

24-D-00014; Sulphur Springs Neighborhood Action Plan

PUBLIC ANNOUNCEMENT IN COMPLIANCE WITH REQUIREMENTS OF SECTION 287.055, FLORIDA STATUTES (CONSULTANTS' COMPETITIVE NEGOTIATION ACT) APPLICABLE LAW, EXECUTIVE ORDERS, RULES, REGULATIONS, AND THE CITY'S STANDARD PROCEDURES. A NOTICE OF INTENT TO AWARD SHALL BE POSTED, IF AT ALL, ON THE CITY'S WEBSITE ACCESSIBLE BY UTILIZING THIS WEBSITE LINK: www.tampagov.net/contract-administration/programs/architectural-engineering-construction-and-related-rfq.

The City of Tampa seeks Professional Engineering, Landscape Architecture, Neighborhood Planning, Community Redevelopment, Urban Design, and Economic Development services for the creation of a Sulphur Springs Neighborhood Action Plan and related services for the City Planning Department. The plan will develop a long-term vision and prioritized action plan for Sulphur Springs through a community-driven process that identifies neighborhood priorities and specific public investments, programs, partnerships, and funding strategies to meet those priorities. Selected firms will have expertise in the practice areas of public engagement, neighborhood planning, urban design, landscape architecture, housing, transportation, public finance, resiliency, and transit-oriented development. Firms should have a strong expertise in community redevelopment planning and related requirements described in F.S. 163.330 through 163.463. Specific services will include but are not limited to:

- Public engagement and community visioning, including outreach and engagement with residents, neighborhood associations, community organizations, businesses, property owners, and other stakeholders. The engagement may include facilitating workshops, charrettes, informational meetings, online engagement, and creating a project webpage.
- Development of clear goals for the future of the neighborhood that address housing, transportation, recreation, the environment, and local business and economic needs. Goal development will occur through community engagement and consultation with stakeholder agencies and city departments.
- Development of strategic actions. The actions will include programmatic strategies and capital investments to achieve identified goals as well as recommendations on funding, timeline for implementation, and lead agency designation.

- Planning-level cost estimation, identification of funding mechanisms and, where appropriate, conceptual designs for projects identified. Projects will be prioritized for immediate, short-, mid-, and long-term implementation.

Interdepartmental coordination to align the plan with related studies underway within the City of Tampa and other agencies, including the Florida Department of Transportation (FDOT), Hillsborough Area Regional Transportation (HART), Hillsborough Transportation Planning Organization (TPO), Hillsborough County Public Schools, and Hillsborough County government agencies.

Production of a Sulphur Springs Neighborhood Action Plan that details the goals and prioritized actions through a detailed narrative and visualizations, including graphics, maps, conceptual designs, and other visualizations.

The contract time for this project is 18 months. The anticipated budget is \$250,000.

Additional material may be found at demandstar.com and at: www.tampagov.net/contract-administration/programs/architectural-engineering-construction-and-related-rfq

Questions may be directed to Jim Greiner, P.E., Contract Administration, City of Tampa, (813) 274-8598, or E-Mail jim.greiner@tampagov.net.

A pre-submission conference will be conducted at 3 PM November 27, 2023, in the City Council Chambers, third floor Old City Hall, 315 E. Kennedy Blvd. Tampa, FL 33602. Attendance is not required.

In accordance with the Americans with Disabilities Act ("ADA") and Section 286.26, Florida Statutes, persons with disabilities needing a reasonable accommodation to participate in this public hearing or meeting should contact the City of Tampa's ADA Coordinator at least 48 hours prior to the proceeding. The ADA Coordinator may be contacted via phone at 813-274-3964, email at

TampaADA@tampagov.net, or by submitting an ADA - Accommodations Request form available online at tampagov.net/ADARquest.

An individual or entity ("Firm") responding to this RFQ must provide evidence of any required licenses, certificates, or registrations with its submission or within 10 days thereof in order to be considered. The City shall own all ideas, documents, plans, and materials developed as a result of this solicitation and Firm is informed same shall be subject to reuse in accordance with Section 287.055(10), Florida Statutes. Firm (i) confirms it has read and is familiar with Section 119.071(3), Florida Statutes regarding certain building plans, blueprints, schematic drawings, which depict the internal layout and structural elements of a building, facility, or other structure owned or operated by the City or other agency that are per said section exempt from Section 119.07(1), Florida Statutes and Section 24(a), Art. I of the Florida Constitution ("Exempt Plans") and (ii) agrees Firm shall remain in compliance with same, including maintaining the exempt status of such Exempt Plans for so long as they are held by Firm or otherwise in its possession. Pursuant to Section 2-282, City of Tampa Code, during the solicitation period, including any protest or appeal, NO CONTACT with City officers or employees is permitted from any proposer, other than as specifically stated in this solicitation. The City may cancel, withdraw, or modify this RFQ at any time and reserves the right to reject any or all responses and to waive irregularities, formalities, and informalities as it determines in the City's best interest. The City of Tampa will not request documentation of or consider a bidder's (proposer's) social, political, or ideological interests when determining if the bidder (proposer) is a responsible vendor and will not give preference to a proposer based on the proposer's social, political, or ideological interests.

Firms should consider applicable concepts in the City's Climate Action And Equity Plan as posted at <https://www.tampa.gov/document/climate-action-and-equity-plan-122846>.

Firms desiring to provide these services to the City must submit a single electronic file in searchable PDF format, Smaller than 10MB, that includes the attached RFQ Transmittal Memorandum completed as appropriate, a Letter of Interest addressed to Brad L, Baird, P.E., Chairman, and referring to this RFQ by number, together with a Statement of Qualifications and any supplemental material allowing evaluation for further consideration (short-listing) based upon the following criteria/point system: Successful Comparable Project Experience, (25 pts); Community Redevelopment Experience (15 pts); Public Finance/Economic Development Experience (10 pts); Urban Design Experience (10 pts); Workload and Availability (10 pts); Past Performance/Low amount of City Work (5 pts); Standard Form 330 (5 pts.); Planned WMBE/SLBE Solicitation & Utilization, Form MBD 10 & 20 (20 pts).

The PDF file must be **E-Mailed to ContractAdministration@tampagov.net BEFORE 2 P.M., December 14, 2023.**

As a courtesy, the City will endeavor to provide an email acknowledgement usually sent within a few days after submission receipt (submissions received on the day of the deadline may not be acknowledged before the deadline or at all). It is Firm's responsibility to confirm its submission (PDF file) has been received.

**RFQ TRANSMITTAL MEMORANDUM
FOR A SUBMITTAL TO THE CITY OF TAMPA, FLORIDA**

TRANSMITTAL DATE: _____

RFQ NO. & TITLE: 24-D-00014; Sulphur Springs Neighborhood Action Plan

TO: Brad L. Baird, P. E., Chairman Selection & Certification Committee (CCNA)

c/o Contract Administration Department via ContractAdministration@tampagov.net

306 East Jackson Street, 4th Floor North, Tampa, Florida 33602

SUBMITTER ("Firm") NAME: _____

FEDERAL TAX ID#: _____

FIRM TYPE:

Individual/Sole Proprietor

Joint Venture (JV)*

Partnership (PN)*

Corporation

Limited Liability Company

Other: _____

FIRM CONTACT NAME: _____

EMAIL: _____

PHONE: _____

CERTIFICATIONS:

Firm is licensed, permitted, and certified as required to do business in Florida: Yes No

License/registration/certification no(s): _____

Per §287.133, Fla. Stat., individuals or entities (including those meeting the §287.133, Fla. Stat. definition of "affiliate") placed on the convicted vendor list ("List") following a conviction for public entity crimes may not submit a bid, proposal, or reply ("Response") on a contract to provide any goods or services to a public entity, may not submit a Response on a contract with a public entity for the repair or construction of a public building or public work, may not submit a Response for leases of real property to a public entity, and may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in §287.017, Fla. Stat. for CATEGORY TWO for a period of 36 months from the date of placement on the List. Neither Firm nor its affiliates have been placed on the List: Yes No

Pursuant to Tampa Code Section 2-284; Bidder's Criminal History Screening Practices ("Ban-The-Box"), the Firm hereby; declines incentive points and attaches no documentation applies for incentive points and attaches all the required documentation.

Check one; The Firm or its subcontractors participate in an apprenticeship program that is registered with the Florida Department of Education or the United States Department of Labor; or Firm commits that at the time it executes a construction contract that it or its subcontractors will be participating in such an **apprenticeship program** or an on-the-job training program; or Firm has submitted documentation that confirms, to the satisfaction of the City of Tampa, that there are no registered apprenticeship or on-the-job training programs for any work to be performed on the construction project.

