group and industry, service providing industries).
- Adjustments shall be made annually and shall be based on the percentage change in the ECI from September of the prior year to September of the current year. Prices may be adjusted from September of the prior year to September of the current year. Prices may be adjusted upward or downward.
- In the event the Bureau of Labor Statistics significantly alters the method of calculating the index, an appropriate adjustment shall be made to restore the contract adjustment mechanism to the original intent of the parties.



## 2020 Standard Billing Rates

Principal	\$395.00
Chief Engineer	\$383.00
Senior Engineer	\$290.00
Senior Project Engineer	\$259.00
Project Engineer	\$192.00
Engineer	\$168.00
Engineering Intern	\$116.00
Engineering Technician	\$95.00
Senior Project Manager	\$302.00
Project Manager	\$176.00
Chief Planner	\$295.00
Senior Planner	\$206.00
Planner	\$126.00
Chief Designer	\$196.00
Senior Designer	\$129.00
Designer	\$126.00
Graphics Designer	\$123.00
Senior Scientist	\$209.00
Senior Environmental Specialist	\$189.00
Environmental Specialist	\$91.00
Chief Surveyor	\$285.00
Survey Technician	\$88.00
CEI Senior Project Engineer	\$253.00
CEI Project Administrator	\$165.00
CEI Senior Inspector	\$147.00
CEI Inspector	\$130.00
Chief IT Specialist	\$260.00
Senior IT Specialist	\$165.00
IT Specialist	\$123.00
Administration	\$137.00
Student Intern	\$53.00

**American Consulting Professionals, LLC**

2818 Cypress Ridge Blvd., Suite 200 • Wesley Chapel, Florida 33544 • 813.435.2600 • [www.acp-americas.com](http://www.acp-americas.com)

A CULTURE OF PROFESSIONAL EXCELLENCE

# Applied Sciences Consulting, Inc.

## SCHEDULE OF HOURLY RATES, FY 2020

Classification	Hourly Rate
1 Senior Principal	224
2 Principal Consultant	205
3 Supervisory Engineer	194
4 Sr. Professional Engineer	171
5 Professional Engineer	142
6 Engineer III	130
7 Engineer II	122
8 Engineer I	91
9 Sr. Design Engineer	129
10 Design Engineer	114
11 Designer II	104
12 Designer I	93
13 Senior Technician	79
14 Technician II	74
15 Technician I	66
16 Landscape Architect	98
17 Sr. Scientist Ph.D.	194
19 Sr. Envir. Scientist	194
20 Environmental Scientist III	109
21 Environmental Scientist II	98
22 Environmental Scientist I	79
23 Environmental Tech.	66
24 Construction Svcs Admin	144
25 Construction Svcs Eng.	137
26 Administrative Management	126
27 Administrative Staff	59
28 Word Processor II	59
29 Word Processor I	53
30 Clerical II	53
31 Clerical I	39
32 Expert Testimony	249

Direct Expenses are billed at cost + 10%



Applied Sciences Consulting, Inc.

ITEM	UNIT	UNIT COST
Photocopies:		
XEROX COPIES (11"x17")	Sheet	\$0.12
XEROX COPIES (8-1/2" x 11")	Sheet	\$0.06
XEROX COPIES (8-1/2" x 14")	Sheet	\$0.10
8-1/2" x 11" - COLOR	Sheet	\$1.00
11" x 17" - COLOR	Sheet	\$1.80
Printing and Plotting of Construction Plans (8.5"x11" Color)	Sheet	\$3.25
Printing and Plotting of Construction Plans (11"x17" Color)	Sheet	\$6.50
Board Mounting	Sheet	\$49.50
Printing and Plotting of Construction Plans (24"x36" Black & White)	Sheet	\$2.50
Printing and Plotting of Construction Plans (24"x36" Color)	Sheet	30
Printing and Plotting of Aerials	Sheet	at Cost
TOTAL REPRODUCTION		
Lodging		at Cost
Travel - Automobile/Truck (out of town)		
Mileage	Mile	\$0.560
Per Diem	Day	\$100.00
Travel other than auto	NA	0
TOTAL TRAVEL & MILEAGE		
Shipping Priority Letter		at Cost
Shipping Priority Package		at Cost

November 11, 2020

Ed Ponce  
Production Manager  
HNTB Corporation  
201 N. Franklin Street, Suite 1200  
Tampa, Florida 33602

### Schedule of Rates

Contract No: 20-D-00020  
Project Title: Transportation Production Management Support  
Consultant: HNTB Corporation

Subconsultant Name: AREHNA Engineering, Inc.

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The following rates are AREHNA's proposed staff rates for the above referenced contract.

<b>STAFF CLASSIFICATION</b>	<b>BILLING RATE (\$/HR)</b>
Chief Engineer	\$165.00
Clerical	\$58.00
Engineer	\$115.00
Engineer Intern	\$95.00
Engineering Technician	\$57.00
Principal Engineer	\$225.00
Senior Designer	\$101.00
Senior Engineer	\$210.00
Senior Engineering Technician	\$82.00

We look forward to working with you on the contract. If you have any questions or require further information please contact our office at 813-944-3464.

Sincerely,



Jessica McRory, PE  
President

**Standard Items and Item Descriptions for Geotechnical and Materials firms**

Item #	Item Description	Unit	Rate
101	Aggregate Carbonates & Organic Matter FM 5-514	Test	\$ 100.00
102	Aggregate Org. Impurities S& for Concrete AASHTO T21	Test	\$ 60.00
104	Aggregate Sieve Anlsys of Fine & Coarse AASHTO T27	Test	\$ 70.00
105	Aggregate Soundness AASHTO T104	Test	\$ 330.00
106	Aggregate Specific Gravity/Absorption Coarse AASHTO T85	Test	\$ 100.00
107	Aggregate Total Moisture Content by Drying AASHTO T255	Test	\$ 40.00
108	Aggregate Unit Mass & Voids AASHTO T19	Test	\$ 50.00
109	Aggregate Specific Gravity/Absorption Fine AASHTO T84	Test	\$ 105.00
200	Asphalt Bulk Specific Gravity FM 1-T166	Test	\$ 70.00
201	Asphalt Content FM 5-563	Test	\$ 135.00
204	Asphalt Gradation FM 1-T030	Test	\$ 85.00
207	Asphalt Los Angeles (LA) Abrasion Small Agg FM 1-T096	Test	\$ 350.00
209	Asphalt Pavement Coring - 4in dia with Base Depth Check	Each	\$ 145.00
210	Asphalt Pvmt. Coring - 4in dia without Base Depth Check	Each	\$ 130.00
211	Asphalt Pavement Coring - 6in dia with Base Depth Check	Each	\$ 160.00
212	Asphalt Pvmnt Coring - 6in dia without Base Depth Check	Each	\$ 140.00
300	Concrete Beam Flexural Testing ASTM C78	Test	\$ 60.00
301	Concrete Compressive Strength of Grout\Mortar ASTM C109	Test	\$ 35.00
302	Concrete Cylinder Curing, Capping & Breaking ASTM C39	Test	\$ 25.00
303	Concrete Drilled Cores & Sawed Beams ASTM C42	Test	\$ 75.00
304	Concrete Masonry Unit Sampling & Testing ASTM C140	Test	\$ 120.00
305	Concrete Pavement Coring - 4in Dia	Each	\$ 175.00
306	Concrete Pavement Coring - 6in Dia	Each	\$ 207.00
401	Geo Auger Borings-H& & Truck/Mud Bug	LF	\$ 10.85
404	Geo Backhoe (Rental without labor)	Task	\$ 469.00
406	Geo Barge (Rental without labor)	Task	\$ 6,000.00
407	Geo Chainsaw (Owned)	Day	\$ 80.00
408	Geo Concrete Pad & Cover for Monitoring Wells	Each	\$ 278.00
415	Geo Double Ring Infiltration ASTM D3385	Each	\$ 500.00
417	Geo Dozer (Rental without labor)	Task	\$ 985.00
418	Geo Drill Crew Support Vehicle	Day	\$ 175.00
427	Geo Extra SPT Samples-Truck/Mud Bug 0-50 Ft	Each	\$ 60.00
428	Geo Extra SPT Samples-Truck/Mud Bug 50-100 Ft	Each	\$ 65.00
429	Geo Extra SPT Samples-Truck/Mud Bug 100-150 Ft	Each	\$ 78.00
430	Geo Extra SPT Samples-Truck/Mud Bug 150-200 Ft	Each	\$ 85.00
431	Geo Extra SPT Samples-Truck/Mud Bug 200-250 Ft	Each	\$ 90.00
432	Geo Field Perm 0-10 Ft Open-End Borehole Method	Each	\$ 350.00

Item #	Item Description	Unit	Rate
433	Geo Field Perm 10-25Ft Open-End Borehole Method	Each	\$ 475.00
440	Geo Grout Boreholes- Truck/Mud Bug 0-50 Ft	LF	\$ 6.00
441	Geo Grout Boreholes- Truck/Mud Bug 50-100 Ft	LF	\$ 7.50
442	Geo Grout Boreholes- Truck/Mud Bug 100-150 Ft	LF	\$ 10.20
443	Geo Grout Boreholes- Truck/Mud Bug 150-200 Ft	LF	\$ 13.50
444	Geo Grout Boreholes- Truck/Mud Bug 200-250 Ft	LF	\$ 15.00
445	Geo Grouted Monitor Well 2in 0-50 Ft	LF	\$ 35.00
446	Geo H& Auger with DCP (0-50 ft) ASTM D1452	LF	\$ 25.00
450	Geo Piezometer 2in 0-50 Ft	LF	\$ 44.00
462	Geo Rock Coring Truck/Mud Bug 0-50 Ft 4in ID & over	LF	\$ 53.00
463	GeoRocCoring Truck/MudBug 0-50 Ft less than 4in ID	LF	\$ 45.00
464	Geo Rock Coring Truck/Mud Bug 50-100 Ft 4in ID over	LF	\$ 60.00
465	GeoRocCoring Truck/MudBug 50-100 Ft les than 4in ID	LF	\$ 52.00
466	GeoRocCoring Truck/MudBug 100-150 Ft 4in ID & over	LF	\$ 70.00
467	GeoRocCoring Truck/MudBug 100-150 Ft les than 4in ID	LF	\$ 64.00
468	GeoRocCoring Truck/MudBug 150-200 Ft 4in ID & over	LF	\$ 86.00
469	GeoRocCoring Truck/MudBug 150-200 Ft les than 4in ID	LF	\$ 72.00
470	GeoRocCoring Truck/MudBug 200-250 Ft 4in ID & over	LF	\$ 111.00
471	GeoRocCoring Truck/MudBug 200-250 Ft les than 4in ID	LF	\$ 75.00
472	Geo Saximeter Testing	Hour	\$ 133.00
478	Geo SPT Truck/Mud Bug 0-50 Ft	LF	\$ 14.75
479	Geo SPT Truck/Mud Bug 50-100 Ft	LF	\$ 18.95
480	Geo SPT Truck/Mud Bug 100-150 Ft	LF	\$ 27.85
481	Geo SPT Truck/Mud Bug 150-200 Ft	LF	\$ 35.00
482	Geo SPT Truck/Mud Bug 200-250 Ft	LF	\$ 44.00
488	Geo Temp Casing 3in Truck/Mud Bug 0-50 Ft	LF	\$ 10.35
489	Geo Temp Casing 3in Truck/Mud Bug 50-100 Ft	LF	\$ 14.25
490	Geo Temp Casing 3in Truck/Mud Bug 100-150 Ft	LF	\$ 17.50
491	Geo Temp Casing 3in Truck/Mud Bug 150-200 Ft	LF	\$ 20.60
492	Geo Temp Casing 3in Truck/Mud Bug 200-250 Ft	LF	\$ 22.00
498	Geo Temp Casing 4in Truck/Mud Bug 0-50 Ft	LF	\$ 11.20
499	Geo Temp Casing 4in Truck/Mud Bug 50-100 Ft	LF	\$ 15.20
500	Geo Temp Casing 4in Truck/Mud Bug 100-150 Ft	LF	\$ 16.50
501	Geo Temp Casing 4in Truck/Mud Bug 150-200 Ft	LF	\$ 17.25
502	Geo Temp Casing 4in Truck/Mud Bug 200-250 Ft	LF	\$ 20.60
508	Geo Temp Casing 6in Truck/Mud Bug 0-50 Ft	LF	\$ 15.00
509	Geo Temp Casing 6in Truck/Mud Bug 50-100 Ft	LF	\$ 19.00
510	Geo Temp Casing 6in Truck/Mud Bug 100-150 Ft	LF	\$ 21.00
511	Geo Temp Casing 6in Truck/Mud Bug 150-200 Ft	LF	\$ 24.00
512	Geo Temp Casing 6in Truck/Mud Bug 200-250 Ft	LF	\$ 27.00

