

CITY OF TAMPA, FLORIDA - RFQ c/o Contract Administration Department 306 East Jackson Street #280A4N Tampa, Florida 33602

20-D-00400; Work Order Agreements For Professional Services As Needed

PUBLIC ANNOUNCEMENT IN COMPLIANCE WITH REQUIREMENTS OF SECTION 287.055, FLORIDA STATUTES (CONSULTANTS' COMPETITIVE NEGOTIATION ACT) APPLICABLE LAW, EXECUTIVE ORDERS, RULES, REGULATIONS, AND THE CITY'S STANDARD PROCEDURES. A NOTICE OF INTENT TO AWARD SHALL BE POSTED, IF AT ALL, ON THE CITY'S WEBSITE ACCESSIBLE BY UTILIZING THIS WEBSITE LINK: www.tampagov.net/contract-administration/programs/architectural-engineering-construction-and-related-rfqs

The City of Tampa desires to obtain professional services within the scope of professional engineering, architectural, or registered surveying and mapping, related to certain projects authorized in the City's Budget as amended from time to time by the City Council, said services to be provided as needed, under work order agreements expiring in April of 2022, in the following areas: architecture; landscape architecture; mechanical; electrical; plumbing; structural; threshold inspections; interior design; space planning; industrial engineering; emergency management; systems engineering; noise abatement; vibration engineering; materials testing; geotechnical testing; antenna and propagation; civil engineering; traffic studies; street lighting; signals; roadways; bridges; transportation; right-of-way acquisition; project development & environmental/ public involvement; public facility comprehensive planning concurrence; parking; environmental; site assessments; recycling; solid and hazardous waste; disaster debris; waste-toenergy; rate studies, stationary tanks; hydrocarbon management; energy; water; waste water; sewer; utility location/ vacuum excavation; storm drainage; DRI; facility plan review or subdivision review; planning; design; construction administration, engineering or inspection; scheduling; drafting/CAD services; preparation of plans and specifications for new construction, alterations, maintenance, or repair projects at various buildings to be designated; general land and topographic surveys; mapping; aerial photogrammetry; layouts for transportation, water, sanitary, storm sewer or other construction projects; or such other services as may be performed by an architect, professional engineer, landscape architect, or registered surveyor and mapper in connection with his or her professional employment or practice.

Additional material may be found at demandstar.com and at: www.tampagov.net/contract-administration/programs/architecturalengineering-construction-and-related-rfqs

Questions may be directed to Jim Greiner, P.E., Contract Administration, City of Tampa, (813) 274-8598, or E-Mail jim.greiner@tampagov.net.

An individual or entity ("Firm") responding to this RFQ must provide evidence of any required licenses, certificates, or registrations with its submission or within 10 days thereof in order to be considered. The City shall own all ideas, documents, plans, and materials developed as a result of this solicitation and Firm is informed same shall be subject to reuse in accordance with Section 287.055(10), Florida Statutes. Firm (i) confirms it has read and is familiar with Section 119.071(3), Florida Statutes regarding certain building plans, blueprints, schematic drawings, which depict the internal layout and structural elements of a building, facility, or other structure owned or operated by the City or other agency that are per said section exempt from Section 119.07(1), Florida Statutes and Section 24(a), Art. I of the Florida Constitution ("Exempt Plans") and (ii) agrees Firm shall remain in compliance with same, including maintaining the exempt status of such Exempt Plans for so long as they are held by Firm or otherwise in its possession. The City may cancel, withdraw, or modify this RFQ at any time and reserves the right to reject any or all responses and to waive irregularities, formalities, and informalities as it determines in the City's best interest.

Firms desiring to provide these services to the City must submit a single electronic file in searchable PDF format, Smaller than 3MB, that includes the attached RFQ Transmittal Memorandum completed as appropriate, a Letter of Interest addressed to Brad L, Baird, P.E., Chairman, and referring to this RFQ by number, together with a Statement of Qualifications and any supplemental material allowing evaluation for further consideration (short-listing) based upon the following criteria/point system: A Letter of Interest that lists your firm's strongest IN-HOUSE areas of specialization and experience (40); Indication, if applicable, of your firm's WMBE or SLBE certification with the City of Tampa (20); Standard Form 330, or the same information in similar form (5); and Supplemental materials to show: performance on, or low amount of, previous City projects (5), staffing (10), and experience (20).

The PDF file must be E-Mailed to

ContractAdministration@tampagov.net BEFORE 2 P.M., Thursday, December 05, 2019. As a courtesy, the City will endeavor provide an email acknowledgement usually sent within a few days after submission receipt (submissions received on the day of the deadline may not be acknowledged before the deadline or at all). It is Firm's responsibility to confirm its submission (PDF file) has been received.

RFQ TRANSMITTAL MEMORANDUM FOR A SUBMITTAL TO THE CITY OF TAMPA, FLORIDA

TRANSMITTAL DATE:				
RFQ NO. & TITLE:				
TO:	Brad L. Baird, P. E., Chairman Selection & Certification Committee (CCNA) c/o Contract Administration Department via <u>ContractAdministration@tampagov.net</u> 306 East Jackson Street, 4th Floor North, Tampa, Florida 33602			
SUBMITTER ("Firm") NAME:		·		
FEDERAL TAX ID#:				
FIRM TYPE:				
	Individual/Sole Proprietor Limited Liability Company	Joint Venture (JV)* Other:	Partnership (PN)*	Corporation
FIRM CONTACT NAME:		EMAIL:	PH	ONE:
CERTIFICATIONS:	TIFICATIONS: Firm is licensed, permitted, and certified as required to do business in Florida: Yes No License/registration/certification no(s):			
	Data or material Firm asserts to be exempted from public disclosure under Chapter 119, Fla. Stat., is submitted in a separate, single electronic searchable PDF file labeled with the above RFQ number and the phrase "Confidential Material", which identifies the data/material to be protected, states the reasons the date/material is exempt from public disclosure, and the specific Florida statute allowing such exemption (if "No" or otherwise, then Firm waives any possible or claimed exemption upon submission, effective at opening): Yes No			
FAILURE TO COMPLETE THE ABOVE MAY RESULT IN FIRM'S SUBMITTAL BEING DECLARED NON-RESPONSIVE				
[5	Authorizec SEAL]	d Signature (wet): Printed Name: Title: ☐ Sole Prop ☐Pre:	s Sr VP Gen Ptnr	LLC Auth.Mbr/Mgr
STATE OF COUNTY OF The forgoing instrument w	uas sworn (or affirmed) before n		(attach pr	
	as sworn (or affirmed) before m	either in his/her individ	dual capacity or where Fi	rm is an entity as
the entity. He/She is □ perso	ofofofonally known to me or produ	iced a/ns	ate driver's license as ide	n behalf of such entification.
[NOTARY SEAL]				
)EAL]	Printed Name: My Commission Expires: _	Notary Public, Sta	ate of
			001111	

* With submittal or within 10 days thereafter, Firm must provide a signed copy of the complete agreement between all JV/PN members indicating respective roles, responsibilities, and levels of participation.