Firm shall comply with all applicable governmental rules & regulations, including the City's Ethics Code (Sec. 2- 522, Tampa Code). The City's Charter & Ethics Code prohibit any City employee from receiving any substantial benefit or profit out of any award or obligation entered into with the City, or from having any direct or indirect financial interest in effecting any such award or obligation. If Firm is successful, it shall ensure no City employee receives any such benefit or interest as a result of such award (See Sec.2-514(d), Tampa Code): Yes No

Firm is not in arrears and is not in default upon any obligation to the City of Tampa: Yes No

Firm agrees that if the City of Tampa determines Firm has participated in any collusive, deceptive, or fraudulent practices with regard to this submittal, in addition to any other remedy it may exercise, the City will have the right to debar Firm and deem invalid any contract let under such circumstances: Yes No

Data or material Firm asserts to be exempted from public disclosure under Chapter 119, Fla. Stat., is submitted in a separate, single electronic searchable PDF file labeled with the above RFQ number and the phrase "Confidential Material", which identifies the data/material to be protected, states the reasons the data/material is exempt from public disclosure, and the specific Florida statute allowing such exemption (if "No" or otherwise, then Firm waives any possible or claimed exemption upon submission, effective at opening): Yes No

FAILURE TO COMPLETE THE ABOVE MAY RESULT IN FIRM'S SUBMITTAL BEING DECLARED NON-RESPONSIVE

Authorized Signature : _____

Printed Name: _____

Title: Sole Prop Pres Sr VP Gen Ptnr LLC Auth.Mbr/Mgr

Other _____ (attach proof of authority)

* With submittal or within 10 days thereafter, Firm must provide a signed copy of the complete agreement between all JV/PN members indicating respective roles, responsibilities, and levels of participation.



Sulphur Springs

Community Meeting Summary



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Acknowledgements

Sulphur Springs Action League

Sulphur Springs Neighborhood of Promise

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Sulphur Springs Community Meeting Summary

Introduction

The City of Tampa hosted a community meeting Wednesday, June 21, in Sulphur Springs at the George A. Bartholomew North Tampa Community Center. During the meeting, Mobility Department staff asked participants to identify traffic safety issues that its Quick Build program can address.¹ The City Planning Department presented on the potential for a neighborhood plan to comprehensively address issues in Sulphur Springs. Participants were asked a series of questions, including several aimed at identifying potential focus areas for a plan: What elements of your neighborhood need to be preserved? If you could improve one thing in your neighborhood, what would it be? What issue would you like to see addressed by a neighborhood plan?

After a brief presentation, city staff facilitated conversations among the approximately 30 residents who attended. Working in small groups, participants were encouraged to identify site-specific concerns and ideas on large maps of the neighborhood. Each group reported out the details of their conversation at the end of the meeting.

Multiple themes emerged among the concerns and ideas presented during the reporting session:

- The neighborhood lacks adequate sidewalks, has streets in poor condition, and transit service is inadequate.
- Residents take on significant risk when biking, walking, or driving. Specific concerns included speeding.
- Residents feel crime is prevalent throughout the neighborhood with specific concerns about gun violence.
- The cultural and historic assets unique to Sulphur Springs should be protected, preserved, and better utilized.
- Homeownership should be encouraged, and housing affordability is important to preserve and increase.



Residents gathered at tables during the June 21 community meeting at the George A. Bartholomew North Tampa Community Center at 8608 N. 12th St.

Map Exercise

Please identify:



Important community destinations & landmarks



Transportation issues (crossing, speeding, etc.)



Site specific issues (road is hard to cross, conflicts at intersection, trash or maintenance)



What elements of your neighborhood need to be preserved?



If you could improve one thing in your neighborhood, what would it be?



What issues would you like to see addressed by a neighborhood plan?

Questions posed to participants of the June 21 community meeting in Sulphur Springs

¹ The Quick Build program uses materials like paint, signs, and pavement markings to implement projects in a shorter time and at a lower cost compared to traditional methods. As part of the City's Vision Zero efforts, these quick build projects focus on providing safety enhancements for all users.

This report summarizes the verbal and written feedback provided by participants in more detail. An online survey was conducted and promoted in the neighborhood. The results of the survey are in Appendix C.

Important Community Destinations & Landmarks

Sulphur Springs is home to multiple landmarks that date to when the once independent community drew tourists to the area’s mineral springs and attractions that grew up around it. Today, these landmarks sit close to modern day destinations that fulfill the shopping and recreational needs of neighborhood residents.

Participants noted a mix of these destinations during the meeting. These include a set of locations that form a recreational centerpiece in the neighborhood: the **Sulphur Springs Water Tower**, the

surrounding **River Tower Park**, and nearby **Sulphur Springs Pool**.



Sulphur Springs Pool at 701 E. Bird St. in Tampa

To the east of these locations is the **Springs Theater**, which once showed movies and is being [restored](#) into a distillery and event space. Other parks noted by residents include the riverfront **Mann-Wagnon Memorial Park**, a county-owned park, and the city-owned **Rowlett Park**, which includes a two-mile trail, playgrounds, and other facilities on the Hillsborough River. Office space at Mann-Wagnon Memorial Park is home the **Sulphur Springs Museum and Heritage Center** and **Community Stepping Stones**, a nonprofit that provides arts curriculum for children.

The **Family Dollar** at 8331 N. Nebraska Ave. and **Save A Lot** grocery at 8320 N. Florida Ave. are important shopping locations residents. Residents also noted two education destinations: **Sulphur Springs K-8**, at 8412 N 13th St., and **Layla’s House**, at 1506 E. Eskimo Ave., a community-based learning center for young children that also provides support for parents and caregivers.

Transportation Issues

Sulphur Springs has long faced issues with transportation access and safety. US DOT classifies the neighborhood as **transportation disadvantaged**, a community where residents require more time and resources to reach everyday destinations. Nebraska Avenue, which runs north-south through the neighborhood, is a **Vision Zero high-injury corridor**. I-275 distances residents to the east of the interstate from important destinations to the west side, including Hillsborough Area Regional Transit’s **Yukon Transfer Center**.

Participant feedback reflected these challenges. Participants repeatedly noted a general lack of safety for bicyclists and pedestrians in the neighborhood, specifically for students walking to and from **Sulphur Springs K-8**. Speeding, stop-sign running, poor pavement conditions, and parked cars blocking the view of drivers were also identified as concerns. Multiple participants noted the need for a left turn signal for vehicles turning from **Waters Avenue onto Nebraska Avenue**.

Site Specific issues (Road is hard to cross, conflicts at intersections, trash, or maintenance)



Front top: The Sulphur Springs Water Tower, the Sulphur Springs gazebo, and the Springs Theater. Each were mentioned as important places to preserve.

Workshop participants identified numerous areas in the neighborhood with reoccurring litter issues and illegal dumping. One participant noted the need to “clean up the entire Sulphur Springs area.” A specific area of concern is the boardwalk portion of the

“Clean up the entire Sulphur Springs area.”

- Community meeting participant

Sulphur Springs Park Trail that leads from River Tower Park to the west of I-275 to the Sulphur Springs Pool to the east of the interstate. The area is frequently littered with trash and needles, according to participants. Another specific location mentioned was a HART bus stop located near the intersection of Busch Boulevard and Nebraska Avenue.

The participants also mentioned multiple intersections within the neighborhood that have reoccurring issues with trash and illegal dumping, generally east of Nebraska Avenue and south of Bird Street. These intersections included Ninth Street and Waters Avenue, Sitka Street and Tenth Street, and River Cove Street and 14th Street.

What elements of your neighborhood needs to be preserved?

Several unique historical, natural, and recreational features of Sulphur Springs should be preserved, according to participants. Multiple participants wrote or mentioned during report-outs that the neighborhood’s **tree canopy** should be preserved. The **Sulphur Springs Pool** was specifically mentioned as an important destination that should be maintained because of its affordability, high quality, and accessible location.²

“Never redevelop or change the pool or parks. Preserve them forever.”

- Community meeting participant

The **Sulphur Springs Water Tower**, the **Springs Theater**, and the **Sulphur Springs Museum and Heritage Center** were also mentioned as structures or institutions to preserve. Participants also noted the **Sulphur Springs gazebo**.

The gazebo was constructed in 1920 near the original Sulphur Springs pool and [housed a spring-fed](#) drinking fountain for tourists.

² The Parks and Recreation Master Plan lists the potential relocation of the pool and redevelopment of the existing site as among projects that would need some level of planning, public engagement, and concept development prior to implementation (See Table 5-1 on pg. 289 and the table of proposed parks on pg. 324 of the [Parks and Recreation Master Plan](#)).

As of August 2023, the Parks and Recreation Department is planning to paint the Sulphur Springs Water Tower. Approximately \$1.5 million in [improvements](#) to River Tower Park are also planned as part of the City of Tampa's 2023-2024 budget.

If you could improve one thing in your neighborhood, what would it be?

Participants repeatedly mentioned neighborhood wide issues during the discussions. These included the number of rental properties that have been acquired by large institutions or owners who live outside the area. These owners, according to participants, are slow to respond to code violations and renter complaints. Some participants would like to see more local homeownership to increase the sense of neighborhood stewardship. Other neighborhood-wide issues include crime, litter, and poor road conditions. One participant noted the industrial uses located along Busch Boulevard east of Nebraska Avenue have been an “eye sore for decades.”