Item #	Item Description	Unit	Rate
514	Geo Truck/Mud Bug Mobil (30 miles straightline distance)	Each	\$ 500.00
519	Geo Undisturbed Samples Truck/Mud Bug 0-50 Ft	Each	\$ 185.00
520	Geo Undisturbed Samples Truck/Mud Bug 50-100 Ft	Each	\$ 195.00
521	Geo Undisturbed Samples Truck/Mud Bug 100-150 Ft	Each	\$ 210.00
522	Geo Undisturbed Samples Truck/Mud Bug 150-200 Ft	Each	\$ 250.00
524	Geo Vibration Monitoring	Day	\$ 1,510.00
531	Geo Truck/Mudbug Drill Rig and Crew (2-person)	Hour	\$ 215.00
532	Geo Truck/Mudbug Drill Rig and Crew (3-person)	Hour	\$ 300.00
538	Geo Clearing Equipment	Day	\$ 1,995.00
539	Geo Wash Boring for Rock Cores 0-50 Ft	LF	\$ 10.00
540	Geo Wash Boring for Rock Cores 50-100 Ft	LF	\$ 12.00
541	Geo Wash Boring for Rock Cores 100-150 Ft	LF	\$ 14.00
542	Geo Wash Boring for Rock Cores 150-200 Ft	LF	\$ 16.00
543	Geo Wash Boring for Rock Cores 200-250 Ft	LF	\$ 18.00
602	Mobilization - Vibration Monitoring Equipment	Each	\$ 275.00
603	Mobilization Asphalt Coring Equipment	Each	\$ 360.00
606	Mobilization Concrete Coring	Each	\$ 360.00
612	Mobilization Drill Rig Truck Mount	Each	\$ 485.00
617	Mobilization Skid Rig	Each	\$ 670.00
620	Mobilization of Clearing Equipment	Each	\$ 610.00
702	MOT Channelizing Devices - Type I, II, VP, Drum (each)	Each	\$ 2.70
706	MOT Portable Sign	Each	\$ 43.50
708	MOT Provide Channelizing Devices - Cone	Each	\$ 2.00
712	MOT Support Vehicle	Hour	\$ 83.00
800	Soils Chloride Soil or Water FM 5-552	Test	\$ 70.00
801	Soils Consol-Addtl Incrmnts AASHTO T216 (13 to 24 Loads)	Each	\$ 90.00
802	Soils Consol-Addtl Incrmnts AASHTO T216 (up to 12 Loads)	Each	\$ 495.00
803	Soils Consolidation - Constant Strain ASTM D4186	Test	\$ 580.00
804	Soils Consol-Extend Load Incrmnts AASHTO T216	Day	\$ 160.00
805	Soils Corrosion Series FM 5-550 through 5-553	Test	\$ 230.00
806	Soils Direct Shear Consolid Drained/ Point FM 3-D3080	Test	\$ 360.00
808	Soils Flexible Wall Permeability ASTM D5084	Test	\$ 425.00
809	Soils Hydrometer Only AASHTO T88	Test	\$ 135.00
810	Soils Limerock Bearing Ratio (LBR) FM 5-515	Test	\$ 355.00
811	Soils Liquid Limit AASHTO T89	Test	\$ 60.00
812	Soils Materials Finer than 200 Sieve FM 1-T011	Test	\$ 50.00
817	Soils Moisture Content Laboratory AASHTO T265	Test	\$ 16.00
818	Soils Moisture Content Microwave AASHTO D4643	Test	\$ 20.00
819	Soils Organic Content Ignition FM 1 T-267	Test	\$ 47.00
821	Soils Particle Size Anlys AASHTO T88 (Incl. Hydrometer)	Test	\$ 170.00

Item #	Item Description	Unit	Rate
822	Soils Particle Size Anlys AASHTO T88 (No Hydrometer)	Test	\$ 73.00
823	Soils Permeability Constant Head AASHTO T215	Test	\$ 365.00
824	Soils Permeability Falling Head FM 5-513	Test	\$ 300.00
825	Soils pH Soil or Water FM 5-550	Test	\$ 43.00
826	Soils Plastic Limit & Plasticity Index AASHTO T90	Test	\$ 70.00
827	Soils Proctor Modified FM 1-T180	Test	\$ 142.00
828	Soils Proctor Standard AASHTO T99	Test	\$ 142.00
829	Soils Resistivity Soil or Water FM 5-551	Test	\$ 70.00
831	Soils Specific Gravity AASHTO T100	Test	\$ 77.00
832	Soils Split Tensile Strgth of Rock Cores ASTM D3967	Test	\$ 137.00
833	Soils Sulfate Soil or Water FM 5-553	Test	\$ 70.00
835	Soils Triaxl Consl-Drain (CD) Per Point\Cell ASTM D7181	Test	\$ 550.00
836	Soils Tri Cnsl-Undrn (CU) Pt\Cell AASHTO T297/ASTM D4767	Test	\$ 550.00
837	Soil Tri Uncsl-Undrn (UU) Pt\Cell AASHTO T296/ASTM D2850	Test	\$ 490.00
838	Soils Unconfined Compression - Rock ASTM D7012, Method C	Test	\$ 140.00
839	Soils Unconfined Compress - Soil AASHTO T208/ASTM D2166	Test	\$ 245.00



Atkins North America, Inc.  
 4030 West Boy Scout Boulevard  
 Suite 700  
 Tampa, Florida 33607  
 Telephone: 813.282.7275  
[www.atkinsglobal.com/northamerica](http://www.atkinsglobal.com/northamerica)

**STANDARD HOURLY RATES FOR PROFESSIONAL SERVICES**

<b>Atkins North America, Inc.</b> <b>HOURLY RATE SCHEDULE</b> <b>November 2020</b>	
Job Classification	Maximum
Program Manager	\$280.00
Principal Technical Professional	\$300.00
Engineering Intern	\$90.00
Engineering Technician	\$75.00
Engineer I	\$115.00
Engineer II	\$125.00
Engineer III	\$150.00
Senior Engineer I	\$160.00
Senior Engineer II	\$175.00
Senior Engineer III	\$250.00
Senior Engineer IV	\$275.00
Field Representative	\$130.00
Construction Manager	\$150.00
Senior Construction Manager	\$170.00
Project Manager	\$190.00
Senior Project Manager	\$220.00
Senior Technical Professional	\$250.00
Designer I/CADD Designer I	\$120.00
Designer II/CADD Designer II	\$140.00
Senior Designer	\$160.00
Senior Designer II	\$180.00
Senior Designer III	\$200.00
Senior Planner I	\$135.00
Senior Planner II	\$160.00
Senior Planner III	\$210.00
Environmental Technician	\$60.00
Environmental Scientist I	\$80.00
Environmental Scientist II	\$100.00
Environmental Senior Scientist I	\$130.00
Environmental Senior Scientist II	\$165.00

Registered office: 4030 West Boy Scout Boulevard, Suite 700, Tampa FL 33607, United States



**STANDARD HOURLY RATES FOR PROFESSIONAL SERVICES**

<b>Atkins North America, Inc. HOURLY RATE SCHEDULE November 2020</b>	
<b>Job Classification</b>	<b>Maximum</b>
Environmental Senior Scientist III	\$200.00
Environmental Senior Scientist IV	\$250.00
Program Assistant/Operations Coordinator	\$100.00
Administrative Coordinator II/Operations Coordinator II	\$120.00
GIS Analyst I	\$90.00
GIS Analyst II	\$105.00
GIS Analyst III	\$110.00
Sr. GIS Analyst I	\$120.00
Sr. GIS Analyst II	\$140.00
Sr. GIS Analyst III	\$170.00



AYERS ASSOCIATES – WAGE RATES

JOB TITLE	FEE RATE (\$ HOUR)
Principal	\$295.00
Project Manager	\$230.00
Senior Project Engineer	\$255.00
Project Engineer	\$190.00
Project Engineer (EI)	\$145.00
Senior Design Engineer	\$255.00
Senior Planner	\$255.00
Senior Designer	\$165.00
Senior Landscape Architect	\$180.00
Senior CADD Technician	\$135.00
CADD Technician	\$125.00
Senior GIS Analyst	\$180.00
Project GIS Analyst	\$160.00
Senior Project Scientist	\$175.00
Landscape Architect	\$160.00
Administrative Assistant	\$90.00
Clerical	\$80.00
Senior Construction Manager	\$170.00
Construction Inspector	\$125.00

November 12, 2020

Edith Cineros  
Project Analyst  
HNTB Corporation  
201 N. Franklin Street, Suite 1200  
Tampa, Florida 33602

RE: Transportation Production Management Support - Contract 20-D-00020

Dear Ms. Cineros,

This is to certify that the raw labor rates and firm's multiplier shown below are accurate as of November 12, 2020.  
Please let me know if you need additional information.

BES	Rate	Loaded Rate
Project Manager	\$42.50	\$149.13
Senior Project Engineer	\$63.00	\$221.06
Senior Engineer	\$54.00	\$189.48
Principal Engineer	\$65.00	\$228.08
Senior Designer	\$32.00	\$112.29

Labor	100%
OH	242.04
EXP	0.67
FCCM	0.18
FF	8"
Multiplier	350.89

Regards,



Dilip Mundkur, PE, PTOE  
President

cc: Ben Walker, PE, HNTB  
Project File

# BURGESS & NIPLE

10006 N. Dale Mabry Highway | Suite 201 | Tampa, FL 33618 | 813.962.8689

Ms. Edith Cisneros  
HNTB CORPORATION  
201 N. Franklin Street, Suite 1200, Tampa, FL 33602  
Phone (813) 402-4164

- Re- Loaded Rates  
Transportation Production Management  
Support

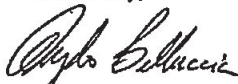
11/11/20

Ms. Cisneros,

Please accept Burgess & Niple's Loaded Rates by Classification below.