What issues would you like to see addressed by a neighborhood plan?

Housing affordability and homeownership were specifically mentioned as issues that a longer-term plan should address.

Participants noted multiple locations that a neighborhood plan could contemplate as part of a future vision for the area. The areas include the **dog track site** on Nebraska Avenue and the shopping center on Waters Avenue and Florida. One participant specifically suggested adding a low-cost grocer to the area as an idea. An undeveloped parcel on **Grant Avenue and Nebraska Avenue** was noted as a highly visible location with potential to contribute more to the neighborhood if redeveloped. The future of the original **Sulphur Springs Pool** was also asked about, as well as the possibility of reviving the spring itself. Access to the river for recreational use was mentioned as a possible focus as well.

Other ideas included using older hotels on Nebraska Avenue to house social services, improving the **Yukon Transfer Center** and transit service within the neighborhood, seeking historic designation, adding more amenities to **River Tower Park**, and improving the walkway along the river in a similar style at the Tampa Downtown Riverwalk.

WELCOME

TAMPA
MO>ES
Mobility • Opportunity • Vision • Equity • Safety




Sulphur Springs

Traffic Safety & Neighborhood Plan Community Meeting

June 21, 2023

WELCOME

TAMPA
MO>ES
Mobility • Opportunity • Vision • Equity • Safety



Sulphur Springs Action League



Meeting Purpose

- Transportation
- Neighborhood Plan



WHAT IS VISION ZERO?



Vision Zero sets the goal to eliminate all roadway fatalities and severe injuries on our roads, while increasing safe, healthy, equitable mobility for all.

✓ No loss of life on our roads is acceptable.

✓ Design our roadways to be more forgiving.

VISION ZERO ACTION PLAN



The Vision Zero Action Plan:

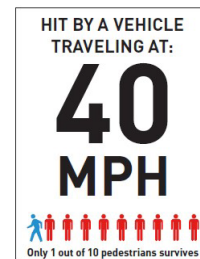
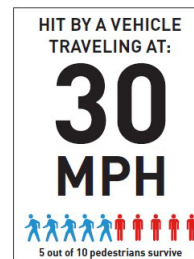
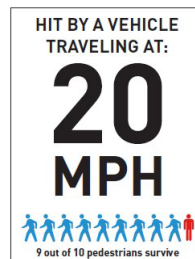
- Data-driven: Use data to clearly define the problem
- Identify implementable action strategies
 - Policies
 - Programs
 - Projects
 - Partnerships
- Metrics to track and monitor for accountability



NEIGHBORHOOD SLOW STREETS



- Work with neighborhoods to address egregious speeding and traffic safety
- Data driven process
- Low-cost/high-impact solutions



TOOLS IN OUR TOOLBOX



Speed Humps & Tables

TOOLS IN OUR TOOLBOX



Enhance Pavement Markings at Neighborhood Gateways & Install Speed Limit Signage

TOOLS IN OUR TOOLBOX



Mid-Block Crossing

TOOLS IN OUR TOOLBOX



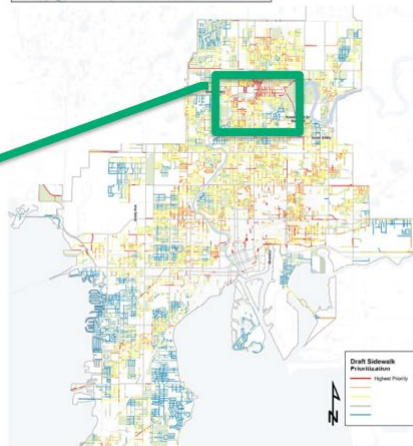
Painted Bulb-outs

TOOLS IN OUR TOOLBOX



All-way Stop Signs

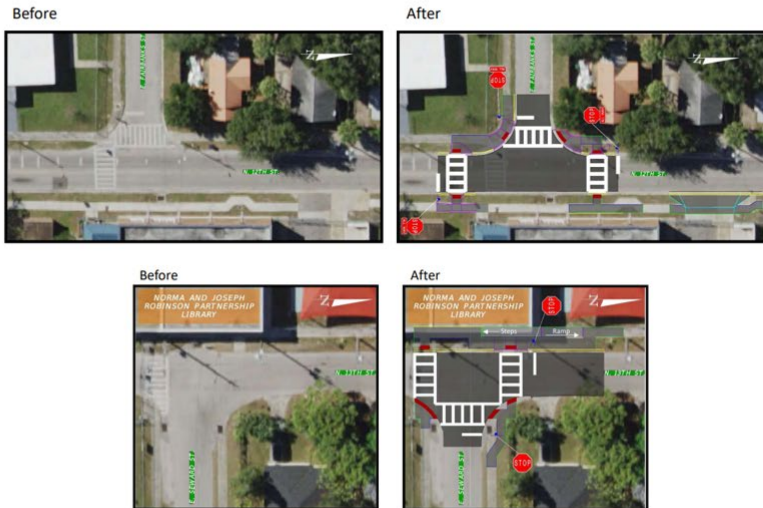
WHY SULPHUR SPRINGS?



UPCOMING PROJECTS



- Sulphur Springs Elementary Safe Routes to School



WELCOME



Sulphur Springs Neighborhood Plan

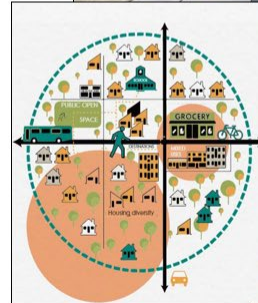




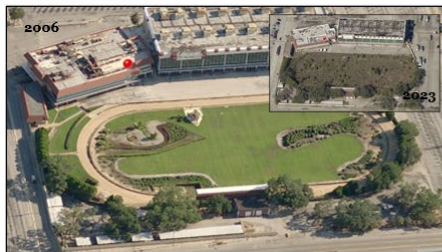
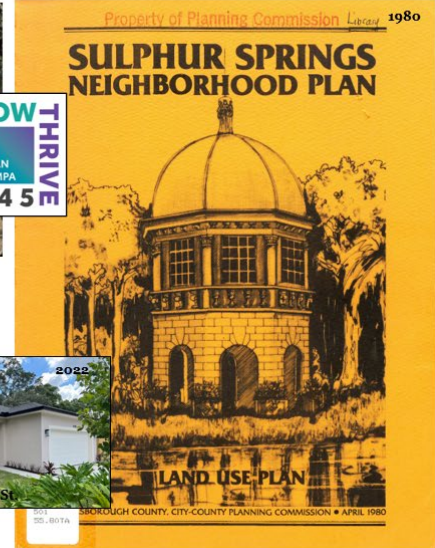
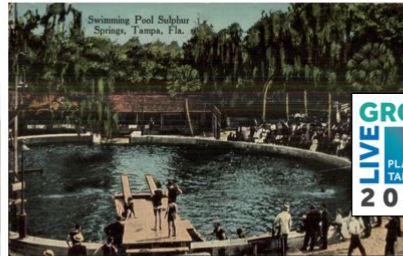
Creating a neighborhood plan

Goals:

- Identify specific neighborhood needs
- Establish a long-term vision
- Develop tangible actions to address needs and achieve long-term vision



WHY SULPHUR SPRINGS?



WHY SULPHUR SPRINGS?



Adderley – 128 Units Apartments at Nebraska Ave. and Busch Blvd.



City of Tampa infill program



WHAT WE HOPE TO ACCOMPLISH



Goal tonight:

Listen and gather initial feedback

WELCOME



Sulphur Springs

Table-top Exercise



FEEDBACK FROM YOU



Table-top Map Exercise:



Important community destinations & landmarks



Transportation issues (crossing, speeding, etc.)



Site specific issues (road is hard to cross, conflicts at intersection, trash or maintenance)



FEEDBACK FROM YOU



What elements of your neighborhood need to be preserved?



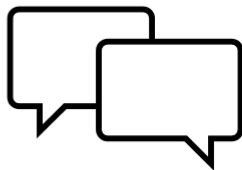
If you could improve one thing in your neighborhood, what would it be?



What issues would you like to see addressed by a neighborhood plan?



REPORT OUT



30-40 minutes discussion

Select speaker to report out what was discussed



Traffic Safety Project

- **Outreach**
 - Summer 2023
- **Design**
 - Summer-Fall 2023
- **Implementation**
 - Winter 2023/2024

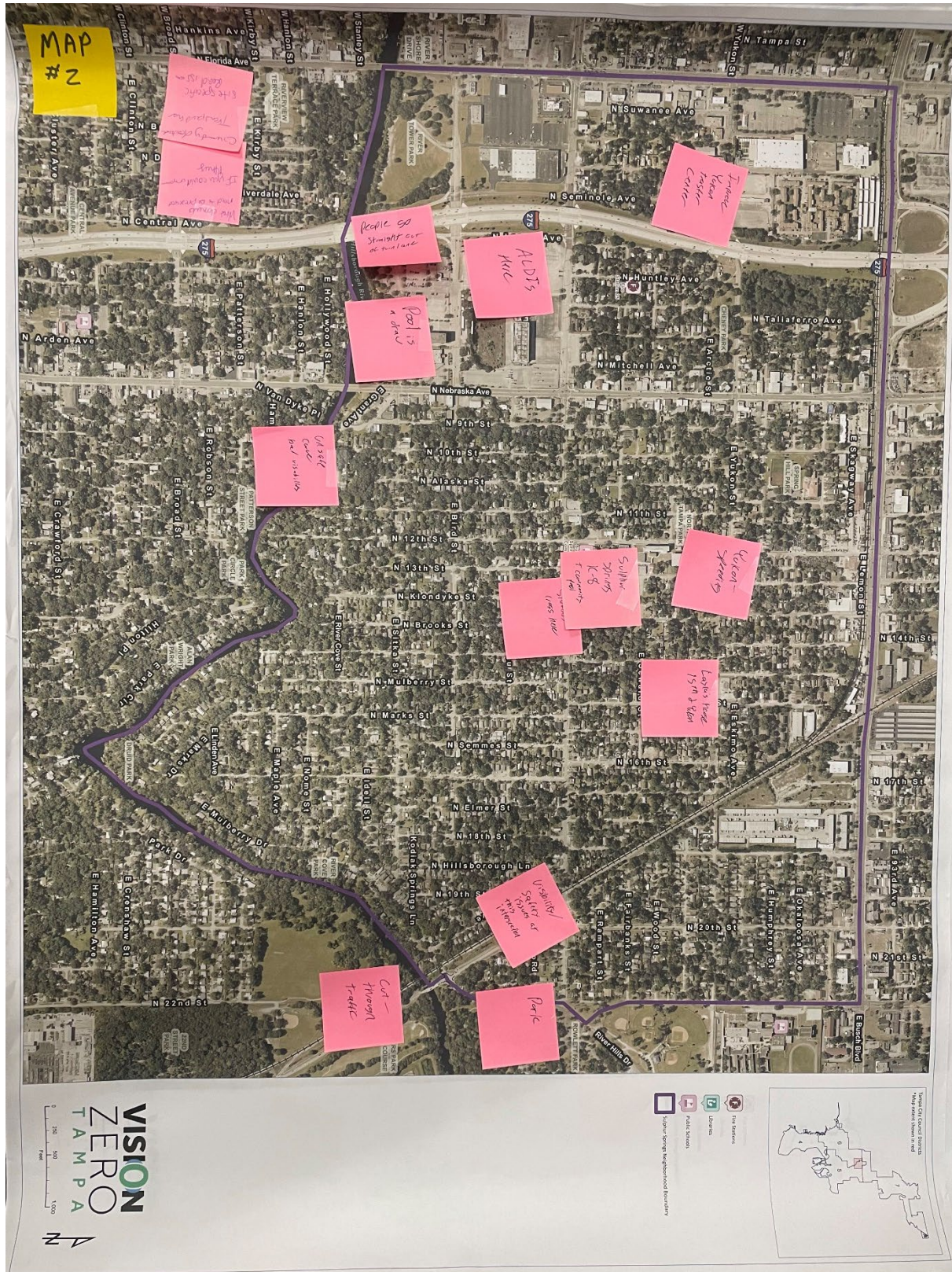
Neighborhood Plan

- **Projected Kick-off**
 - Fall 2023
- **Expected completion**
 - Fall 2024

Map 1 Comments

- Tower & Spring (preserve / important destination)
- Trash and homeless on walk beneath I-275
- Parcel at E. Grant Ave. Opportunity to develop/activate
- Speeding on Grant Ave.
- Family Dollar on Nebraska
- Sidewalk at Ninth Street and E. Waters Ave
- Stop sign needed at 12th Street and Bird
- Stop sign running at 12th and River Cover St.
- Sewer pump smell
- Mann fence
- Tree canopy
- Kids walk to school on East Waters Ave, more safety needed
- Speeding and passing on Yukon Street
- Sidewalks not continuous through neighborhood
- Potholes, especially on Yukon
- Enforce where cars park, obscures view
- Sight distance problem at 13th and River Cove
- School kids crossing, Waters and N. Brooks has palm trees blocking sight distance
- Industrial area on 13th St and Busch has been eyesore for decades
- Save-A-Lot
- East Bird and 12th Street needs a four-way stop control
- Racing on Brooks Street (cut through traffic) to get to Waters
- Speeding on Yukon
- Curbs are needed - erosion and debris (by river)
- If you add speed tables, put before stop near school on 12th St
- Busch and Nebraska HART stop was covered in trash, bench needed
- Bus stops on Waters needed, amenities & shade
- Litter along river #neighborhood
- Do not want multifamily housing (duplex) or apartment
- Homeownership important
- Housing affordability

Map 2



Map 2

- Grant Ave and River Cove area, unsafe curve, bad visibility
- People go straight out of turn lane (I-275)
- Pool is a draw
- ALDI's here (former Kmart site)
- Improve Yukon transfer center
- Speeding on Yukon
- Sulphur Springs K-8
- Layla's house, 15th and Yukon
- Students cross here (Waters Ave at Brooks and Klondye St intersections)
- Visibility/safety issues at this intersection (Waters and Rowlett Park Drive)
- Rowlett Park
- Cut through traffic (Rowlett Park Drive)

Map 3

- Lack of sidewalks
- Loose dogs everywhere
- Garbage dumping
- Crime and drugs
- Preserve trees
- Slumlords buying up properties, need to encourage ownership
- Historic designation
- Fence blocks line of sight when turning onto Busch (Brooks St and Busch Blvd area)
- Left turn light needed at Nebraska and Waters Ave
- Use hotels for social services
- Pool is great location, affordable to use
- Pool may have structural issues
- Preserve Springs Theater
- What should be done with old pool
- Preserve Water Tower #destination
- Close Grant Ave at Nebraska - very dangerous because people go wrong way
- Property just south of Grant Ave is a great opportunity for development
- Preserve museum
- Speeders along River Cove between 13th Street and Mark St, speed humps needed
- Trash and old stuff dumped on River Cove between Brooks Street and 14th Street
- More river access needed
- Dangerous blocks along Idell - crime

Map 4



Map 4

- River Tower Park add benches and make a Riverwalk (Like Julian B. Lane Park)
- River Tower Park - area for children to ride their 4 wheelers and bikes and go carts
- River Tower Park - put benches & picnic area, add parking
- Move theater at dog track site
- Sam's Club ATV track? Go karts?
- Traffic light at Waters Ave and Nebraska - need turn signal for vehicles making left turn onto Nebraska
- Busch and 12th RRFB - people ignore light
- Yukon speeding issues
- Dead ends at 15th and Yukon, 17th and Yukon - people living on Yukon between 15th and 17th Street use Sammes & 16th Street
- Speed bump on 17th St. from Yukon to Waters
- Speeding 8400 block of 17th Street
- No sidewalks
- Roads need repaving