B&N Classification	Billing Rates
Chief Designer	\$ 233.52
Chief Engineer	\$ 323.28
Community Outreach Specialist	\$ 152.19
Designer	\$ 135.11
Engineer	\$ 209.52
Engineering Intern	\$ 126.43
Engineering Technician	\$ 75.03
Project Manager	\$ 313.13
Secretary/Clerical	\$ 106.73
Senior Designer	\$ 158.06
Senior Engineer	\$ 239.56
Senior Environmental Specialist	\$ 151.69

Sincerely,

  
Angelo Belluccia  
District Director



Catalyst Communications Classifications	Billing Rate
Principal	\$250.00
Communications Coordinator	\$200.00
Copywriter	\$150.00



November 16, 2020

**RE: Billing Rates, Transportation Production Management Support (RFQ: 20-D-00020)**

To Whom It May Concern:

Below are our proposed billing rates for the subject project.

Classification	2021 Hourly Billing Rate
Contract Manager	\$216.76
Project Manager 4	\$186.76
Project Manager 3	\$165.36
Project Manager 2	\$151.74
Engineer 10	\$192.60
Engineer 9	\$175.09
Engineer 8	\$157.58
Engineer 7	\$145.91
Engineer 6	\$134.23
Engineer 5	\$122.56
Engineer 4	\$110.89
Designer 5	\$99.22
CAD Technician 4	\$87.54
CAD Technician 3	\$78.79
Construction Manager	\$151.74
Resident Engineer	\$140.07
Senior Field Engineer	\$128.40
Field Engineer	\$110.89
Construction Inspector	\$116.72
Construction Inspector I	\$64.20
Graphics Designer	\$99.22
Office Manager	\$87.54
Administrative Assistant, Sr.	\$75.87
Administrative Assistant	\$64.20

Please contact us at (678) 999-0173 if you have any questions or comments regarding this proposal. Thank you in advance for considering CERM.

Corporate Environmental Risk Management  
1990 Lakeside Parkway • Suite 300 • Tucker, GA 30084  
O: 678.999.0173 F: 678.999.0186

[www.cerm.com](http://www.cerm.com)



**Construction Management Services**  
Tampa Transportation Production Management  
(RFQ: 20-D-00020)

Best regards,  
**Corporate Environmental Risk Management**

*Rodney C. Givens*

Rodney C. Givens, PE  
PMCM Business Group Manager

DESMAN – Loaded Rates & Classification

<b>DESMAN Classification</b>	<b>Billing Rate</b>
Principal	\$225.00
Sr. Project Manager	\$230.00
Project Manager	\$200.00
Assistant Proj Mgr	\$165.00
Prof Engineer	\$190.00
Reg Architect	\$190.00
Sr. Engineer	\$165.00
Sr. Planner	\$165.00
Architect	\$165.00
Staff Planner	\$130.00
Staff Engineer	\$130.00
CADD tech	\$95.00
Clerical	\$82.00

## 2020 Standard Hourly Rate Schedule

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Chief Designer	\$135.00
Chief Engineer 2	\$235.00
Chief Engineer 1	\$245.00
Engineer 1	\$135.00
Engineer 2	\$160.00
Engineering Intern	\$100.00
Engineering Technician	\$60.00
Senior Engineer 1	\$200.00
Senior Engineer 2	\$213.75
Principal Surveyor	\$190.00
Survey Analyst 2	\$85.00
Survey Analyst 3	\$120.00
Administrative	\$87.00
2-Person Survey Crew (Per Day)	\$1,485.00
3-Person Survey Crew (Per Day)	\$1,910.00
4-Person Survey Crew (Per Day)	\$2,350.00





CORPORATE OFFICE  
Punta Gorda, FL

FLORIDA OFFICES  
DeFuniak Springs  
Fort Myers  
Jacksonville Beach  
Miami  
Punta Gorda  
Tallahassee  
Tampa

## Transportation Production Management Support RFQ 20-D-00020

### Billing Rates

FTE Classifications	Billing Rate
<b>Project Manager 3</b>	<b>\$210.00</b>
<b>Chief Engineer 2</b>	<b>\$180.00</b>
<b>Senior Engineer 2</b>	<b>\$165.00</b>
<b>Engineer 2</b>	<b>\$195.00</b>
<b>Engineer 1</b>	<b>\$115.00</b>
<b>Engineer Intern</b>	<b>\$85.00</b>
<b>Engineering Technician</b>	<b>\$70.00</b>
<b>CADD Technician</b>	<b>\$70.00</b>
<b>Data Collection Manager</b>	<b>\$155.00</b>
<b>Senior Engineering Technician</b>	<b>\$100.00</b>
<b>SUR Chief Surveyor</b>	<b>\$135.00</b>
<b>SUR Party Chief</b>	<b>\$65.00</b>
<b>SUR Survey Technician 3</b>	<b>\$60.00</b>
<b>SUR Survey Technician 2</b>	<b>\$55.00</b>
<b>SUR Survey Technician 1</b>	<b>\$45.00</b>
<b>4-person Crew</b>	<b>\$2,500.00</b>
<b>3-person Crew</b>	<b>\$1,975.00</b>

<b>Job Classification</b>	<b>LOADED RATE/Per hour</b>
Principal in Charge	\$190.00
Contract/Project Manager	\$160.00
Professional Surveyor & Mapper (including R/W and Hydrographic Surveyor/GPS Specialist)	\$160.00
Utility Coordinator	\$150.00
Utility Manager	\$155.00
CAD Technician	\$88.00
Geographic Information Systems (GIS) Manager	\$160.00
GIS Analyst	\$135.00
GIS Specialist	\$100.00
GIS Technician	\$88.00

<b>Crews</b>	<b>LOADED RATE/Per hour</b>	<b>LOADED RATE/Per day</b>
1 Person Survey Crew	\$95.00	\$760.00
2 Person Survey Crew	\$135.00	\$1,080.00
3 Person Survey Crew	\$185.00	\$1,480.00
4 Person Survey Crew	\$235.00	\$1,880.00
Hydrographic Survey Team	\$185.00	\$1,480.00
Utility Designating Crew (SUE)	\$265.63	\$2,125.04
Utility Locating Crew (SUE)	\$275.93	\$2,207.44

<b>Specialty Hydro Equipment</b>	<b>RATES</b>
24 Foot Survey Boat	\$500.00/Per day
14 Foot or 17 Foot Survey Boat	\$125.00/Per day
Air Boat	\$250.00/Per day
Odom Echotrac CV100	\$50.00/Per day
Trimble DGPS with Hypack	\$125.00/Per day

<b>Specialty Survey Equipment</b>	<b>RATES</b>
Robotic Station	\$15.00/Per hour
ATV (4 wheel Drive)	\$150.00/Per day
Drone (Including Pilot & Visual Observer)	\$215.00/Per hour
Static Laser Scanner	\$400.00/Per day
Maintenance of Traffic set-up (including Arrow Board)	\$400.00/Per day

Greenman-Pedersen, Inc.  
2020 Billing Rate Table

Personnel Classification	Billing Rate/Hour
Senior Principal	\$ 288.00
Principal	\$ 251.00
Project Manager	\$ 215.00
Senior Planner /Engineer	\$ 185.00
Senior Environmental Scientist	\$ 191.00
Transportation Engineer	\$ 175.00
Environmental Scientist	\$ 178.00
Senior Urban Designer/ Landscape Architect	\$ 165.00
Urban Designer/Landscape Architect	\$ 125.00
GIS Specialist	\$ 148.00
Planning Technician/Designer	\$ 110.00
Graphic Artist	\$ 83.00
Clerical	\$ 81.00



**HYATT SURVEY SERVICES, INC.**  
**RATE SCHEDULE**  
January 1, 2020

<u><b>BILLING UNIT</b></u>	<u><b>HOURLY RATE</b></u>
----------------------------	---------------------------

**Field Crews:**

Field Survey Crew: (1 Person)	\$ 105.00
Field Survey Crew: (2 Person)	\$ 140.00
Field Survey Crew: (3 Person)	\$ 175.00

Note: All Field Crew rates include either robotic total station or RTK GPS equipment.

**Hydrographic Survey Crew:**

Single Beam Surveys:	\$ 1,600.00/day
Multi Beam Surveys:	\$ 2,200.00/day

Note: Hydrographic Survey Crew rate includes all personnel and equipment for an 8 hour day.

**Office:**

Survey Technician	\$ 105.00
Professional Surveyor & Mapper	\$ 135.00
Senior Professional Surveyor & Mapper	\$ 165.00

Administrative Assistant: \$ 50.00

**Additional Equipment:**

Marshmaster: (w/o operator)	\$ 500.00/day
Airboat: (w/o operator)	\$ 450.00/day
4WD ATV/UTV:	\$ 100.00/day

*\*All reimbursable costs, if any, will be invoiced at cost plus 10% unless negotiated otherwise.*

*\*\*Rates shown are subject to change at the discretion of Hyatt Survey Services, Inc.*

# CITY OF TAMPA FEE SCHEDULE\*

20-D-00020; Transportation Production Management Support

Effective January 1, 2021 – December 31, 2025

Labor Classification	Per Hour
Senior Project Director	\$300
Project Director	\$280
Technical Director	\$250
Managing Consultant	\$230
Senior Technical Analyst	\$220
Senior Consultant III	\$200
Senior Consultant II	\$175
Senior Consultant I	\$155
Associate Consultant III	\$140
Associate Consultant II	\$120
Assistant Consultant	\$115
Associate Consultant I	\$105
Administrative Technician	\$85
Technician	\$75
Intern	\$65
Other Direct Expenses	
Copy Center Services:	
- Color printing (8.5" x 11"—11" x 17")	\$0.16 to \$0.32/page
- Black & White printing (8.5" x 11"—11" x 17")	\$0.08 to \$0.16/page
Automobile mileage at current IRS rate	\$0.575/mile
Electronic Field Equipment	\$10.00/day
A general and administrative charge of 10% will be applied to all other direct costs, inclusive of subcontractor charges.	
Per diem is charged at \$175.00/day. A lodging surcharge will apply in high rate areas.	

\*ICF Jones & Stokes, Inc.