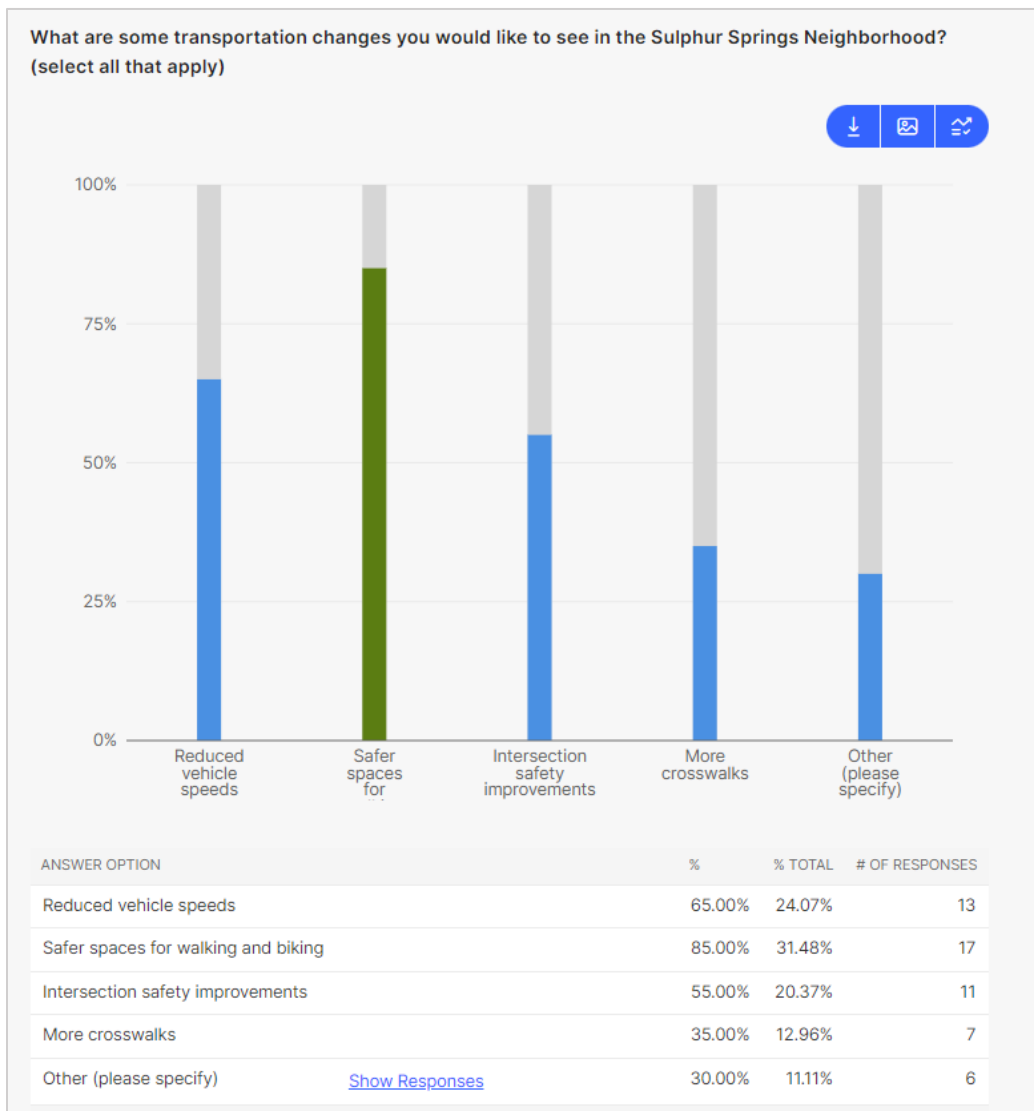
Map 5

- Bring back clean spring water
- Keep water tower
- Keep gazebo
- Repair walkway beneath I-275
- Keep pool
- Speeding on Sitka
- Grocery store a large opportunity / need, tax credits and hire people in this zip code, delivery (free)
- Free roaming dogs and feral cats
- Substation? (Nebraska north of Yukon)
- Improve bus access to interior of neighborhood
- Parking in front of mailboxes (Klondyke and E. Eskimo area)
- Speeding on 9th street
- Trash on 9th and Waters
- Homelessness
- Clean up the entire Sulphur Springs Area
- Need police drive and city clean up on North 9th Street between Waters and Bird
- Trash on streets (10th and Sitka area)
- Improve water quality of river, retention walls
- Reduce speeding on Waters, school zone - clearly mark
- Need speed tables on North Brooks, near school
- Crosswalk flashing light, ped xing (15th Street and Waters Ave)
- More police presence like before, bring back police on bike
- 12th and Eskimo, duplex resident has guests who park on both sides of the road - blocking mail boxes and driveways
- Code enforcement need teeth when dealing with duplex and rental property
- Increase homeownership
- Curbs?
- Trash cans - 2 blue, recycle
- Speeding on Mulberry Drive
- Rowlett Park and Mulberry Drive - broken, bridge repair
- Tower - what happened with it being a botanical garden
- Stop light or flashing light (Rowlett Park Drive and Riverhills)
- Empty houses being taken over by homeless
- Sidewalk parking enforcement problems
- After hours spot, transitional neighborhood

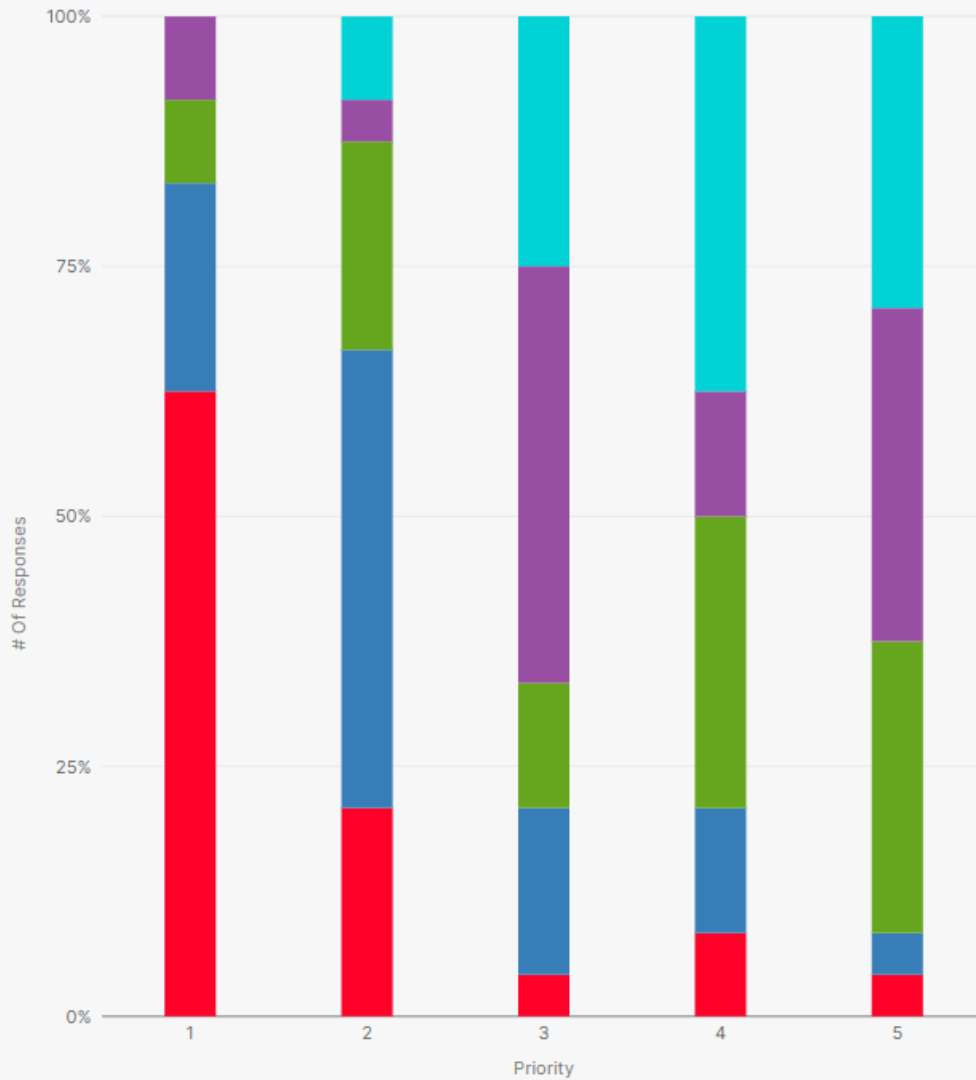
Appendix C – Online survey responses

Mapping tool responses

- Speeding along N 17th Street
- Speeding along Mulberry Drive from Rowlett Park Drive to Marks
- Speeding along East River Cove Street
- Safety issues at East Bird St and Semmes Street, request all-way-stop
- Speeding on Yukon
- Speeding on Bird
- Need more pedestrian crossings on Waters
- Poor lines of sight at Bird Street and North Hillsboro Lane
- Safety issues at Waters Ave and Rowlett Park Drive
- Speeding on Klondyke Street



Please rank which traffic calming and safety improvements would you most like to see in the Sulphur Springs neighborhood?



- Speed tables
- Pedestrian Crossing
- All-way-stop signs
- Street art
- Enhanced speed limit signage and pavement markings

ANSWER OPTION	1ST	2ND	3RD	4TH	5TH	TOTAL	SCORE
Speed tables	62.50% 15	20.83% 5	4.17% 1	8.33% 2	4.17% 1	24	1.71
Pedestrian Crossing	20.83% 5	45.83% 11	16.67% 4	12.50% 3	4.17% 1	24	2.33
All-way-stop signs	8.33% 2	20.83% 5	12.50% 3	29.17% 7	29.17% 7	24	3.50
Street art	8.33% 2	4.17% 1	41.67% 10	12.50% 3	33.33% 8	24	3.58
Enhanced speed limit signage and pavement markings	0.00% 0	8.33% 2	25.00% 6	37.50% 9	29.17% 7	24	3.88

If you could improve one thing in your neighborhood, what would it be?

Code enforcement should be much more active with zoning issues, litter abatement and homeless who use alleys as toilets.

Jun 19, 2023

more stop signs, speed bumps. more regulation on houses looking presentable

Jun 16, 2023

sidewalks and beautification

Jun 16, 2023

Speed bumps, more crosswalks, tree trimming and clean up of abandoned homes and lands.

Jun 14, 2023

Mhgxxv

Jun 13, 2023

I am a recent addition to the Sulphur Springs neighborhood, if I could improve one thing about my neighborhood it would be significantly lowering the criminal activity in the area. I would like the community to have more gatherings and events, but many people are put off by this because of the rate of shootings, thefts and other criminal activity. I would like to see a Sulphur Springs police hub to specifically address this issue placed in the neighborhood.