<b>L.A. Design, P.A.</b>
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**Standard Hourly Rate Schedule**

<b>Classification</b>	<b>Billing Rate</b>
Senior Principal Landscape Architect	\$ 135.00
Senior Landscape Architect	\$ 115.00
Chief Scientist	\$ 135.00
Senior Designer	\$ 80.00

January 2020



<b>GEOTECHNICAL FEE SCHEDULE</b> Transportation Production Management Support 20-D-00020 November 12, 2020
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**ENGINEERING AND TECHNICAL SERVICES**

1. Chief Engineer	Hour	\$	280.00
2. Senior Engineer	Hour	\$	210.00
3. Project Manager	Hour	\$	175.00
4. Project Engineer	Hour	\$	160.00
5. Engineer	Hour	\$	140.00
6. Geologist/Scientist	Hour	\$	110.00
7. Sr. Technician/Engineering Intern	Hour	\$	95.00
8. CADD Technician	Hour	\$	85.00
9. Field Technician	Hour	\$	80.00
10. Clerical/Admin	Hour	\$	75.00

*MC Squared Project No: T20.021*

**Omni Communications**  
**Unit Fee Schedule for**  
**Utility Coordination,**  
**Subsurface Utility Engineering,**  
**& Survey Support**

<b>Service</b>	<b>Unit</b>	<b>Rate</b>
CADD Technician	Hour	\$130.00
Project Manager (SUE)	Hour	\$264.00
Senior Surveyor	Hour	\$224.00
Utility Coordinator	Hour	\$164.00
Designating Crew 3-person	Day	\$2,411.00
Locating Crew 3-person	Day	\$2,518.00
Surveying Crew 3-Person	Day	\$1,984.00





PedalPowerPromoters.com

November 12, 2020

Attn: Ms. Edith Cisneros  
Project Analyst  
HNTB Corporation  
201 N. Franklin Street, Ste: 1200  
Tampa, FL 33602

RE: Transportation Production Management Support, Contract 20-D-00020

HNTB Classifications	Pedal Power Promoters, LLC Billing Rate
Multimodal Planning ➤ Micromobility/Bike/Ped/Scout	\$150
Public Engagement ➤ Chambers of Commerce ➤ Local Businesses	\$150
Interagency Coordination ➤ Hillsborough MPO ➤ TBARTA ➤ COT Neighborhood Liaison ➤ Neighborhood HOAs	\$150
Safety/Vision Zero	\$150

Signature:

Christine Acosta  
Founder, Principal  
813.263.4785  
christine@pedalpowerpromoters.com



RENAISSANCE  
PLANNING

November 11, 2020

Ms. Edith Cisneros  
HNTB Corporation  
201 N. Franklin Street, Suite 1200  
Tampa, FL 33602

RE: Transportation Production Management Support, Contract 20-D-00020  
Renaissance Planning Billing Rates

Classifications	Billing Rates
Chief Planner	\$ 344
Chief Engineer	\$ 299
Senior Planner	\$ 186
Project Planner	\$ 146
GIS Specialist	\$ 138
Graphic Designer	\$ 118
Planner	\$ 102

Sincerely,

Frank Kalpakis | Principal

RENAISSANCE PLANNING

[fkalpakis@ciesthatwork.com](mailto:fkalpakis@ciesthatwork.com)

813-254-7741 x205

# TIERRA

November 11, 2020

HNTB Corporation  
201 N. Franklin Street, Suite 1200  
Tampa, Florida 33602

Attn: Ms. Edith Cisneros

**RE: Schedule of Rate Values for City of Tampa  
Transportation Production Management Support  
Contract No. 20-D-00020  
City of Tampa, Florida  
Tierra Project No.: 6511-20-266**

Ms. Cisneros:

Thank you for the opportunity to join your team for the City of Tampa Production Management Support Consultant contract.

Please find attached Tierra's Exhibit A, which represents our firm's Schedule of Rate Values to be used on the contract. Additionally, we have included our Letter of Intent for this contract.

We trust that this will meet your needs for the Schedule of Rates Values requested by the City of Tampa.

Thank you once again for the opportunity to be part of your team.

Please let us know if you have any questions or need further information.

Sincerely,

**TIERRA, INC.**



Larry P. Moore, P.E.  
Principal Geotechnical Engineer

Cc: Luz Rojo, HNTB Corporation

Item Description	Unit	Unit Price	Quantity	Total
<b>Geotechnical Field Investigation</b>				
612-Geo Mobilization Drill Rig Truck Mount	Each	\$ 350.00		\$ -
614-Geo Mobilization Mudbug/All Terrain Vehicle	Each	\$ 700.00		\$ -
610-Geo Mobilization Drill Rig Truck Mount	Each	\$ 3,250.00		\$ -
418-Geo Drill Crew Support Vehicle	Day	\$ 160.00		\$ -
609-Geo Mobilization Drill Rig Barge Mount	Each	\$ 7,500.00		\$ -
405-Geo Barge (Owned)	Day	\$ 2,500.00		\$ -
618-Geo Mobilization Support Boat	Each	\$ 500.00		\$ -
Geo Support Safety Boat	Day	\$ 500.00		\$ -
619-Geo Mobilization Tri-Pod	Each	\$ 1,250.00		\$ -
419-Geo Drilling Crew 2-Person	Hour	\$ 135.00		\$ -
420-Geo Drilling Crew 3-Person	Hour	\$ 185.00		\$ -
Geo SPT Truck 0-50 Ft	LF	\$ 12.90		\$ -
Geo SPT Truck 50-100 Ft	LF	\$ 17.00		\$ -
Geo SPT Truck 100-150 Ft	LF	\$ 31.00		\$ -
Geo SPT Truck 150-200 Ft	LF	\$ 39.00		\$ -
478-Geo SPT Truck-Mud Bug 0-50 Ft	LF	\$ 15.20		\$ -
479-Geo SPT Truck-Mud Bug 50-100 Ft	LF	\$ 18.10		\$ -
480-Geo SPT Truck-Mud Bug 100-150 Ft	LF	\$ 32.00		\$ -
481-Geo SPT Truck-Mud Bug 150-200 Ft	LF	\$ 42.00		\$ -
473-Geo SPT Barge/Track/Amphibious 000-050 Ft	LF	\$ 21.50		\$ -
474-Geo SPT Barge/Track/Amphibious 050-100 Ft	LF	\$ 28.90		\$ -
475-Geo SPT Barge/Track/Amphibious 100-150 Ft	LF	\$ 53.00		\$ -
476-Geo SPT Barge/Track/Amphibious 150-200 Ft	LF	\$ 70.00		\$ -
Geo Grout Boreholes- Truck 0-050 Ft	LF	\$ 5.25		\$ -
Geo Grout Boreholes- Truck 50-100 Ft	LF	\$ 7.00		\$ -
Geo Grout Boreholes- Truck 100-150 Ft	LF	\$ 10.25		\$ -
Geo Grout Boreholes- Truck 150-200 Ft	LF	\$ 14.00		\$ -
440-Geo Grout Boreholes- Truck/Mud Bug 000-050 Ft	LF	\$ 6.25		\$ -
441-Geo Grout Boreholes- Truck/Mud Bug 050-100 Ft	LF	\$ 8.00		\$ -
442-Geo Grout Boreholes- Truck/Mud Bug 100-150 Ft	LF	\$ 13.10		\$ -
443-Geo Grout Boreholes- Truck/Mud Bug 150-200 Ft	LF	\$ 18.00		\$ -
435-Geo Grout Boreholes- Barge/Track/Amphibious 000-050 Ft	LF	\$ 8.50		\$ -
436-Geo Grout Boreholes- Barge/Track/Amphibious 050-100 Ft	LF	\$ 11.25		\$ -
437-Geo Grout Boreholes- Barge/Track/Amphibious 100-150 Ft	LF	\$ 17.25		\$ -
438-Geo Grout Boreholes- Barge/Track/Amphibious 150-200 Ft	LF	\$ 25.00		\$ -
Geo Temp Casing 3" Truck 0-050 Ft	LF	\$ 8.50		\$ -
Geo Temp Casing 3" Truck 50-100 Ft	LF	\$ 10.25		\$ -
Geo Temp Casing 3" Truck 100-150 Ft	LF	\$ 12.25		\$ -
Geo Temp Casing 3" Truck 150-200 Ft	LF	\$ 15.00		\$ -

Item Description	Unit	Unit Price	Quantity	Total
488-Geo Temp Casing 3" Truck/Mud Bug 000-050 Ft	LF	\$ 10.30		\$ -
489-Geo Temp Casing 3" Truck/Mud Bug 050-100 Ft	LF	\$ 14.00		\$ -
490-Geo Temp Casing 3" Truck/Mud Bug 100-150 Ft	LF	\$ 17.50		\$ -
491-Geo Temp Casing 3" Truck/Mud Bug 150-200 Ft	LF	\$ 22.00		\$ -
483-Geo Temp Casing 3" Barge/Track/Amphibious 0-050 Ft	LF	\$ 14.50		\$ -
484-Geo Temp Casing 3" Barge/Track/Amphibious 50-100 Ft	LF	\$ 17.50		\$ -
485-Geo Temp Casing 3" Barge/Track/Amphibious 100-150 Ft	LF	\$ 20.00		\$ -
486-Geo Temp Casing 3" Barge/Track/Amphibious 150-200 Ft	LF	\$ 25.00		\$ -
463-Geo Rock Coring Truck/Mud Bug 000-050 Ft less than 4" ID	LF	\$ 45.00		\$ -
465-Geo Rock Coring Truck/Mud Bug 050-100 Ft less than 4" ID	LF	\$ 52.00		\$ -
467-Geo Rock Coring Truck/Mud Bug 100-150 Ft less than 4" ID	LF	\$ 60.00		\$ -
453-Geo Rock Coring Barge/Track/Amphibious 000-050 Ft less than 4" ID	LF	\$ 48.00		\$ -
455-Geo Rock Coring Barge/Track/Amphibious 050-100 Ft less than 4" ID	LF	\$ 64.00		\$ -
457-Geo Rock Coring Barge/Track/Amphibious 100-150 Ft less than 4" ID	LF	\$ 80.00		\$ -
459-Geo Rock Coring Barge/Track/Amphibious 150-200 Ft less than 4" ID	LF	\$ 94.00		\$ -
427-Geo Extra SPT Samples-Truck/Mud Bug 000-050 Ft	Each	\$ 71.00		\$ -
428-Geo Extra SPT Samples-Truck/Mud Bug 050-100 Ft	Each	\$ 71.00		\$ -
429-Geo Extra SPT Samples-Truck/Mud Bug 100-150 Ft	Each	\$ 85.00		\$ -
430-Geo Extra SPT Samples-Truck/Mud Bug 150-200 Ft	Each	\$ 85.00		\$ -
422-Geo Extra SPT Samples-Barge/Track/Amphibious 000-050 Ft	Each	\$ 71.00		\$ -
423-Geo Extra SPT Samples-Barge/Track/Amphibious 050-100 Ft	Each	\$ 71.00		\$ -
424-Geo Extra SPT Samples-Barge/Track/Amphibious 100-150 Ft	Each	\$ 85.00		\$ -
425-Geo Extra SPT Samples-Barge/Track/Amphibious 150-200 Ft	Each	\$ 85.00		\$ -
519-Geo Undisturbed Samples Truck/Mud Bug 000-050 Ft	Each	\$ 200.00		\$ -
520-Geo Undisturbed Samples Truck/Mud Bug 050-100 Ft	Each	\$ 200.00		\$ -
521-Geo Undisturbed Samples Truck/Mud Bug 100-150 Ft	Each	\$ 200.00		\$ -
522-Geo Undisturbed Samples Truck/Mud Bug 150-200 Ft	Each	\$ 200.00		\$ -
515-Geo Undisturbed Samples Barge/Track/Amphibious 000-050 Ft	Each	\$ 200.00		\$ -
516-Geo Undisturbed Samples Barge/Track/Amphibious 050-100 Ft	Each	\$ 200.00		\$ -
517-Geo Undisturbed Samples Barge/Track/Amphibious 100-150 Ft	Each	\$ 200.00		\$ -
518-Geo Undisturbed Samples Barge/Track/Amphibious 150-200 Ft	Each	\$ 200.00		\$ -
401-Geo Auger Borings- Hand & Truck/Mud Bug	LF	\$ 10.50		\$ -
402-Geo Auger Borings- Track	LF	\$ 12.00		\$ -
432-Geo Field Permeability 0-10 Ft (Open - End Borehole Method)	Each	\$ 290.00		\$ -
Flagman and Barricades 2-Man Crew Own Equipment	Day	\$ 890.00		\$ -
Muck Probing Unsuitable Soils 2-Man Crew	Day	\$ 1,080.00		\$ -
450-Geo Piezometer 2" 000-050 Ft	LF	\$ 44.00		\$ -
445-Geo Grouted Monitor Well 2" 000-050 Ft	LF	\$ 6.25		\$ -
Piezometer Permit Cost Actual - DEP	Each	\$ 250.00		\$ -
403-Geo Backhoe (Owned)	Day	\$ 600.00		\$ -
416-Geo Dozer (Owned)	Day	\$ 800.00		\$ -
Site Clearing to Access Boring or Test Locations	Hour	\$ 210.00		\$ -
407-Geo Chainsaw (Owned)	Day	\$ 28.00		\$ -