Jun 12, 2023

I would like for my voice to be heard and changes actually work for our good in my community

Jun 11, 2023

Sidewalk along river cove st. and other street in the neighborhood and need to have something to slow down the traffic

Jun 8, 2023

help with exterior home improvements

Jun 8, 2023

Fix storm drains so they are flush with the road surface (12th and Sitka). Install sidewalks on River Cove so people and children can get to the park and the bus stop without walking in the street. Install speed bumps on River Cove - the 4-way stop is not working, check the number of yraffuc tickets issued for running those intersections. Upgrade the lift station at 12th St so it doesn't stink so much and so often. Stop cutting down trees. Put back the fence at Mann Wagnon Park so it can be closed at night to stop drug addicts and prostitutes from using. Give all responsibility of Mann Wagnon Park to COT Parks - the County has torn down the historic buildings, removed shoreline vegetation and put a fence along the river - what a shameful way to honor the gift given to the community. Take care of the water tower that appears in so many graphics to represent our historic community but is decaying quickly.

Jun 8, 2023

I would like to attract more businesses that pay a living wage to our community.

Jun 8, 2023

The vibe

Jun 1, 2023

Do you have any other thoughts or ideas regarding traffic safety in the Sulphur Springs Neighborhood that you would like to share?

previous question had terrible format for answering. 4 way stop signs would help but few cars are obeying stop signs now

Jun 19, 2023

I would love the ability for sidewalks to be built and maintained in the Sulphur Springs neighborhood. There are crosswalks with overgrown trees that I think the city of Tampa should be able to assist with getting cleaned up. When there's blockage on the sidewalks, it doesn't make it easier for pedestrians- in fact, it forces the pedestrian back into the street and not on the sidewalk where they should be walking.

Jun 14, 2023

Its strange that some of the streets in Sulphur Springs do not have sidewalks on them but others have sidewalks. This creates quite the issue for pedestrians as it forces some of them to walk into the street or onto neighbors property. Installing sidewalks in these areas would be helpful and keep pedestrians safe.

Jun 12, 2023

No

Jun 11, 2023

we need better transit!

Jun 8, 2023

Yes, I would like for Hartline to bring back the neighborhood bus. We have many seniors and disabled that can't walk very far. Even if it was just a shuttle to the nearest bus stop it would be helpful.

Jun 8, 2023

It's ok

Jun 1, 2023



EBO Guidelines for Evaluation Points on RFP and CCNA Proposals

Points Pursuant to Designated Industry Category: _____		
FORM MBD-71		
(Refer to MBD Form 70 and Form 50-GFE Outreach)		
	Evaluation Criteria	Point Values
A.	Underutilized WMBE Firms participating as the Prime Contractor (City of Tampa Certified Only)	20
B.	City of Tampa Certified SLBE firms participating as the Prime Contractor, which include City of Tampa Certified WMBE/SLBE sub-(contractor, consultant) participation	5 - 15
C.	Non-City of Tampa Certified WMBE/SLBE Prime Contractor with meaningful sub-(contractor, consultant) participation by City Certified Underutilized WMBE and/or SLBE firms	1 - 15
D.	* External agency WMBE/SLBE/DBE certifications recognized by City of Tampa for designated RFP, RFQ, RFI solicitations	0 – 7
NOTE: The maximum points available for WMBE and/or SLBE participation will not exceed twenty (20)		

Points are determined as follows (Requires Form 50-GFE):

- A. A maximum of twenty (20) rating points may be awarded when the Proposer is a City of Tampa Certified WMBE firm deemed underutilized within the Industry category established by the RFQ.
- B. A maximum of fifteen (15) rating points may be awarded when the Proposer is a City of Tampa certified SLBE with meaningful participation by City certified WMBE/SLBE sub-contractors/consultants.
- C. One to Fifteen (1-15) rating points may be awarded when the Proposer is not a City of Tampa certified WMBE/SLBE prime contractor but utilizes either Underutilized WMBE and/or SLBE certified firm(s) as sub-contractors/consultants and assigned to perform meaningful segments of the contractual services detailed herein and documented on the enclosed MBD Form 10-20.
- D. A maximum of seven (7) “discretionary” rating points may be awarded when the Proposer provides WMBE/SLBE participation from an external agency recognized by the City. Discretionary points may be awarded for ancillary participation (see definition). The point values for ancillary participation may be subordinate to weighted values outlined in categories A, B and C above.

NOTE: *WMBE participation is narrowly tailored (per policy) to target underutilization of affected groups in specific trade/industry categories. Any WMBE/SLBE achievement that was not designated on MBD Form 70 is considered ancillary. Ancillary participation may be counted with overall participation and credited to your rating points when underutilization criteria are met.

The maximum number of points available for WMBE and/or SLBE participation will not exceed a total of twenty (20) points.



EBO Guidelines for Evaluation Points on RFP and CCNA Proposals

Equal Business Opportunity Evaluation Weighted Points: CCNA Proposal Guidelines

Under CCNA solicitations, proposers must submit to preconstruction Good Faith Efforts (GFE) requirements covering the inclusion of City of Tampa certified WMBE & SLBE firms. Such inclusion shall be clearly addressed and documented utilizing Forms MBD 10, 20 & 50. Proof of certification shall include copies of current certification certificates. This applies to ALL Phase 1 preconstruction design services.

Points awarded during the shortlist selection process will be more heavily weighted predominantly on the design side (this does not preclude identification of phase 2 projections of construction participation which follow in the future, i.e., GMPs). In order to ensure the maximum points, a proposer must **clearly identify and quantify** its planned participation without ambiguity. Simply marking "To Be Determined" (TBD) will not satisfy this requirement and may receive significantly lower ratings. Finally, additional favorable consideration will be granted to the firm(s) that beyond all others, provide(s) the highest *relevant* and most binding participation.

The evaluation includes but is not limited to the following criteria:

- Diversity of WMBE/SLBE subcontractors listed to be utilized (MBD Form 20)
- Percentage of proposal/scope committed to WMBE/SLBE subcontracting
- The collective factors in determining the total points awarded will be based on the overall weight of evidence in the proposal that specified the participation.

In all cases, the Proposer and/or subcontractor(s) must be WMBE and/or SLBE certified prior to the opening date and time of the RFP to be eligible to earn WMBE/SLBE rating points. The evaluation process of WMBE and SLBE participation will be evaluated by the City of Tampa's Equal Business Opportunity Department. The Successful Proposer will be required to execute MBD Form 40 (Letter of Intent-LOI) with their subcontractors/sub-consultants prior to award.



Good Faith Effort Compliance Plan Guidelines

for Women/Minority Business Enterprise/Small Local Business Enterprise Participation
City of Tampa - Equal Business Opportunity Program
(MBD Form 50 – detailed instructions on page 2 of 2)

Contract Name _____ Bid Date _____

Bidder/Proposer _____

Signature _____ Date _____

Name _____ Title _____

The Compliance Plan with attachments is a true account of Good Faith Efforts (GFE) made to achieve the participation goals as specified for Women/Minority Business Enterprises/Small Local Business Enterprises (WMBE/SLBE) on the referenced contract:

The WMBE/SLBE participation **Goal is Met or Exceeded**. See DMI Forms 10 and 20 which accurately report **all subcontractors solicited** and **all subcontractors to-be-utilized**.

The WMBE/SLBE participation Goal is **Not Achieved**. The following list is an overview of the baseline GFE action steps already performed. Furthermore, it is understood that these GFE requirements are weighted in the compliance evaluation based on the veracity and demonstrable degree of documentation provided with the bid/proposal:

(Check applicable boxes below. Must enclose supporting documents accordingly with remarks)