Item Description	Unit	Unit Price	Quantity	Total
415-Geo Double Ring Infiltration (ASTM D3385)	Each	\$ 525.00		\$ -
434-Geo Ground Penetrating Radar (GPR)	Day	\$ 2,800.00		\$ -
<b>Asphalt and Concrete Pavement Coring</b>				
209-Asphalt Pavement Coring – 4" dia with Base Depth Check	Each	\$ 125.00		\$ -
210-Asphalt Pavement Coring – 4" dia without Base Depth Check	Each	\$ 110.00		\$ -
211-Asphalt Pavement Coring – 6" dia with Base Depth Check	Each	\$ 125.00		\$ -
212-Asphalt Pavement Coring – 6" dia without Base Depth Check	Each	\$ 110.00		\$ -
305-Concrete Pavement Coring - 4" Dia	Each	\$ 110.00		\$ -
306-Concrete Pavement Coring - 6" Dia	Each	\$ 110.00		\$ -
603-Mobilization Asphalt Coring equipment	Each	\$ 250.00		\$ -
606-Mobilization Concrete Coring	Each	\$ 250.00		\$ -
<b>Geotechnical Soil Laboratory Testing</b>				
812-Soils Materials Finer than 200 Sieve (FM 1-T011)	Test	\$ 42.00		\$ -
817-Soils Moisture Content Laboratory (AASHTO T 265)	Test	\$ 10.00		\$ -
821-Soils Particle Size Analysis (AASHTO T 88) (Including Hydrometer)	Test	\$ 131.00		\$ -
822-Soils Particle Size Analysis (AASHTO T 88) (No Hydrometer)	Test	\$ 67.00		\$ -
805-Soils Corrosion Series (FM 5-550 through 5-553)	Test	\$ 175.00		\$ -
825-Soils pH Soil or Water (FM 5-550)	Test	\$ 35.00		\$ -
829-Soils Resistivity Soil or Water (FM 5-551)	Test	\$ 46.00		\$ -
800-Soils Chloride Soil or Water (FM 5-552)	Test	\$ 46.00		\$ -
833-Soils Sulfate Soil or Water (FM 5-553)	Test	\$ 48.00		\$ -
819-Soils Organic Content Ignition (FM 1 T-267)	Test	\$ 42.00		\$ -
Atterberg Limit Tests (AASHTO T-89 and T-90) Combined	Test	\$ 130.00		\$ -
826-Soils Plastic Limit & Plasticity Index (AASHTO T 90)	Test	\$ 70.00		\$ -
811-Soils Liquid Limit (AASHTO T 89)	Test	\$ 60.00		\$ -
823-Soils Permeability Constant Head (AASHTO T 215)	Test	\$ 175.00		\$ -
824-Soils Permeability Falling Head (FM 5-513)	Test	\$ 175.00		\$ -
827-Soils Proctor Modified (FM 1-T 180)	Test	\$ 115.00		\$ -
828-Soils Proctor Standard (AASHTO T 99)	Test	\$ 111.00		\$ -
832-Soils Splitting Tensile Strength of Rock Cores (ASTM D3967)	Test	\$ 138.00		\$ -
838-Soils Unconfined Compression - Rock (ASTM D7012, Method C)	Test	\$ 138.00		\$ -
803-Soils Consolidation - Constant Strain (ASTM D4186)	Test	\$ 580.00		\$ -
804-Soils Consolidation - Extended Load Increments (AASHTO T216)	Each	\$ 50.00		\$ -
806-Soils Direct Shear Consolidated Drained/ Point AASHTO T 236	Test	\$ 250.00		\$ -
810-Soils Limerock Bearing Ratio (LBR)(FM 5-515)	Test	\$ 340.00		\$ -


Item Description	Unit	Unit Price	Quantity	Total
<b>Contamination Test Units</b>				
850-EDR Report	Each	\$ 500.00		\$ -
852-Organic Vapor Analyzer (OVA)	Day	\$ 150.00		\$ -
854-Handheld GPS	Per Day	\$ 80.34		\$ -
856-Field Sampling Kit (soil)	Each	\$ 75.00		\$ -
858-Field Sampling Survey Kit (water)	Each	\$ 75.00		\$ -
860-Power Auger Boring (includes decontamination to a depth of 25 feet)	Foot	\$ 11.90		\$ -
862-BTEX and MTBE (Method 8260)	Each	\$ 65.00		\$ -
864-Organochlorine Pesticides (Method 8081)	Each	\$ 100.00		\$ -
866-Organophosphorous Pesticides (Method 8141)	Each	\$ 125.00		\$ -
868-Chlorinated Herbicides (Method 8151)	Each	\$ 100.00		\$ -
870-Volatile Organics (Method 8260)	Each	\$ 95.00		\$ -
872-Volatile Organics BTEX/MTBE(Method 8260)	Each	\$ 60.00		\$ -
874-Semi-Volatiles (Method 8270)	Each	\$ 200.00		\$ -
876-Polyaromatic Hydrocarbons (Method 8270)	Each	\$ 100.00		\$ -
878-TPH Method FL-Pro	Each	\$ 65.00		\$ -
880-RCRA 8 Metals (Method 6010/7471)	Each	\$ 65.00		\$ -
882-RCRA Metals Individual (Method 6010/7471)	Each	\$ 9.00		\$ -
884-Mercury Individual (Method 6010/7471)	Each	\$ 25.00		\$ -
886-Ultr Low Trace Mercury GW Individual (Method 1631)	Each	\$ 75.00		\$ -
888-Arsenic (Method 6010/7471)	Each	\$ 9.00		\$ -
890-SPLP/TCLP Metals	Each	\$ 198.00		\$ -
892-Asbestos Samples	Each	\$ 15.00		\$ -
894-Polychlorinated Biphenals (8082)	Each	\$ 75.00		\$ -
<b>Engineering and Technical Support Services</b>				
MAT Chief Engineer	Hour	\$ 221.77		\$ -
Senior Scientist	Hour	\$ 141.17		\$ -
Chief Scientist	Hour	\$ 174.47		\$ -
MAT Senior Engineer	Hour	\$ 198.71		\$ -
MAT Engineer	Hour	\$ 144.77		\$ -
MAT Engineering Intern	Hour	\$ 91.30		\$ -
MAT Senior Engineering Technician	Hour	\$ 102.30		\$ -
MAT Engineering Technician	Hour	\$ 81.10		\$ -
Senior Designer	Hour	\$ 124.43		\$ -
Secretary / Clerical	Hour	\$ 123.78		\$ -



**THE VALERIN GROUP, INC.  
BILLING RATES**

**Transportation Production Management Support  
Contract 20-D-00020**

<u>Valerin Classifications</u>	<u>Hourly Billing Rate</u>
Contract / Quality Control (QC) / Communications Project Manager	\$138.00
Community Outreach / Public Involvement Specialist	\$135.00
Marketing Specialist	\$135.00
Graphic Designer	\$121.50
Website / Mobile App Developer	\$127.00
Videographer	\$132.50
Video Editor	\$121.50
Multimedia Specialist	\$127.00
Photographer / UAS Specialist (Drone Operator / Pilot)	\$132.50

  
\_\_\_\_\_  
Valerie Ciudad-Real  
President

11/12/2020  
\_\_\_\_\_  
Date

**Tampa**  
3903 Northdale Boulevard, Suite 100E  
Tampa, Florida 33624  
813.751.0478

**Orlando**  
4767 New Broad Street  
Orlando, Florida 32814  
407.571.2469

**West Palm Beach**  
2101 Vista Parkway, Suite 301  
West Palm Beach, Florida 33411  
561.440.4446

**Fort Lauderdale**  
2945 W Cypress Creek Road, Suite 104  
Ft Lauderdale, Florida 33309  
954.656.6616

[www.Valerin-Group.com](http://www.Valerin-Group.com)





**Transportation Production Management Support**  
**Contract 20-D-00020**  
**VHB No. 81361.20**

<i>Class</i>	<i>Billing Rate</i>
Administrative	\$ 95
CADD Designer	\$ 125
Chief Engineer	\$ 276
Chief Planner	\$ 266
Chief Scientist	\$ 245
Senior Scientist	\$ 155
Community Outreach Specialist	\$ 195
Engineer 1	\$ 135
Engineer 2	\$ 198
Engineering Intern	\$ 135
Engineering Technician	\$ 95
GIS Specialist	\$ 95
Graphic Designer	\$ 85
Landscape Architect	\$ 145
Marketing Lead	\$ 115
Planner	\$ 95
Principal Engineer	\$ 235
Project Planner	\$ 121
Scientist	\$ 95
Senior Engineer	\$ 201
Senior Engineering Technician	\$ 175
Senior GIS Specialist	\$ 175
Senior Landscape Architect	\$ 195
Senior Planner	\$ 197

**Engineers | Scientists | Planners | Designers**

501 E Kennedy Blvd  
 Suite 1010  
 Tampa, FL 33602  
 P 813.327.5450  
 F 813.209.2365



**Vanasse Hangen Brustlin, Inc.**  
**HOURLY BILLING RATES**

Effective August 11, 2019

<u>BILLING CODE</u>	<u>LABOR CATEGORY</u>	<u>HOURLY RATE</u>
260	Technical/Professional 26	\$350
250	Technical/Professional 25	\$325
240	Technical/Professional 24	\$300
230	Technical/Professional 23	\$280
220	Technical/Professional 22	\$255
210	Technical/Professional 21	\$245
200	Technical/Professional 20	\$235
190	Technical/Professional 19	\$225
180	Technical/Professional 18	\$215
170	Technical/Professional 17	\$205
160	Technical/Professional 16	\$195
150	Technical/Professional 15	\$185
140	Technical/Professional 14	\$175
130	Technical/Professional 13	\$165
120	Technical/Professional 12	\$155
110	Technical/Professional 11	\$145
100	Technical/Professional 10	\$135
090	Technical/Professional 09	\$125
080	Technical/Professional 08	\$115
070	Technical/Professional 07	\$105
060	Technical/Professional 06	\$95
050	Technical/Professional 05	\$85
040	Technical/Professional 04	\$75
030	Technical/Professional 03	\$65
020	Technical/Professional 02	\$55
010	Technical/Professional 01	\$45
350	Technical/Support 5	\$85
340	Technical/Support 4	\$75
330	Technical/Support 3	\$65
320	Technical/Support 2	\$55
310	Technical/Support 1	\$45
500	Court Testimony Starts at	\$350

**Reimbursable and sub-consultant expenses are billed at cost plus 10%.**

Vistra Labor Categories and Rates for THEA Master Contract

Labor Category	Billing Rate
Executive Senior Consultant	\$230
Senior Account Executive	\$185
Communications Manager	\$130
Graphic Designer	\$97
Videographer /Sr Technician	\$130
Communications Specialist	\$97
Admin Support	\$69

**Exhibit C**

**Transportation Production Management Support Services  
RFQ 20-D-00020**

**INSURANCE REQUIREMENTS**

## CITY OF TAMPA INSURANCE REQUIREMENTS

Prior to commencing any work or services or taking occupancy under that certain written agreement or award (for purposes of this document, Agreement) between the City of Tampa, Florida (City) and Firm/Awardee/Contractor/Consultant/Lessee/non-City party, etc. (for purposes of this document, Firm) to which this document is attached and incorporated as an Exhibit or otherwise, and continuing during the term of said Agreement (or longer if the Agreement and/or this document so requires), Firm shall provide, pay for, and maintain insurance against claims for injuries to persons (including death) or damages to property which may arise from or in connection with the performance of the Agreement (including without limitation occupancy and/or use of certain property/premises) by Firm, its agents, representatives, employees, suppliers, subtenants, or subcontractors (which term includes sub-consultants, as applicable) of any tier subject to the terms and conditions of this document. Firm's maintenance of insurance coverage as required herein is a material element of the Agreement and the failure to maintain or renew coverage or provide evidence of same (defined to include without limitation Firm's affirmative duty to provide from time to time upon City's request certificates of insurance, complete and certified copies of Firm's insurance policies, forms, and endorsements, information on the amount of claims payments or reserves chargeable to the aggregate amount of coverage(s) whether during the term of the Agreement or after as may be requested by the City in response to an issue or potential claim arising out of or related to the Agreement to which Firm's insurance obligations hereunder may apply or possibly help mitigate) may be treated as a material breach of the Agreement. Should at any time Firm not maintain the insurance coverages required, City at its sole option (but without any obligation or waiver of its rights) may (i) terminate the Agreement or (ii) purchase such coverages as City deems necessary to protect itself (charging Firm for same) and at City's option suspending Firm's performance until such coverage is in place. If Firm does not reimburse City for such costs within 10 days after demand, in addition to any other rights, City shall also have the right to offset such costs from amounts due Firm under any agreement with the City. All provisions intended to survive or to be performed subsequent to the expiration or termination of the Agreement shall survive, including without limitation Firm's obligation to maintain or renew coverage, provide evidence of coverage and certified copies of policies, etc. upon City's request and/or in response to a potential claim, litigation, etc.

The City reserves the right from time to time to modify or waive any or all of these insurance requirements (or to reject policies) based on the specific nature of goods/services to be provided, nature of the risk, prior experience, insurer, coverage, financial condition, failure to operate legally, or other special circumstances. If Firm maintains broader coverage and/or higher limits than the minimums shown herein, the City requires and shall be entitled to such broader coverage and/or higher limits maintained by Firm. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City. No representation is made that the minimum insurance requirements are sufficient to cover Firm's interests, liabilities, or obligations. Required insurance shall not limit Firm's liability.

Firm acknowledges and agrees Firm and not the City is the party in the best position to determine applicability (e.g. "IF APPLICABLE"), confirm, and/or verify its insurance coverage. Acceptance by the City, or by any of its employees, representatives, agents, etc. of certificates or other documentation of insurance or policies pursuant to the terms of this document and the Agreement evidencing insurance coverages and limits does not constitute approval or agreement that the insurance requirements have been met or that coverages or policies are in compliance. Furthermore, receipt, acceptance, and/or approval of certificates or other documentation of insurance or policies or copies of policies by the City, or by any of its employees, representatives, agents, etc., which indicate less coverage than required does not constitute a waiver of Firm's obligation to fulfill these insurance requirements.

### MINIMUM SCOPE AND LIMIT OF INSURANCE <sup>1</sup>

- A. Commercial General Liability (CGL) Insurance on the most current Insurance Services Office (ISO) Form CG 00 01 or its equivalent on an "occurrence" basis (Modified Occurrence or Claims Made forms are not acceptable without prior written consent of the City). Coverage must be provided to cover liability contemplated by the Agreement including without limitation premises and operations, independent contractors, contractual liability, products and completed operations, property damage, bodily, personal and advertising injury, contractual liability, explosion, collapse, underground coverages, personal injury liability, death, employees-as-insureds. Products and completed operations liability coverage maintained for at least 3 years after completion of work. Limits shall not be less than \$1M per occurrence and \$2M general aggregate for Agreements valued at \$2M or less; if valued over \$2M, a general aggregate limit that equals or exceeds the Agreement's value. If a general aggregate limit applies; it shall apply separately to the project/location (ISO CG 2S 03 or 2S 04 or equivalent). (ALWAYS APPLICABLE)
- B. Automobile Liability (AL) Insurance in accordance with Florida law, as to the ownership, maintenance, and use of all owned, non-owned, leased, or hired vehicles. AL insurance shall not be less than: (a) \$500,000 combined single limit each occurrence bodily injury and property damage for Agreements valued at \$100,000 or less or (b) \$1M combined single limit each occurrence bodily injury and property damage for Agreements valued over \$100,000. If transportation of hazardous material involved, the MCS-90 endorsement (or equivalent). (ALWAYS APPLICABLE)
- C. Worker's Compensation (WC) & Employer's Liability Insurance for all employees engaged under the Agreement, Worker's Compensation as required by Florida law. Employer's Liability with minimum limits of (a) \$500,000 bodily injury by accident and each accident, bodily injury by disease policy limit, and bodily injury by disease each employee for Agreements valued at \$100,000 and under or (b) \$1M bodily injury by accident and each accident, bodily injury by disease policy limit, and bodily injury by disease each for all other Agreements. (ALWAYS APPLICABLE)
- D. Excess (Umbrella) Liability Insurance for Agreements valued at \$2M or more, at least \$4M per occurrence in excess of underlying limits and no more restrictive than underlying coverage for all work performed by Firm. May also compensate for a deficiency in CGL, AL, or WC. (ALWAYS APPLICABLE)
- E. Builder's Risk Insurance for property loss exposure associated with construction/renovation/additions to buildings or structures, including materials or fixtures to be incorporated. Must be "All Risk" form with limits of no less than the project's completed value, have no coinsurance penalties, eliminate the "occupancy clause", cover Firm (together with its contractors, subcontractors of every tier, and suppliers), and name City as a Loss Payee. (IF APPLICABLE)
- F. Installation Floater coverage for property (usually highly valued equipment or materials such as compressors, generators, etc.) during its installation. Coverage must be "All Risk" including installation and transit for no less than 100% of the installed replacement cost value. (IF APPLICABLE)
- G. Architects & Engineers Liability/ Professional Liability (E&O) Contractors Professional Liability (CPrL) Medical Malpractice Insurance where Agreement involves Florida-regulated professional services (e.g. architect, engineer, design-builder, CM, accountant, appraiser, investment banker medical professional) at any tier, whether employed or independent, vicarious design liability exposure (e.g. construction means & methods, design supervision), value engineering, constructability assessments/reviews, BIM process, and/or performance specifications. Limits of at least \$1M per occurrence and \$2M aggregate; deletion of design/ build liability exclusions, as applicable, and maintained for at least 3 years after completion of work/services and City's acceptance of same. (IF APPLICABLE)
- H. Railroad Protective Liability (CRPL) Insurance for construction within 50ft of operated railroad track(s) or where affects any railroad bridge, trestle, tunnel, track(s) roadbed, or over/under pass. Subject to involved rail road's approval prior to commencement of work. (IF APPLICABLE).
- I. Pollution and/or Asbestos Legal Liability Insurance where Agreement involves asbestos and/or environmental hazards/contamination risks (defined broadly, e.g. lead, mold, bacteria, fuel storage, underground work, cleanup (owned or non-owned sites), pollutant generation/transportation, marine/natural resource damage, contamination claim, restitution, business interruption, mold, fungus, lead-based paint, 3rd party claims/removal, etc.), with limits of at least \$1M per occurrence and \$2M aggregate, maintained for at least 3 years after Agreement completion. (IF APPLICABLE)
- J. Cyber Liability Insurance where Agreement involves portals allowing access to obtain, use, or store data; managed dedicated servers; cloud hosting services; software/hardware; programming; and/or other IT services

<sup>1</sup> \*M\* indicates million(s), for example \$1M is \$1,000,000

and products are involved. Limits of not less than \$2M per occurrence and \$2M aggregate. Coverage sufficiently broad to respond to duties and obligations undertaken by Firm, and shall include, but not be limited to, claims involving infringement of intellectual property/copyright, trademark, trade dress, invasion of privacy violations, damage to or destruction of electronic information, information theft, release of confidential and/or private information, alteration of electronic information, extortion, virus transmission, and network security. Coverage, as applicable and with sufficient limits to respond, for breach response costs, regulatory fines and penalties, credit monitoring expenses. (IF APPLICABLE)

K. Drone/UAV Liability Insurance where Agreements involves unmanned aerial vehicles/drones. Coverage to include products and completed operations, property damage, bodily injury with limits no less than \$1M per occurrence, and \$2M aggregate; may be provided by CGL endorsement subject to City's prior written approval. (IF APPLICABLE)

L. Longshore & Harbor Workers' Compensation Act/Jones Act for work being conducted near, above, or on "navigable waters" for not less than the above Employer's Liability Insurance limit. (IF APPLICABLE)

M. Garagekeeper/Hangerkeeper/Marina Operator Legal Liability Insurance and/or Hull/P&I Insurance where parking lot, valet, dealership, garage services, towing, etc. and/or operation of a hangar, marina, or air

plane/ship repairer, providing safe berth, air/watercraft storage/docking (on land/ in water), fueling, tours, charters, ferries, dredges, tugs, mooring, towing, boat/aircraft equipment/repair/alteration/maintenance, etc.; cover- age against liability for damage to vehicles air/watercraft, their machinery in Firm's care, custody, or control both private & commercial. Limits at least equal to greater of \$1M, value of max number of vehicles that may be in Firm's custody, or of most costly object in Firm's custody. (IF APPLICABLE)

N. Property Insurance and Interruption of Business (IOB) Insurance where premises, building, structure, or improved real property is leased, licensed, or otherwise occupied by Firm. Property Insurance against all risks of loss to any occupant/tenant improvements at full replacement cost with no coinsurance penalty, including fire, water, leak damage, and flood, as applicable, vandalism and malicious mischief endorsements. IOB by which minimum monthly rent will be paid to City for up to 1 year if premises are destroyed, rendered inaccessible or untenable, including disruption of utilities, water, or telecommunications. (IF APPLICABLE)

O. Liquor Liability/Host Liquor Liability where Firm directly or indirectly provides alcoholic beverages, limits of at least \$1M per occurrence and \$1M aggregate. (IF APPLICABLE)

P. Educators Legal Liability Insurance where day care, after school program, recreational activities, etc. limits per G above. (IF APPLICABLE)

### ADDITIONAL REQUIREMENTS

ACCEPTABILITY OF INSURERS- Insurance is to be placed with insurers admitted in the State of Florida and who have a current A.M. Best rating of no less than A-:VII or, if not rated by A.M. Best, as otherwise approved by the City in advance and in writing.