- (1) Solicited through reasonable and available means the interest of WMBE/SLBEs that have the capability to perform the work of the contract. The Bidder or Proposer must solicit this interest within sufficient time to allow the WMBE/SLBEs to respond. The Bidder or Proposer must take appropriate steps to follow up initial solicitations with interested WMBE/SLBEs. See DMI report forms for subcontractors solicited. See enclosed supplemental data on solicitation efforts. Qualifying Remarks:
- (2) Provided interested WMBE/SLBEs with adequate, specific scope information about the plans, specifications, and requirements of the contract, including addenda, in a timely manner to assist them in responding to the requested-scope identified by bidder/proposer for the solicitation. See enclosed actual solicitations used. Qualifying Remarks:
- (3) Negotiated in good faith with interested WMBE/SLBEs that have submitted bids (e.g. adjusted quantities or scale). Documentation of negotiation must include the names, addresses, and telephone numbers of WMBE/SLBEs that were solicited; the date of each such solicitation; a description of the information provided regarding the plans and specifications for the work selected for subcontracting; and evidence as to why agreements could not be reached with WMBE/SLBEs to perform the work. Additional costs involved in soliciting and using subcontractors is not a sufficient reason for a bidder/proposer's failure to meet goals or achieve participation, as long as such costs are reasonable. Bidders are not required to accept excessive quotes in order to meet the goal. DMI Utilized Forms for sub-(contractor/consultant) reflect genuine negotiations This project is an RFQ/RFP in nature and negotiations are limited to clarifications of scope/specifications and qualifications. See enclosed documentation. Qualifying Remarks:
- (4) Not rejecting WMBE/SLBEs as being unqualified without justification based on a thorough investigation of their capabilities. The WMBE/SLBEs standing within its industry, membership in specific groups, organizations / associations and political or social affiliations are not legitimate causes for rejecting or not soliciting bids to meet the goals. Not applicable. See attached justification for rejection of a subcontractor's bid or proposal. Qualifying Remarks:
- (5) Made scope(s) of work available to WMBE/SLBE subcontractors and suppliers; and, segmented portions of the work or material consistent with the available WMBE/SLBE subcontractors and suppliers, so as to facilitate meeting the goal. Sub-Contractors were allowed to bid on their own choice of work or trade without restriction to a pre-determined portion. See enclosed comments. Qualifying Remarks:
- (6) Made good faith efforts, despite the ability or desire of Bidder/Proposer to perform the work of a contract with its own forces/organization. A Bidder/Proposer who desires to self-perform the work of a contract must demonstrate good faith efforts if the goal has not been met. Sub-Contractors were not prohibited from submitting bids/proposals and were solicited on work typically self-performed by the prime. Qualifying Remarks:
- (7) Segmented portions of the work to be performed by WMBE/SLBEs in order to increase the likelihood that the goals will be met. This includes, where appropriate, breaking out contract work items into economically feasible units (quantities/scale) to facilitate WMBE/SLBE participation, even when the Bidder/Proposer might otherwise prefer to perform these work items with its own forces. Sub-Contractors were allowed to bid on their own choice of work or trade without restriction to a pre-determined portion. Sub-Contractors were not prohibited from submitting bids/proposals and were solicited on work typically self-performed by the prime. See enclosed comments. Qualifying Remarks:
- (8) Made efforts to assist interested WMBE/SLBEs in obtaining bonding, lines of credit, or insurance as required by the city or contractor. See enclosed documentation on initiatives undertaken and methods to accomplish. Qualifying Remarks:
- (9) Made efforts to assist interested WMBE/SLBEs in obtaining necessary equipment, supplies, materials, or related assistance or services, including participation in an acceptable mentor-protégé program. See enclosed documentation of initiatives and/or agreements. Qualifying Remarks:
- (10) Effectively used the services of the City and other organizations that provide assistance in the recruitment and placement of WMBE/SLBEs. See enclosed documentation. The following services were used:

Note: Provide any unsolicited information that will support the Bid/RFP Compliance Evaluation. Named Documents Are:



Participation Plan: Guidance for Complying with Good Faith Efforts Outreach
(page 2 of 2)

1. All firms on the WMBE/SLBE Goal Setting List must be solicited and documentation provided for email, fax, letters, phone calls, and other methods of outreach/communication with the listed firms. The DMI Solicited and DMI-Utilized forms must be completed for all firms solicited or utilized. Other opportunities for subcontracting may be explored by consulting the City of Tampa MBD Office and/or researching the on-line Diversity Management Business System Directory for Tampa certified WMBE/SLBE firms.
2. Solicitation of WMBE/SLBEs, via written or electronic notification, should provide specific information on the services needed, where plans can be reviewed and assistance offered in obtaining these, if required. Solicitations should be sent a minimum of a week (i.e. 5 business days or more) before the bid/proposal date. Actual copies of the bidder's solicitation containing their scope specific instructions should be provided.
3. With any quotes received, a follow-up should be made when needed to confirm detail scope of work. For any WMBE/SLBE low quotes rejected, an explanation shall be provided detailing negotiation efforts.
4. If a low bid WMBE/SLBE is rejected or deemed unqualified the contractor must provide an explanation and supporting documentation for this decision.
5. Prime shall break down portions of work into economical feasible opportunities for subcontracting. The WMBE/SLBE directory may be useful in identifying additional subcontracting opportunities and firms not listed in the "WMBE/SLBE Goal Setting Firms List."
6. Contractor shall not preclude WMBE/SLBEs from bidding on any part of work, even if the Contractor may desire to self-perform the work.
7. Contractor shall avoid relying solely on subcontracting out work-scope where WMBE/SLBE availability is not sufficient to attain the pre-determined subcontract goal set for the Bid or when targeted sub-consultant participation is stated within the RFP/RFQ.
8. In its solicitations, the Bidder should offer assistance to WMBE/SLBEs in obtaining bonding, insurance, et cetera, if required of subcontractors by the City or Prime Contractor.
9. In its solicitation, the Bidder should offer assistance in obtaining equipment for a specific job to WMBE/SLBEs, if needed.
10. Contractor should use the services offered by such agencies as the City of Tampa Minority and Small Business Development Office, Hillsborough County Entrepreneur Collaborative Center, Hillsborough County Economic Development Department's MBE/SBE Program and the NAACP Empowerment Center to name a few for the recruitment and placement of WMBEs/SLBEs.



Failure to Complete, Sign and Submit Both Forms 10 & 20 SHALL render the Bid or Proposal Non-Responsive

**Page 1 of 4 – DMI Solicited/Utilized Schedules
City of Tampa – Schedule of **All Solicited** Sub-(Contractors/Consultants/Suppliers)
(FORM MBD-10)**

Contract No.: _____ Contract Name: _____
Company Name: _____ Address: _____
Federal ID: _____ Phone: _____ Fax: _____ Email: _____

Check applicable box(es). Detailed Instructions for completing this form are on page 2 of 4.

No Firms were contacted or solicited for this contract.

No Firms were contacted because: _____

See attached list of additional Firms solicited and all supplemental information (List must comply to this form)

Note: Form MBD-10 must list ALL subcontractors solicited including Non-minority/small businesses

NIGP Code Categories: Buildings = 909, General = 912, Heavy = 913, Trades = 914, Architects = 906, Engineers & Surveyors = 925, Supplier = 912-77

S = SLBE W=WMBE O = Neither	Company Name Address Phone, Fax, Email	Type of Ownership (F=Female M=Male) BF BM = African Am. HF HM = Hispanic AF AM = Asian Am. NF NM = Native Am. CF CM = Caucasian	Trade or Services NIGP Code (listed above)	Contact Method L=Letter F=Fax E=Email P=Phone	Quote or Response Received Y/N

Failure to Complete, Sign and Submit
this form with your Bid or Proposal
Shall render the Bid Non-Responsive
(Do Not Modify This Form)

It is hereby certified that the information provided is an accurate and true account of contacts and solicitations for sub-contracting opportunities on this contract.

Signed: _____ Name/Title: _____ Date: _____

**Failure to Complete, Sign and Submit Both Forms 10 & 20 SHALL render the Bid or Proposal Non-Responsive
Forms must be included with Bid / Proposal**



Instructions for completing The Sub-(Contractors/Consultants/ Suppliers) Solicited Form (Form MBD-10)

This form must be submitted with all bids or proposals. All subcontractors (regardless of ownership or size) solicited and subcontractors from whom unsolicited quotations were received must be included on this form. The instructions that follow correspond to the headings on the form required to be completed. Note: Ability or desire to self-perform all work shall not exempt the prime from Good Faith Efforts to achieve participation.

- **Contract No.** This is the number assigned by the City of Tampa for the bid or proposal.
- **Contract Name.** This is the name of the contract assigned by the City of Tampa for the bid or proposal.
- **Contractor Name.** The name of your business and/or doing business as (dba) if applicable.
- **Address.** The physical address of your business.
- **Federal ID. FIN.** A number assigned to your business for tax reporting purposes.
- **Phone.** Telephone number to contact business.
- **Fax.** Fax number for business.
- **Email.** Provide email address for electronic correspondence.
- **No Firms were contacted or solicited for this contract.** Checking the box indicates that a pre-determined Subcontract Goal or Participation Plan Requirement was not set by the City resulting in your business not using subcontractors and will self-perform all work. If during the performance of the contract you employ subcontractors, the City must pre-approve subcontractors. Use of the “Sub-(Contractors/Consultants/Suppliers) Payments” form (MBD Form-30) must be submitted with every pay application and invoice. Note: Certified **SLBE or WMBE firms** bidding as Primes **are not exempt** from outreach and solicitation of subcontractors.
- **No Firms were contacted because.** Provide brief explanation why no firms were contacted or solicited.
- **See attached documents.** Check box, if after you have completed the DMI Form in its entirety, you need more space to list additional firms and/or if you have supplemental information/documentation relating to the form. All DMI data not submitted on the MBD Form-10 must be in the same format and have all requested data from MBD Form-10 included.

The following instructions are for information of any and all subcontractors solicited.

- **“S” = SLBE, “W” = WMBE.** Enter “S” for firms Certified by the City as Small Local Business Enterprises and/or “W” for firms Certified by the City as either Women/Minority Business Enterprise; **“O” = Non-certified others.**
- **Federal ID. FIN.** A number assigned to a business for tax reporting purposes. This information is critical in proper identification and payment of the contractor/subcontractor.
- **Company Name, Address, Phone & Fax.** Provide company information for verification of payments.
- **Type of Ownership.** Indicate the Ethnicity and Gender of the owner of the subcontracting business.
- **Trade, Services, or Materials** indicate the trade, service, or materials provided by the subcontractor. NIGP codes aka “National Institute of Governmental Purchasing” are listed at top section of document.
- **Contact Method L=letter, F=fax, E=Email, P=Phone.** Indicate with letter the method(s) of soliciting for bid.
- **Quote or Resp. (response) Rec’d (received) Y/N.** Indicate “Y” Yes if you received a quotation or if you received a response to your solicitation. Indicate “N” No if you received no response to your solicitation from the subcontractor. Must keep records: log, ledger, documentation, etc. that can validate/verify.

If additional information is required or you have questions, please contact the Equal Business Opportunity Program - Minority and Small Business Development Office at (813) 274-5522.



Failure to Complete, Sign and Submit Both Forms 10 & 20 SHALL render the Bid or Proposal Non-Responsive

Page 3 of 4 – DMI Solicited/Utilized Schedules
City of Tampa – Schedule of All To-Be-Utilized Sub-(Contractors/Consultants/Suppliers)
(FORM MBD-20)

Contract No.: _____ Contract Name: _____
Company Name: _____ Address: _____
Federal ID: _____ Phone: _____ Fax: _____ Email: _____

Check applicable box(es). Detailed Instructions for completing this form are on page 4 of 4.

See attached list of additional Firms Utilized and all supplemental information (List must comply to this form)

Note: Form MBD-20 must list ALL subcontractors To-Be-Utilized including Non-minority/small businesses

No Subcontracting/consulting (of any kind) will be performed on this contract.

No Firms are listed to be utilized because: _____

NIGP Code General Categories: Buildings = 909, General = 912, Heavy = 913, Trades = 914, Architects = 906, Engineers & Surveyors = 925, Supplier = 912-77

Enter "S" for firms Certified as Small Local Business Enterprises, "W" for firms Certified as Women/Minority Business Enterprise, "O" for Other Non-Certified

S = SLBE W=WMBE O =Neither	Company Name Address Phone, Fax, Email	Type of Ownership (F=Female M=Male) BF BM = African Am. HF HM = Hispanic Am. AF AM = Asian Am. NF NM = Native Am. CF CM = Caucasian	Trade, Services, or Materials NIGP Code Listed above	\$ Amount of Quote. Letter of Intent (LOI) if available	Percent of Scope or Contract %

Failure to Complete, Sign and Submit
this form with your Bid or Proposal
Shall render the Bid Non-Responsive.
(Do Not Modify This Form)

Total ALL Subcontract / Supplier Utilization \$ _____
Total SLBE Utilization \$ _____
Total WMBE Utilization \$ _____
Percent SLBE Utilization of Total Bid/Proposal Amt. _____% Percent WMBE Utilization of Total Bid/Proposal Amt. _____%

It is hereby certified that the following information is a true and accurate account of utilization for sub-contracting opportunities on this Contract.

Signed: _____ Name/Title: _____ Date: _____

Failure to Complete, Sign and Submit Both Forms 10 & 20 SHALL render the Bid or Proposal Non-Responsive
Forms must be included with Bid / Proposal



Page 4 of 4 DMI – Solicited/**Utilized**

Instructions for completing **The Sub-(Contractors/Consultants/ Suppliers) to be Utilized Form (Form MBD-20)**

This form must be submitted with all bids or proposals. All subcontractors (regardless of ownership or size) projected to be utilized must be included on this form. Note: Ability or desire to self-perform all work shall not exempt the prime from Good Faith Efforts to achieve participation.

Contract No. This is the number assigned by the City of Tampa for the bid or proposal.

- **Contract Name.** This is the name of the contract assigned by the City of Tampa for the bid or proposal.
- **Contractor Name.** The name of your business and/or doing business as (dba) if applicable.
- **Address.** The physical address of your business.
- **Federal ID. FIN.** A number assigned to your business for tax reporting purposes.
- **Phone.** Telephone number to contact business.
- **Fax.** Fax number for business.
- **Email.** Provide email address for electronic correspondence.
- **No Subcontracting/consulting (of any kind) will be performed on this contract.** Checking box indicates your business will not use subcontractors when no Subcontract Goal or Participation Plan Requirement was set by the City, but will self-perform all work. When subcontractors are utilized during the performance of the contract, the “Sub-(Contractors/Consultants/Suppliers) Payments” form (MBD Form-30) must be submitted with every pay application and invoice. Note: certified **SLBE or WMBE firms** bidding as Primes **are not exempt** from outreach and solicitation of subcontractors, including completion and submitting Form-10 and Form-20.
- **No Firms listed To-Be-Utilized.** Check box; provide brief explanation why no firms were retained when a goal or participation plan requirement was set on the contract. Note: mandatory compliance with Good Faith Effort outreach (GFCEP) requirements applies (MBD Form-50) and supporting documentation must accompany the bid.
- **See attached documents.** Check box, if after completing the DMI Form in its entirety, you need more space to list additional firms and/or if you have supplemental information/documentation relating to the scope/value/percent utilization of subcontractors. Reproduce copies of MBD-20 and attach. All data not submitted on duplicate forms must be in the same format and content as specified in these instructions.

The following instructions are for information of Any and All subcontractors To Be Utilized.

- **Federal ID. FIN.** A number assigned to a business for tax reporting purposes. This information is critical in proper identification of the subcontractor.
- **“S” = SLBE, “W” = WMBE.** Enter “S” for firms Certified by the City as Small Local Business Enterprises and/or “W” for firms Certified by the City as Women/Minority Business Enterprise; **“O” = Non-certified others.**
- **Company Name, Address, Phone & Fax.** Provide company information for verification of payments.
- **Type of Ownership.** Indicate the Ethnicity and Gender of the owner of the subcontracting business.
- **Trade, Services, or Materials (NIGP code if Known)** Indicate the trade, service, or material provided by the subcontractor. Abbreviated list of NIGP is available at <http://www.tampagov.net/mbd> “Information Resources”.
- **Amount of Quote, Letters of Intent** (required for both SLBEs and WMBEs).
- **Percent of Work/Contract.** Indicate the percent of the total contract price the subcontract(s) represent. For CCNA only (i.e. Consultant A/E Services) you must indicate subcontracts as percent of total scope/contract.
- **Total Subcontract/Supplier Utilization.** – Provide total dollar amount of all subcontractors/suppliers projected to be used for the contract. (Dollar amounts may be optional in CCNA depending on solicitation format).
- **Total SLBE Utilization.** Provide total dollar amount for all projected SLBE subcontractors/Suppliers used for this contract. (Dollar amounts may be optional in CCNA proposals depending on the solicitation format).
- **Total WMBE Utilization.** Provide total dollar amount for all projected WMBE subcontractors/Suppliers used for this contract. (Dollar amounts may be optional in CCNA proposals depending on the solicitation format).
- **Percent SLBE Utilization.** Total amount allocated to SLBEs divided by the total bid/proposal amount.
- **Percent WMBE Utilization.** Total amount allocated to WMBEs divided by the total bid/proposal amount.

If additional information is required or you have questions, please contact the Equal Business Opportunity Program - Minority and Small Business Development Office at (813) 274-5522.

Procurement Guidelines To Implement Minority & Small Business Participation

Underutilized WMBE Primes by Industry Category

FORMAL PROCUREMENT	Construction	Construction-Related	Professional	Non-Professional	Goods
	Black	Asian	Black	Black	Black
	Hispanic	Native Am.	Hispanic	Asian	Hispanic
	Native Am.	Woman	Asian	Native Am.	Asian
	Woman		Native Am.		Native Am.
			Woman		Woman

Underutilized WMBE Sub-Contractors / Sub-Consultants

SUB WORK	Construction	Construction-Related	Professional	Non-Professional	Goods
	Black	Black	Black	Black	Black
		Asian	Hispanic	Asian	Asian
		Native Am.	Asian	Native Am.	Native Am.
		Woman	Native Am.		Woman
			Woman		

Policy

The Guidelines apply to formal procurements and solicitations. WMBE participation will be narrowly-tailored.

Index

- Black = Black/African-American Business Enterprise
- Hispanic = Hispanic Business Enterprise
- Asian = Asian Business Enterprise
- Native Am. = Native American Business Enterprise
- Woman = Woman Business Enterprise (Caucasian)

Industry Categories

Construction is defined as: new construction, renovation, restoration, maintenance of public improvements and underground utilities.

Construction-Related Services are defined as: architecture, professional engineering, landscape architecture, design build, construction management services, or registered surveying and mapping.

Professional Services are defined as: attorney, accountant, medical doctor, veterinarian, miscellaneous consultant, etc.

Non-Professional Services are defined as: lawn maintenance, painting, janitorial, printing, hauling, security guard, etc.

Goods are defined as: all supplies, materials, pipes, equipment, machinery, appliances, and other commodities.

MBD Form-70