ADDITIONAL INSURED - City, its elected officials, departments, officers, officials, employees, and volunteers together with, as applicable, any associated lender of the City shall be covered as additional insureds on all liability coverage (e.g. CGL, AL, and Excess (Umbrella) Liability) as to liability arising out of work or operations performed by or on behalf of Firm including materials, parts, or equipment furnished in connection with such work or operations and automobiles owned, leased, hired, or borrowed by or on behalf of Firm. Coverage can be provided in the form of an endorsement to Firm's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 10 20, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 if later revisions used).

CANCELLATION/NON-RENEWAL - Each insurance policy shall provide that at least 30 days written notice must be given to City of any cancellation, intent to non-renew, or material reduction in coverage (except aggregate liability limits) and at least 10 days' notice for non-payment of premium. Firm shall also have an independent duty to notify City in like manner, within 5 business days of Firm's receipt from its insurer of any notices of same. If any policy's aggregate limit is reduced, Firm shall directly take steps to have it reinstated. Notice and proof of renewal/continued coverage/certifications, etc. shall be sent to the City's notice (or Award contact) address as stated in the Agreement with a copy to the following:

- Contract Administration Department, 306 E Jackson St, Tampa, FL 33602     Purchasing Department, 306 E Jackson Street, Tampa, FL 33602  
 Other: \_\_\_\_\_

CERTIFICATE OF INSURANCE (COI) - to be provided to City by insurance carrier prior to Firm beginning any work/services or taking occupancy and, if the insurance expires prior to completion of the work or services or Agreement term (as may be extended), a renewal COI at least 30 days before expiration to the above address(es). COIs shall specifically identify the Agreement and its subject (project, lease, etc.), shall be sufficiently comprehensive to insure City (named as additional insured) and Firm and to certify that coverage extends to subcontractors' acts or omissions, and as to permit the City to determine the required coverages are in place without the responsibility of examining individual policies. **Certificate Holder must be The City of Tampa, Florida.**

CLAIMS MADE - If any liability insurance is issued on a claims made form, Firm agrees to maintain such coverage uninterrupted for at least 3 years following completion and acceptance of the work either through purchase of an extended reporting provision or purchase of successive renewals. The Retroactive Date must be shown and be a date not later than the earlier of the Agreement date or the date performance/occupancy began thereunder.

DEDUCTIBLES/ SELF-INSURED RETENTIONS (SIR) - must be disclosed to City and, if over \$500,000, approved by the City in advance and in writing, including at City's option being guaranteed, reduced, or eliminated (additionally if a SIR provides a financial guarantee guaranteeing payment of losses and related investigations, claim administration, and defense expenses). Firm shall be fully responsible for any deductible or SIR (without limiting the foregoing a policy with a SIR shall provide or be endorsed to provide that the SIR may be satisfied by either the City or named insured). In the event of loss which would have been covered but for a deductible or SIR, City may withhold from any payment due Firm, under any agreement with the City, an amount equal to same to cover such loss should full recovery not be obtained under the policy.

PERFORMANCE- All insurance policies shall be fully performable in Hillsborough County, Florida (the County), and construed in accordance with Florida law. Further, all insurance policies must expressly state that the insurance company will accept service of process in the County and that the exclusive venue for any action concerning any matter under those policies shall be in the appropriate state court of the County.

PRIMARY POLICIES - Firm's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as to the City, its elected officials, departments, officers, employees, and volunteers. Any insurance or self-insurance maintained by the City, its elected officials, departments, officers, employees, and volunteers shall be excess of the Firm's insurance and shall not contribute with it.

SUBCONTRACTORS/INDEPENDENT ASSOCIATES/CONSULTANTS/SUBTENANTS/SUBLICENSEE - Firm shall require and verify that all such entities maintain insurance meeting all requirements stated herein with the City as an additional insured by endorsement (ISO FORM CG 20 38, or broader) or otherwise include such entities within Firm's insurance policies. Upon City's request, Firm shall furnish complete and certified copies of copies of such entities' insurance policies, forms, and endorsements.

SUBCONTRACTOR DEFAULT INSURANCE CONTROLLED INSURANCE PROGRAM, WRAP-UP. Use requires express prior written consent of City Risk Manager.

UNAVAILABILITY- To the fullest extent permitted by law, if Firm is out of business or otherwise unavailable at the time a claim is presented to City, Firm hereby assigns to the City all of its right, title and interest (but not any liabilities or obligations) under any applicable policies of insurance.

WAIVER OF SUBROGATION - With regard to any policy of insurance that would pay third party losses, Firm hereby grants City a waiver of any right to subrogation which any insurer of Firm may acquire against the City by virtue of the payment of any loss under such insurance. Firm agrees to obtain any endorsement that may be necessary to affect such waiver, but this provision shall apply to such policies regardless.

WAIVER/RELEASE AGREEMENT - Where Firm has a defined group of persons who might be exposed to harm (e.g. participants in an athletic event/program, volunteers) any waiver or release agreement used by Firm whereby such persons (and their parent/guardian as applicable) discharge Firm from claims and liabilities, shall include the City, its elected officials, departments, officers, officials, employees, and volunteers to the same extent as Firm.

**Exhibit D**

Transportation Production Management Support Services  
RFQ 20-D-00020

Diversity Management Initiative (DMI) Solicited Form  
DMI Utilized Form



Exhibit D

**Failure to Complete, Sign and Submit Both Forms 10 & 20 SHALL render the Bid or Proposal Non-Responsive**

**Page 1 of 4 – DMI Solicited/Utilized Schedules  
City of Tampa – Schedule of All Solicited Sub-(Contractors/Consultants/Suppliers)  
(FORM MBD-10)**

Contract No.: 20-D-00020 Contract Name: Transportation Production Management Support  
Company Name: HNTB Corporation Address: 201 N. Franklin Street, Suite 1200 Tampa, FL 33602  
Federal ID: 43-1623092 Phone: 813-402-4150 Fax: 813-402-4245 Email: lebecker@hntb.com

Check applicable box(es). Detailed Instructions for completing this form are on page 2 of 4.

No Firms were contacted or solicited for this contract.

No Firms were contacted because: \_\_\_\_\_

See attached list of additional Firms solicited and all supplemental information (List must comply to this form)

**Note: Form MBD-10 must list ALL subcontractors solicited including Non-minority/small businesses**

NIGP Code Categories: Buildings = 909, General = 912, Heavy = 913, Trades = 914, Architects = 906, Engineers & Surveyors = 925, Supplier = 912-77

S = SLBE W=WMBE O = Neither	Company Name Address Phone, Fax, Email	Type of Ownership (F=Female M=Male) BF BM = African Am. HF HM = Hispanic AF AM = Asian Am. NF NM = Native Am. CF CM = Caucasian	Trade or Services  NIGP Code (listed above)	Contact Method L=Letter F=Fax E=Email P=Phone	Quote or Response Received Y/N
Federal ID					

**Failure to Complete, Sign and Submit  
this form with your Bid or Proposal  
Shall render the Bid Non-Responsive  
(Do Not Modify This Form)**

It is hereby certified that the information provided is an accurate and true account of contacts and solicitations for sub-contracting opportunities on this contract.

Signed: Leonard C. Becker Name/Title: Leonard C. Becker, Senior Vice President Date: 11/17/2020

**Failure to Complete, Sign and Submit Both Forms 10 & 20 SHALL render the Bid or Proposal Non-Responsive  
Forms must be included with Bid / Proposal**



HNTB Corporation MBD-10 Attachment

S = SLBE W=WMBE O = Neither	Company Name Address Phone, Fax, Email	Type of Ownership (F=Female M=Male) BF BM = African Am. HF HM = Hispanic AF AM = Asian Am. NF NM = Native Am. CF CM = Caucasian	Trade or Services NIGP Code (listed above)	Contact Method L=Letter F=Fax E=Email P=Phone	Quote or Response Received Y/N
Federal ID					
O	American Consulting Engineers of Florida, LLC 2818 Cypress Ridge Blvd., Suite 200, Wesley Chapel, FL 33544 (813) 435-2600, (813) 435-2601, jnovotny@acp-fl.com	CF/CM	925	P	Y
04-3682340					
S	Applied Sciences Consulting, Inc. 1000 North Ashley Drive, Suite 500, Tampa, FL 33602 (813) 228-0900, (813) 434-2454, earaj@appliedfl.com	CM	925	P	Y
20-3212557					
W	Arehna Engineering Inc. 5012 W Lemon Street, Tampa, FL 33609 (813) 944-3464, (813) 944-4959, jmcroory@arehna.com	CF	925	E	Y
26-3947444					
O	Atkins North America, Inc. 4030 West Boy Scout Boulevard, Suite 700, Tampa, FL 33607 (813) 282.7275, (813) 281.4438, joseph.garrity@atkinsglobal.com	N/A	925	E	Y
59-0896138					
O	Ayres Associates, Inc. 8875 Hidden River Parkway, Suite 200, Tampa, FL 33637 (813) 978-8688, (813) 978-9369, AyresContact@AyresAssociates.com	N/A	925	E	Y
39-0965082					
S, W	Baslee Engineering Solutions, Inc. 11007 North 56th Street, Suite #208, Temple Terrace, FL 33617 (813) 985-7800, (813) 985-7884, dilip@besinceng.com	AM	925	E	Y
20-0242028					
O	Catalyst Communications Group, LLC 8362 Dunham Stations Drive, Tampa, FL 33647 (727) 580-0263, N/A, preston@catalystcommunicationsgroup.com	CM	912	E	Y
81-5144911					
O	Corporate Environmental Risk Management, LLC 201 N. Franklin Street, Suite 1200, Tampa, FL 33602 (678) 999-0173, (678) 999-0186, aedwards@cerm.com	BM	925	E	Y
58-2189483					
W	Desman, Inc. 100 Southeast Third Ave, 10th Floor, Ft Lauderdale, FL 33394 (954) 526-6464 cluz@desman.com	AF AM	912	E	Y
11-2709775					
W	Element Engineering Group, LLC 1713 E. 9th Avenue, Tampa, FL 33605 (813) 386-2101, (813) 386-2106, PMATTSON@ELEMENTEG.COM	HM	925	E	Y
56-2565488					
W	Florida Transportation Engineering, Inc. 11458 N 53rd Street, Tampa, FL (813) 989-0729, (813) 989-0731, ravi@fteinc.ne	AF AM	925	E	Y
65-0183924					
O	George F Young, Inc. 299 Dr. MLK Jr. Street North, St. Petersburg, FL 33701 (727) 822-4317, (727) 822-2919, crawfird@georgefyoung.com	CM	925	E	Y
59-0711570					
O	Greenman-Pedersen, Inc. (GPI) 1000 Ashley Dr N, Suite 100, Tampa FL 33602 (813)632-7676, N/A, sdeltche@gpinet.com	CM	925	E	Y
07-2952943					
W	Hyatt Survey Services, Inc. 2012 Lena Road, Bradenton, FL 34211 (941) 748-4693, (941) 744-1643, Pam@hayttsurvey.com	CF	925	P	Y
03-0476653					
O	ICF Jones & Stokes, Inc. 9300 Lee Highway, Fairfax, VA 22031 (404) 556-5806, N/A brock.hoegh@icf.com	N/A	912	E	Y
94-1730361					
W	Burgess & Niple, Inc. (ICON Consultant Group, Inc.) 10006 N. Dale Mabry Hwy, Suite 201, Tampa, FL 33618 (813) 962-8689, N/A, abelluccia@iconconsultantgroup.com	AF AM	925	P	Y
59-3576100					
S, W	L.A. Design, P.A. 10948 North 56th Street, Suite 200, Tampa FL 33617 (813) 985-1142, N/A, Rachel.Rodgers@LADesignFL.com	F	906	E	Y
59-3299120					
W	MC Squared, Inc. 5808-A Breckenridge Pkwy. Tampa, FL 33610 (813) 623-3399, N/A, wstewart@mc2engineers.com	CF	925	E	Y
90-0033880					
W	OMNI Communications 8509 Benjamin Rd., Suite E, Tampa, FL 33634 (813) 682-0960, (866) 485-3356, marketing@omni-communications.com	CF	925	E	Y
02-0572109					
O	Pedal Power Promoters, LLC 2402 W. Morrison Ave., Unit 2, Tampa FL 33629 (813) 263-4785, N/A, christine@pedalpowerpromoters.com	CF	912	P	Y
47-2952190					
S	Renaissance Planning Group 400 North Tampa Street, Suite 1410, Tampa, FL 33602 (813) 254-7741, N/A, fkalpakis@citiesthatwork.com	N/A	925	E	Y
59-3594725					

O	TIERRA, Inc.	HM	925	E	Y
59-3154723	7351 Temple Terrace Highway, Tampa FL 33637 (813) 989-1354, N/A, lmoore@tierraeng.com				
S, W	The Valerin Group, Inc.	CF	912	E	Y
33-1142500	3903 Northdale Boulevard, Suite #100E, Tampa, FL 33624 (813) 751-0478, (813) 925-4205, valeriec@valerin-group.com				
O	Vanasse Hangen Brustlin, Inc.	N/A	925	E	Y
04-2931679	501 E Kennedy Blvd #1010, Tampa, FL 33602 (813) 327-5450, (813) 209-2365, Blacy@vhb.com				
W	Vistras Communications, LLC	BM	912	E	Y
14-1993874	18315 N US Highway 41 Lutz, FL 33549 (813) 961-4700, (813) 961-4702, Ed@ConsultVistra.com				



**Failure to Complete, Sign and Submit Both Forms 10 & 20 SHALL render the Bid or Proposal Non-Responsive**

**Page 3 of 4 – DMI Solicited/Utilized Schedules**

**City of Tampa – Schedule of All To-Be-Utilized Sub-(Contractors/Consultants/Suppliers)  
(FORM MBD-20)**

Contract No.: 20-D-00020 Contract Name: Transportation Production Management Support  
Company Name: HNTB Corporation Address: 201 N. Franklin Street, Suite 1200 Tampa, FL 33602  
Federal ID: 43-1623092 Phone: 813-402-4150 Fax: 813-402-4245 Email: lebecker@hntb.com

Check applicable box(es). Detailed Instructions for completing this form are on page 4 of 4.

See attached list of additional Firms Utilized and all supplemental information (List must comply to this form)

Note: Form MBD-20 must list ALL subcontractors To-Be-Utilized including Non-minority/small businesses

No Subcontracting/consulting (of any kind) will be performed on this contract.

No Firms are listed to be utilized because: \_\_\_\_\_

NIGP Code General Categories: Buildings = 909, General = 912, Heavy = 913, Trades = 914, Architects = 906, Engineers & Surveyors = 925, Supplier = 912-77

Enter "S" for firms Certified as Small Local Business Enterprises, "W" for firms Certified as Women/Minority Business Enterprise, "O" for Other Non-Certified

S = SLBE W=WMBE O =Neither	Company Name Address Phone, Fax, Email	Type of Ownership (F=Female M=Male) BF BM = African Am. HF HM = Hispanic Am. AF AM = Asian Am. NF NM = Native Am. CF CM = Caucasian	Trade, Services, or Materials  NIGP Code Listed above	\$ Amount of Quote. Letter of Intent (LOI) if available	Percent of Scope or Contract %
	Please see attached list of additional firms utilized and all supplemental information				
<b>Failure to Complete, Sign and Submit this form with your Bid or Proposal Shall render the Bid Non-Responsive. (Do Not Modify This Form)</b>					

Total ALL Subcontract / Supplier Utilization \$ 2,250,000  
Total SLBE Utilization \$ 420,000  
Total WMBE Utilization \$ 935,000  
Percent SLBE Utilization of Total Bid/Proposal Amt. 8.4 % Percent WMBE Utilization of Total Bid/Proposal Amt. 17.7 %

It is hereby certified that the following information is a true and accurate account of utilization for sub-contracting opportunities on this Contract.

Signed: Leonard C. Becker Name/Title: Leonard C. Becker, Senior Vice President Date: 11/17/2020  
**Failure to Complete, Sign and Submit Both Forms 10 & 20 SHALL render the Bid or Proposal Non-Responsive**

**Forms must be included with Bid / Proposal**

HNTB Corporation MBD-20 Attachment

S = SLBE W=WMBE O = Neither	Company Name Address Phone, Fax, Email	Type of Ownership (F=Female M=Male) BF BM = African Am. HF HM = Hispanic AF AM = Asian Am. NF NM = Native Am.	Trade or Services NIGP Code (listed above)	\$ Amount of Quote. Letter of Intent (LOI) If available	Percent of Scope or Contract %
Federal ID					
O	American Consulting Engineers of Florida, LLC 2818 Cypress Ridge Blvd., Suite 200, Wesley Chapel, FL 33544 (813) 435-2600, (813) 435-2601, jnovotny@acp-fl.com	CF/CM	925	50,000	1.00%
04-3682340					
S	Applied Sciences Consulting, Inc. 1000 North Ashley Drive, Suite 500, Tampa, FL 33602 (813) 228-0900, (813) 434-2454, earaj@appliedfl.com	CM	925	100,000	2.00%
20-3212557					
W	Arehna Engineering Inc. 5012 West Lemon Street, Tampa, FL 33609 (813) 944-3464, (813) 944-4959, jmcroly@arehna.com	CF	925	75,000	1.50%
26-3947444					
O	Atkins North America, Inc. 4030 West Boy Scout Boulevard, Suite 700, Tampa, FL 33607 (813) 282.7275, (813) 281.4438, joseph.garrity@atkinsglobal.com	N/A	925	225,000	4.50%
59-0896138					
O	Ayres Associates, Inc. 8875 Hidden River Parkway, Suite 200, Tampa, FL 33637 (813) 978-8688, (813) 978-9369, AyresContact@AyresAssociates.com	N/A	925	250,000	5.00%
39-0965082					
S, W	Baslee Engineering Solutions, Inc. (dba BES Inc) 11007 North 56th Street, Suite #208, Temple Terrace, FL 33617 (813) 985-7800, (813) 985-7884, dillip@besinceng.com	AM	925	100,000	2.00%
20-0242028					
O	Catalyst Communications Group, LLC 8362 Dunham Station Drive, Tampa, FL 33647 (727) 580-0263, N/A, preston@catalystcommunicationsgroup.com	CM	912	75,000	1.50%
81-5144911					
O	Corporate Environmental Risk Management, LLC 201 N. Franklin Street, Suite 1200, Tampa, FL 33602 (678) 999-0173, (678) 999-0186, aedwards@cerm.com	BM	925	150,000	3.00%
58-2189483					
W	Desman, Inc. 100 Southeast Third Ave, 10th Floor, Ft. Lauderdale, FL 33394 (954) 526-6464, N/A, cluz@desman.com	AF AM	912	60,000	1.20%
11-2709775					
W	Element Engineering Group, LLC 1713 E. 9th Avenue, Tampa, FL 33605 (813) 386-2101, (813) 386-2106, PMATTSON@ELEMENTEG.COM	HM	925	125,000	2.50%
56-2565488					
W	Florida Transportation Engineering, Inc. 11458 N. 53rd Street, Tampa, FL 33617 (813) 989-0729, (813) 989-0731, ravi@fteinc.ne	AF AM	925	75,000	1.50%
65-0183924					
O	George F Young, Inc. 299 Dr. MLK Jr. Street North, St. Petersburg, FL 33701 (727) 822-4317, (727) 822-2919, crawfird@georgefyoung.com	CM	925	50,000	1.00%
59-0711570					
O	Greenman-Pedersen, Inc. (GPI) 1000 Ashley Dr N, Suite 100, Tampa FL 33602 (813)632-7676, N/A, sdeltche@gpINET.com	CM	925	40,000	0.80%
07-2952943					
W	Hyatt Survey Services, Inc. 2012 Lena Road, Bradenton, FL 34211 (941) 748-4893, (941) 744-1643, Pam@hayttsurvey.com	CF	925	50,000	1.00%
03-0476653					
O	ICF Jones & Stokes, Inc. 9300 Lee Highway, Fairfax, VA 22031 (404) 556-5806, N/A brock.hoegh@icf.com	N/A	912	75,000	1.50%
94-1730361					
W	ICON Consultant Group, Inc. (aka Burgess & Nipple) 10006 N. Dale Mabry Hwy, Suite 201, Tampa, FL 33618 (813) 962-8689, N/A, abelluccia@iconconsultantgroup.com	AF AM	925	50,000	1.00%
59-3576100					
S, W	L.A. Design, P.A. 10948 North 56th Street, Suite 200, Tampa, FL 33617 (813) 985-1142, N/A, Rachel.Rodgers@LADesignFL.com	F	906	40,000	0.80%
59-3299120					
W	MC Squared, Inc. 5808-A Breckenridge Pkwy., Tampa, FL 33610 (813) 623-3399, N/A, wstewart@mc2engineers.com	CF	925	50,000	1.00%
90-0033880					
W	OMNI Communications 8509 Benjamin Rd., Suite E, Tampa, FL 33634 (813) 682-0960, (866) 485-3356, marketing@omni-communications.com	CF	925	60,000	1.20%
02-0572109					
O	Pedal Power Promoters, LLC 2402 W. Morrison Ave., Unit 2, Tampa FL 33629 (813) 263-4785, N/A, christine@pedalpowerpromoters.com	CF	912	40,000	0.80%
47-2952190					
S	Renaissance Planning Group, Inc. 400 North Tampa Street, Suite 1410, Tampa, FL 33602 (813) 254-7741, N/A, fkalpakis@cltsthatwork.com	N/A	925	80,000	1.60%
59-3594725					

O	TIERRA, Inc. 7351 Temple Terrace Highway, Tampa FL 33637 (813) 989-1354, N/A, lmoore@tierraeng.com	HM	925	80,000	1.60%
59-3154723					
S, W	The Valerin Group, Inc. 3903 Northdale Boulevard, Suite #100E, Tampa, FL 33624 (813) 751-0478, (813) 925-4205, valeriec@valerin-group.com	CF	912	100,000	2.00%
33-1142500					
O	Vanasse Hangen Brustlin, Inc. (VHB) 501 E Kennedy Blvd #1010, Tampa, FL 33602 (813) 327-5450, (813) 209-2365, Blacy@vhb.com	N/A	925	150,000	3.00%
04-2931679					
W	Vistra Communications, LLC 18315 N US Highway 41, Lutz, FL 33549 (813) 961-4700, (813) 961-4702, Ed@ConsultVjstra.com	BM	912	100,000	2.00%
14-1993874					